



## CITY OF INDIANOLA COUNCIL MEETING

December 19, 2016

7:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
  - A. Approval of agenda
  - B. December 5, 2016 Minutes
  - C. Applications
    1. A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for the Indianola Country Club - 1610 Country Club Road
  - D. Resolution approving the annual awards banquet recognizing the employees of the City of Indianola
  - E. Representatives to the Central Iowa Regional Transportation Planning Alliance
  - F. Representatives to the Des Moines Metropolitan Planning Organization
  - G. Resolution authorizing the certificate of liens to the Warren County Treasurer for purposes of assessing the cost of the nuisance abatement against property for mowing and clean up services
  - H. Claims on the computer printout for December 19, 2016 and November 2016 receipts
6. City Treasurer's Report - Doug Shull
7. Council Reports
  - A. Metro Advisory - Mayor Shaw

- B.** WCEDC - Brad Ross
- 8.** Mayor's Report - Kelly B. Shaw
  - A.** Consider nominations to the Boards and Commission
  - B.** Community Update
- 9.** Public Consideration
  - A.** Old Business
    - 1.** Second consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles (P&Z unanimously recommended approval on 11/8/16)
    - 2.** Second consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System
    - 3.** Final consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue
    - 4.** Resolution approving the offer from the City of Guthrie Center for the purchase of the #337 Rosenbauer 2008 Utility Apparatus and authorizing execution of documents and completion of transaction
  - B.** New Business
    - 1.** Consider request from the Warren County Historical Society for usage of the "J" Street property during the Log Cabin Days Festival 2017
    - 2.** Resolution approving administrative staff consolidation and restructure
    - 3.** Resolution setting January 3, 2017 as a public hearing and first consideration amending the Municipal Code of the City of Indianola Iowa, Chapter 99.09 "Billing for Sewer Services"
    - 4.** Resolution Approving Economic Development Grant and Interest Forgiveness Under Indianola Downtown Business Incentive Program for Greg and Laura Avitt - 215 N. Howard
    - 5.** Resolution approving salaries
    - 6.** Resolution approving 28E Agreement for Mutual Assistance for Polk County Area Law Enforcement Services
    - 7.** Resolution amending the City Council Policy for the Excessive Sewer Policy
- 10.** Other Business
  - A.** Motion to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

**11.** Adjourn

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Information

Subject

December 5, 2016 Minutes

Information

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Fiscal Impact

Attachments

Regular Session Minutes

Joint Session Minutes

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## REGULAR SESSION – DECEMBER 5, 2016

The City Council met in regular session at 6:00 p.m. on December 5, 2016. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall.

Corey Obermeier, 1508 W. Kentucky, spoke to the Mayor and Council regarding Autumn Ridge Development. He asked for action to be taken and who is holding the builder accountable. Mayor Shaw stated all questions have been directed to staff and the City Attorney. Maranda Greenwalt, 1506 W. Kentucky, also spoke regarding Autumn Ridge Development and asked if the city could put something in place that would prohibit a builder from obtaining a building permit if guidelines have not been followed.

Tara Rehmeier, 2302 W. 10<sup>th</sup>, spoke to the Mayor and Council regarding Back The Blue fund raiser.

Item “E” – Claims on the computer printout for December 5, 2016 was pulled from the consent agenda.

The consent agenda consisting of the following was approved on a motion by Ross and seconded by Pepper. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approval of agenda

November 21, 2016 Minutes

### Applications:

- A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Sports Page - 1802 W. 2nd Avenue
- A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for the Brickhouse - 107 N. Buxton

### Prior approval applications for urban revitalization designation

CM Construction - 801 N. Kenwood Blvd. - SFD - \$145,200  
Ground Breaker Homes - 1301 S. "O" Street - SFD - \$165,000  
Schlepphorst - 108 N. "G" Street - SFD - \$182,400

### Final approval applications for urban revitalization designation

Bernie Brueck - 708 W. Scenic Valley Drive - SFD - \$256,000  
Johansen Enterprises - 705/707/709/711 E. Lincoln Ave. - 4-plex - \$400,000  
Autumn Ridge Dev. - 1510 W. Jackson Avenue. - SFD - \$149,800  
Cody Sinclair - 106 N. 20th Street - SFD - \$146,500

The claims on the computer printout for December 5, 2016 was approved on a motion by Parker and seconded by Ross. Question was called for and on voice vote the vote was, AYES: Ross, Clark, Gezel, Southall and Parker. NAYS: None. ABSTAINED: Pepper. Whereupon the Mayor declared the motion carried.

A public hearing and first consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles was held. Jon Roen, 2206 N. 9<sup>th</sup>, Indianola, Iowa, spoke in favor of his request. There were no objections

either oral or written. It was moved by Southall and seconded by Pepper to approve the first consideration of this request. Question was called for and on voice vote the vote was, AYES: Parker, Ross, Pepper, Gezel and Southall. NAYS: Clark. Whereupon the Mayor declared the motion carried.

A public hearing and first consideration of a request from Dan and Stacey Crow to amend the A-1 (Agricultural) zoning classification to allow private campgrounds as a permitted use was held. There were no objections either oral or written. A motion was made by Pepper and seconded by Ross to approve the first consideration of this request. Council member Clark requested a roll call vote and the vote was, AYES: Gezel and Pepper. NAYS: Southall, Parker, Ross and Clark. Whereupon the Mayor declared the motion failed. Ross moved and Clark seconded to send this item back to the Planning and Zoning Commission to address storage buildings, decks and define the time frame in which a camper can be parked in the campgrounds. Ross amended his motion and Clark seconded to send this item back to the Planning and Zoning Commission to address storage buildings, decks, definition of time frame a camper can be parked in the campgrounds and any other pertinent items. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Mayor Shaw was excused from the meeting.

A public hearing and first consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System was held. There were no objections either oral or written. Pepper moved and Ross seconded to approve the first consideration of this ordinance. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Parker moved and Clark seconded to approve the second consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Council member Parker moved and Pepper seconded to adopt the following ORDINANCE NO. 1559 entitled, "AN ORDINANCE AUTHORIZING TAX EXEMPTION UNDER THE URBAN REVITALIZATION PLAN FOR INDUSTRIAL USE IN ACCORDANCE WITH INDIANOLA MUNICIPAL CODE SECTION 7.07". On roll call the vote was, AYES: Ross, Clark, Pepper, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the ordinance to be effective upon publication.

It was moved by Parker and seconded by Pepper to approve the following resolution entitled, "RESOLUTION AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT COST". On roll call the vote was, AYES: Ross, Clark, Pepper, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the following resolution duly adopted.

#### RESOLUTION NO. 2016-120

#### RESOLUTION AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT COST

(The complete resolution may be viewed at the City Clerk's Office)

Rick Graves, WPC Superintendent, spoke regarding the generator maintenance agreement. The following resolution entitled, "RESOLUTION APPROVING PROFESSIONAL SERVICE AGREEMENT WITH 3-E TO PERFORM THE WASTE WATER POLLUTION CONTROL GENERATOR MAINTENANCE FOR THE NEXT THREE YEARS" was approved on a motion by Pepper and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously.

and the following resolution duly adopted.

RESOLUTION NO. 2016-121  
RESOLUTION APPROVING PROFESSIONAL SERVICE AGREEMENT WITH 3-E TO PERFORM  
THE WASTE WATER POLLUTION CONTROL GENERATOR MAINTENANCE  
FOR THE NEXT THREE YEARS

(The complete resolution may be viewed at the City Clerk's Office)

Doug Bylund, Park and Recreation Director, spoke regarding the Recreation Coordinator Position. A motion was made by Pepper and seconded by Parker to approve the following resolution entitled, "RESOLUTION APPROVING A RECREATION COORDINATOR POSITION". On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-122  
RESOLUTION APPROVING A RECREATION COORDINATOR POSITION

(The complete resolution may be viewed at the City Clerk's Office)

Council member Pepper moved and Parker seconded to approve the following resolution entitled, "RESOLUTION APPROVING SALARIES". On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor Pro Tem declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2016-123 APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

Meeting adjourned at 7:05 p.m. on a motion by Clark and seconded by Parker.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk

## REGULAR SESSION – DECEMBER 5, 2016

The City Council met in a joint session with the IMU Board of Trustees at 7:00 p.m. on December 5, 2016. Mayor Pro Tem Brad Ross called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall. Absent: Mayor Kelly B. Shaw. Also present were IMU Board of Trustee members: Lesley Forbush, Jim McClymond, Mike Rozga and Deb White. Absent: Adam Voigts.

General Manager Rob Stangel presented the Administrative Department and Consolidation & Restructure including:

- Background
  - IMU Board received recommendation from Magellan Advisors to build out fiber network in Indianola
  - The General Manager and the Board of Trustees Chair reported the feasibility study findings to the City Council
  - Established a staff committee to discuss joint impacts on staffing, facilities, and systems/software
- Feasibility Study recommendation – discussed how many full time employees would need to be hired
- Current and proposed structure of the City and IMU administrative staff
- Budget impacts
- Staff recommendations
  - Consolidate and restructure City and IMU Administrative Departments – outsource payroll & hire 0.5 full time employee and recalculate cost allocation between departments
  - Maximizes current staffing capabilities
  - Simplifies restructure

It was the consensus of the Council to authorize staff to move forward with the restructure.

Meeting adjourned at 7:50 p.m. on a motion by Clark and seconded by Parker.

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Brad Ross, Mayor Pro Tem

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Diana Bowin, City Clerk

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for the Indianola Country Club - 1610 Country Club Road

**Information**

This is a renewal of the Indianola Country Club's liquor permit located at 1610 Country Club Road. All of the paperwork is in order and staff has approved.

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**Fiscal Impact**

**Attachments**

Indianola Country Club Permit

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December 2, 2016

NAME OF APPLICANT: Indianola Country Club – 1610 Country Club Road

TYPE OF LICENSE/PERMIT: Class “C” Liquor License, Sunday Sales Privilege and Outdoor Area

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u></u>
Fire Chief	<u>X</u>	<u></u>
B&Z Official	<u>X</u>	<u></u>
Sign Compliance	<u>X</u>	<u></u>

\*Reasons for disapproval

**Applicant License Application ( LC0025534 )**

Name of Applicant: <u>Indianola Country Club</u>		
Name of Business (DBA): <u>Indianola Country Club</u>		
Address of Premises: <u>1610 Country Club Road</u>		
City <u>Indianola</u>	County: <u>Warren</u>	Zip: <u>5012500</u>
Business	<u>(515) 961-3303</u>	
Mailing	<u>1610 Country Club Rd</u>	
City <u>Indianola</u>	State <u>IA</u>	Zip: <u>501250000</u>

**Contact Person**

Name <u>Robert Curtiss</u>	
Phone: <u>(515) 779-6342</u>	Email <u>rwcurtiss@mchsi.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 02/02/2017

**Expiration Date:** 02/01/2018

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>73606</u>	Federal Employer ID <u>42-0328325</u>

**Ownership**

**Robert Curtiss**

**First Name:** Robert

**Last Name:** Curtiss

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** President

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

Insurance Company: <u>IMT Insurance Co</u>	
Policy Effective Date: <u>02/02/2017</u>	Policy Expiration <u>02/01/2018</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Resolution approving the annual awards banquet recognizing the employees of the City of Indianola

**Information**

In your packet is the resolution approving the annual awards banquet and contribution to the event. Council contributes annually to the Awards Banquet scheduled on Friday, January 13th (mark your calendars). This year's contribution is recommended to be \$1,000. The trustees have traditionally approved the same amount.

Funds are taken from the General Government budget.

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**Fiscal Impact**

**Attachments**

Resolution

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RESOLUTION NO. 2016-\_\_\_\_

RESOLUTION APPROVING THE ANNUAL AWARDS BANQUET  
RECOGNIZING THE EMPLOYEES OF THE  
CITY OF INDIANOLA, IOWA

WHEREAS, the City Council of the City of Indianola recognizes its employees at the Annual Awards Banquet; and

WHEREAS, this event is held each year in January to honor those for their years of service to the organization; and

WHEREAS, the City Council hereby declares this to be a exceptional benefit to their employees and the organization; and

WHEREAS, the City Council contributes annual to the Awards Banquet; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA:

That the annual contribution for this year's Annual Awards Banquet shall be \$1,000

PASSED AND APPROVED this 19<sup>th</sup> day of December 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Representatives to the Central Iowa Regional Transportation Planning Alliance

**Information**

Each year council appoints two representatives to serve on the Central Iowa Regional Transportation Planning Alliance (CIRTPA) which is the organization through which we receive our federal transportation funds (used to help finance functional classification/collector streets).

City Manager Ryan Waller will be the policy committee rep (Chuck Burgin, Community Development Director as alternate) and Chuck Burgin has been the technical committee rep (Ryan Waller as alternate). Our recommendation is to keep the same format. This option allows just one of them to be there but yet have attendance at both committee meetings which are often held jointly.

If anyone is interested, CIRTPA "usually" meets the second Thursday (even months) at 9:30 A.M. in Des Moines.

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**Fiscal Impact**

**Attachments**

CIRTPA Information

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Chet Hollingshead, Boone County  
Transportation Policy Committee Chair

Scott Kruse, Boone County  
Transportation Technical Committee Vice Chair

420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: 515.334.0075  
www.cirtpa.org

November 23, 2016

Kelly Shaw  
Mayor of Indianola  
110 N. 1<sup>st</sup> Street  
Indianola 50125

COPY

RE: Calendar Year 2017 CIRTPA Representation

Dear Mayor Shaw,

The Central Iowa Regional Transportation Planning Alliance (CIRTPA) annually requests its member governments to appoint or to reappoint, by City Council action, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TTC).

The City of Indianola, through the Amended and Substituted Agreement Establishing the Central Iowa Regional Transportation Planning Alliance under Chapter 28E, Code of Iowa (28E Agreement) is entitled to one primary representative and to one alternate representative to both the CIRTPA TPC and to the CIRTPA TTC. The City of Indianola's current representation is:

CIRTPA TPC Primary Representative	Chuck Burgin
CIRTPA TPC Alternate Representative	Vacant
CIRTPA TTC Primary Representative	Chuck Burgin
CIRTPA TTC Alternate Representative	Vacant

The 28E Agreement provides that "... *the representative or representatives who serve on the CIRTPA shall be a member or members of its governing body or other person or persons appointed in the manner approved by such governing body. Alternative representatives may be similarly appointed, on a temporary or permanent basis, as a member government shall determine.*" There should be a strong link between the Indianola City Council and its CIRTPA representatives to enhance communication among our member governments through the CIRTPA process. The CIRTPA, in accordance with Title VI of the Civil Rights Act of 1964, urges our member governments to consider minority individuals when making these appointments.

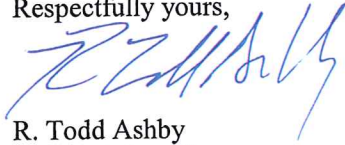
This correspondence is to request the City of Indianola submit the names and contact information of each of the two newly appointed or reappointed representatives to the CIRTPA TPC and the two representatives to the CIRTPA TTC on the enclosed forms. **These forms are due to the CIRTPA on or before January 15, 2016.**

Boone County • Dallas County • Jasper County • Madison County  
Marion County • Polk County • Story County • Warren County  
Adel • Boone • Huxley • Indianola • Knoxville • Nevada  
Newton • Pella • Perry • Story City • Winterset

November 23, 2016  
Page 2

I look forward to receiving the information for Indianola representatives to the CIRTPA. If you have any questions regarding this request, please contact Tracey Deckard by telephone at (515) 334-0075 or by e-mail at [tdeckard@dmampo.org](mailto:tdeckard@dmampo.org).

Respectfully yours,



R. Todd Ashby  
Program Coordinator

RTA: tjf

Enclosures (4)

cc: City Clerk

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Representatives to the Des Moines Metropolitan Planning Organization

**Information**

Council needs to appoint two city representatives to serve on the Des Moines Area Metropolitan Planning Organization. Indianola is an associate member with no voting rights.

City Manager Ryan Waller will be the MPO primary representative (Chuck Burgin, Community Development Director as alternate) and Chuck Burgin has been the MPT TTC primary rep (Ryan Waller as alternate).

If anyone is interested, MPO technical committee usually meets the 1st Thursday at 9:30 a.m. and the policy committee the third Thursday at 4:00 p.m.

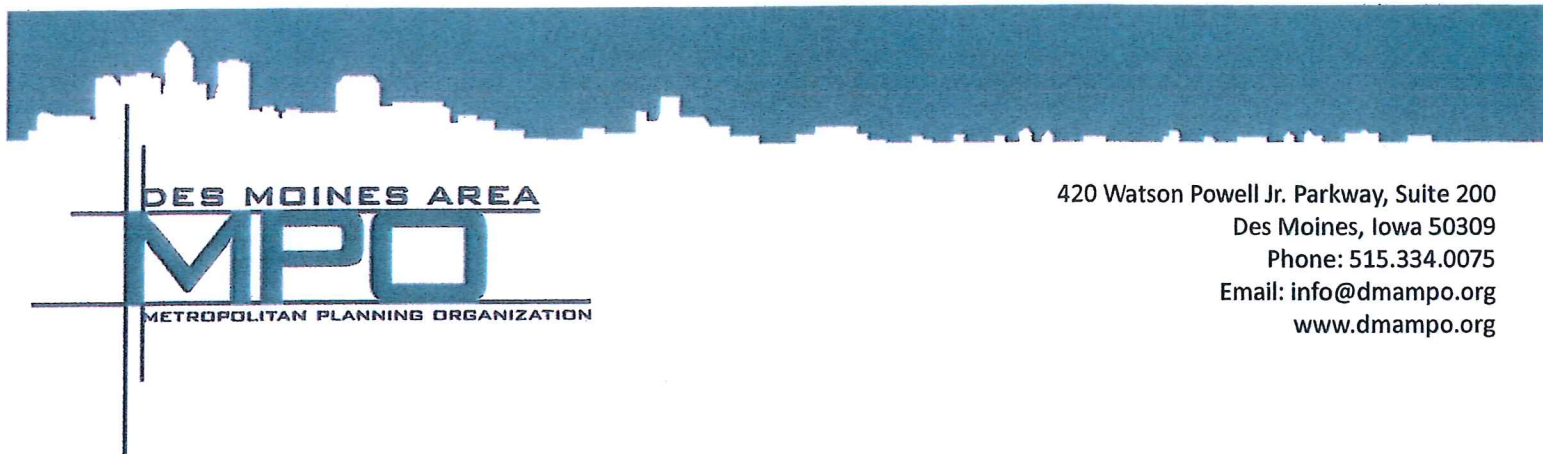
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**Fiscal Impact**

**Attachments**

MPO Information

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420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: 515.334.0075  
Email: [info@dmampo.org](mailto:info@dmampo.org)  
[www.dmampo.org](http://www.dmampo.org)

November 14, 2016

Kelly Shaw  
110 N. 1st Street  
Indianola 50125

COPY

COPY

**Subject: Des Moines Area MPO Representation for 2017**

Dear Kelly Shaw,

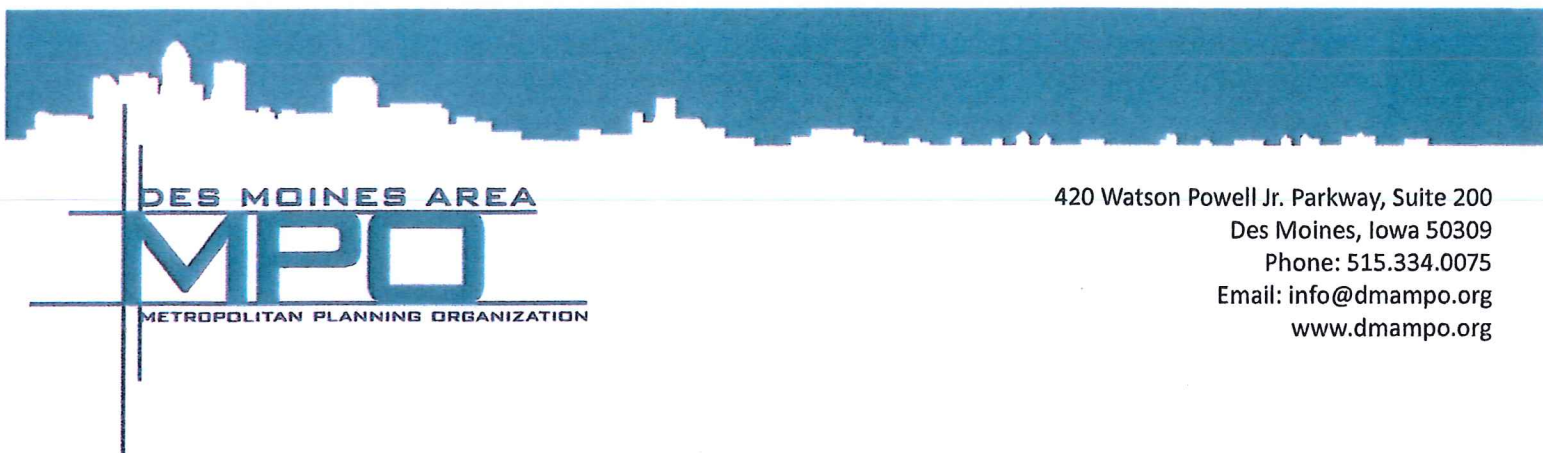
Annually, the Des Moines Area Metropolitan Planning Organization (MPO) contacts the City of Indianola to request the Indianola City Council appoint, or reappoint, its representatives to the Des Moines Area MPO and to the Des Moines Area MPO's Transportation Technical Committee (TTC). We are writing to request the Indianola City Council take that action again this year. Our staff has enclosed forms to fill out and return to the Des Moines Area MPO with the latest information on the City of Indianola's appointments to the Des Moines Area MPO and the Des Moines Area MPO TTC for Calendar Year 2017.

The City of Van Meter, through the Amended and Substituted Agreement Establishing the Des Moines Area Metropolitan Planning Organization under Chapter 28E, Code of Iowa, (28E Agreement), has two primary representatives and two alternate representatives on both the Des Moines Area MPO and the Des Moines Area MPO's TTC. The City of Van Meter's current representation is:

Des Moines Area MPO Primary Representatives	Ryan Waller
Des Moines Area MPO Alternate Representatives	Chuck Burgin
Des Moines Area MPO TTC Primary Representatives	Chuck Burgin
Des Moines Area MPO TTC Alternate Representative	Ryan Waller

The City of Indianola needs to appoint/reappoint persons to serve on these Des Moines Area MPO committees. The Des Moines Area MPO's 28E Agreement states "... *the representative or representatives who serve on the Des Moines Area MPO shall be a member or members of its governing body or other person or persons appointed in the manner approved by such governing body. Alternative representatives may be similarly appointed, on a temporary or permanent basis, as a member government shall determine.*" No person appointed as a representative to one committee may serve as a primary representative or as an alternate representative on the other committee.





420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: 515.334.0075  
Email: [info@dmampo.org](mailto:info@dmampo.org)  
[www.dmampo.org](http://www.dmampo.org)

We remind each of the Des Moines Area MPO's member governments that:

- The Des Moines Area MPO urges that there should be a strong link between the appointing city council and its designated Des Moines Area MPO representative, with this link enhancing the ability of the appointed representative to carry forward that city's views when communicating with other member governments and agencies through the Des Moines Area MPO process.
- The Des Moines Area MPO urges that a city, when making its appointment of Des Moines Area MPO and Des Moines Area MPO TTC representatives select individuals who are committed to and willing to attend and participate in the Des Moines Area MPO's meetings and activities on a regular basis.
- The Des Moines Area MPO, following Title VI of the Civil Rights Act of 1964, also urges member governments to consider minority individuals when making these appointments.

In closing, we request that the City of Indianola return the appointments information as soon as possible. I apologize for the delay in getting this information to you. We look forward to receiving the information for the City of Indianola's representatives to the Des Moines Area MPO.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "R. Todd Ashby", is written over the typed name and title.

R. Todd Ashby  
Executive Director

Enclosures

RTA:tjd

cc: Tom Hockensmith, MPO Chair

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Resolution authorizing the certificate of liens to the Warren County Treasurer for purposes of assessing the cost of the nuisance abatement against property for mowing and clean up services

**Information**

In your packet is the resolution and notice of filing of assessment of nuisance abatements.

The assessment term is for 10 years. The resolution authorizes publication/filing of the nuisance abatement and mailing of it to property owners.

Per Iowa Code, property owners have the option to pay them (or any portion) within 30 days after the first publication (September 14, 2016) at the Clerk's Office.

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**Fiscal Impact**

**Attachments**

Resolution

Nuisance Abatement List

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**RESOLUTION NO. 2016-\_\_\_\_**

**A RESOLUTION AUTHORIZING THE CERTIFICATION OF LIENS TO THE  
WARREN COUNTY TREASURER FOR PURPOSES OF ASSESSING THE COST OF  
NUISANCE ABATEMENT AGAINST PROPERTY**

**WHEREAS**, those properties listed on the attached Exhibit have unpaid nuisance abatement costs with the City of Indianola; and

**WHEREAS**, in the event that a property owner fails to make payment within the required notice period the Iowa law allows for a lien to be placed upon that property; and

**WHEREAS**, a notice has been sent to each property owner requesting payment within 30 days, the deadline for which has now expired; and

**WHEREAS**, the City now wishes to authorize assessment of a lien against the property for the cost of nuisance abatement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City Council of the City of Indianola hereby authorizes the assessment of a lien against the property listed on the attached Exhibit.

**BE IT FURTHER RESOLVED** that the City Clerk is authorized to certify said list to the Warren County Treasurer and to publish the list as is required by law.

**BE IT FURTHER RESOLVED** that all assessments exceeding \$500.00 may be paid in up to ten (10) annual installments, to be paid in the same manner and with the same interest rate provided for assessments against benefited property under state law.

Passed and approved the 19th day of December, 2016.

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Kelly B. Shaw, Mayor

Attest:

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Diana Bowlin, City Clerk

**NOTICE OF FILING OF  
ASSESSMENTS FOR NUISANCE ABATEMENT**

To the person(s) owning land located within the City of Indianola, Warren County, Iowa, particularly described as follows:

Parcel #	Legal Description	Property Owner	Property Address	Amount	Admin Fee 001-1700-47100	Street 321-2100-47100	Reason	Amount Pd & Date	Receipt #	Amount Unpaid
48605030010	Lot 1 Prairie View Plat 3	Marvin and Bonnie Van Dam	705 N W ST	\$115.00	\$25.00	\$90.00	Mowing Services – 10/05/16 Notice			
48770000440	Lot 44 Western Heights Addition	Joseph, Carolee and Tad Walles	506 N KENWOOD BLVD	\$265.00	\$50.00	\$215.00	Clean Up Services – 05/27/16 Notice			

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Claims on the computer printout for December 19, 2016 and November 2016 receipts

**Information**

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**Fiscal Impact**

**Attachments**

Claims

Vendor Report

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Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
<b>GENERAL FUND</b>				
BRICK GENTRY P.C.	001-6500-64110	20067.000 LEGAL SERVICES	11/25/2016	277.50
BRICK GENTRY P.C.	001-6500-64110	20303.001 LEGAL SERVICES	11/25/2016	3,165.00
BRICK GENTRY P.C.	001-6500-64110	20303.002 LEGAL SERVICES	11/25/2016	682.50
BRICK GENTRY P.C.	001-6500-64110	20303.004 LEGAL SERVICES	11/25/2016	720.00
BRICK GENTRY P.C.	001-6500-64110	20303.008 LEGAL SERVICES	11/25/2016	30.00
BRICK GENTRY P.C.	001-6500-64110	20303.011 LEGAL SERVICES	11/25/2016	2,175.00
BRICK GENTRY P.C.	001-6500-64110	20303.013 LEGAL SERVICES	11/25/2016	1,410.00
CAPITAL EXPRESS	001-6200-65080	POSTAGE	12/03/2016	47.15
CITY OF INDIANOLA - UTILITY	001-6500-63710	UTILITIES	12/01/2006	3,945.29
CITY OF INDIANOLA - UTILITY	001-2300-63710	UTILITIES	12/01/2006	16,022.63
DE BOEF GRINDING	001-2900-64990	BRUSH GRINDING	12/04/2016	9,850.00
ELLIS LAW OFFICES P.C.	001-6500-64110	L. MORROW	11/30/2016	22.50
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION	11/30/2016	67.50
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION N. "G"	11/30/2016	30.00
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION COUNTRY CLUB RD	11/30/2016	30.00
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION N. HOWARD	11/30/2016	30.00
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION E. CLINTON	11/30/2016	75.00
ELLIS LAW OFFICES P.C.	001-6500-64110	E. WITHERSPOON	11/30/2016	67.50
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION E. SALEM	11/30/2016	265.92
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION E. IOWA	11/30/2016	30.00
ELLIS LAW OFFICES P.C.	001-6500-64110	T. SIMMONS	11/30/2016	45.00
ELLIS LAW OFFICES P.C.	001-6500-64110	E. BENNETT	11/30/2016	420.00
ELLIS LAW OFFICES P.C.	001-6500-64110	Z. McENTEE	11/30/2016	277.50
ELLIS LAW OFFICES P.C.	001-6500-64110	G. FAUBLE	11/30/2016	30.00
ELLIS LAW OFFICES P.C.	001-6500-64110	B. MORGAN	11/30/2016	142.50
ELLIS LAW OFFICES P.C.	001-6500-64110	V. VOSHELL	11/30/2016	15.00
ELLIS LAW OFFICES P.C.	001-6500-64110	J. PETERSON	11/30/2016	142.50
ELLIS LAW OFFICES P.C.	001-6500-64110	MUNICIPAL INFRACTION N. "C"	11/30/2016	402.68
ELLIS LAW OFFICES P.C.	001-6500-64110	N. RIPPERGER	11/30/2016	240.00
ELLIS LAW OFFICES P.C.	001-6500-64110	J. DIZA	11/30/2016	67.50
ELLIS LAW OFFICES P.C.	001-6500-64110	P. KEMP	11/30/2016	75.00
ELLIS LAW OFFICES P.C.	001-6500-64110	J. WADLE	11/30/2016	45.00
ELLIS LAW OFFICES P.C.	001-6500-64110	B. ZIMMERMAN	11/30/2016	45.00
ELLIS LAW OFFICES P.C.	001-6500-64110	Q. REED	11/30/2016	30.00
H & W RECYCLING	001-2900-64990	E-CYCLING	11/29/2016	510.00
IMWCA	001-6150-61599	INSTALL #5	10/01/2016	222.00
IMWCA	001-6250-61599	INSTALL #5	10/01/2016	12.00
IMWCA	001-1700-61599	INSTALL #5	10/01/2016	242.00
IMWCA	001-6200-61599	INSTALL #5	10/01/2016	23.00
IMWCA	001-6210-61599	INSTALL #5	10/01/2016	42.00
IMWCA	001-6100-61599	INSTALL #5	10/01/2016	3.00
IMWCA	001-2900-61599	INSTALL #5	10/01/2016	20.00
IMWCA	001-6210-61599	INSTALL #6	11/01/2016	42.00
IMWCA	001-1700-61599	INSTALL #6	11/01/2016	242.00
IMWCA	001-6100-61599	INSTALL #6	11/01/2016	3.00
IMWCA	001-2900-61599	INSTALL #6	11/01/2016	20.00
IMWCA	001-6250-61599	INSTALL #6	11/01/2016	12.00
IMWCA	001-6200-61599	INSTALL #6	11/01/2016	23.00
IMWCA	001-6150-61599	INSTALL #6	11/01/2016	222.00
IMWCA	001-6100-61599	INSTALL #7	12/01/2016	3.00
IMWCA	001-6200-61599	INSTALL #7	12/01/2016	23.00
IMWCA	001-6250-61599	INSTALL #7	12/01/2016	12.00
IMWCA	001-6210-61599	INSTALL #7	12/01/2016	42.00
IMWCA	001-1700-61599	INSTALL #7	12/01/2016	242.00
IMWCA	001-6150-61599	INSTALL #7	12/01/2016	222.00
IMWCA	001-2900-61599	INSTALL #7	12/01/2016	20.00
INFOMAX OFFICE SYSTEMS IN	001-1700-64990	COPIER/PRINTER CHARGES - LEASE	11/22/2016	195.34

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
IOWA ASSOC OF MUN UTILITIE	001-6500-64990	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33
IOWA CODIFICATION INC	001-6500-64990	CODE SUPP 1556/1557	11/18/2016	107.00
IOWA WATER MANAGEMENT C	001-6500-63100	WATER MGR - MUN BLDG	12/01/2016	150.00
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	12/01/2016	66.00
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	12/01/2016	73.03
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	12/01/2016	15.65
MARCHANT, GREG	001-5200-65990	ECONOMIC DEV CONTRACT	12/08/2016	750.00
MERCY MEDICAL CENTER	001-6210-61440	WELLNESS SCREENING 2016	11/01/2016	55.00
MERCY MEDICAL CENTER	001-6200-61440	WELLNESS SCREENING 2016	11/01/2016	385.00
MERCY MEDICAL CENTER	001-1700-61440	WELLNESS SCREENING 2016	11/01/2016	275.00
MERCY MEDICAL CENTER	001-6250-61440	WELLNESS SCREENING 2016	11/01/2016	55.00
MERCY MEDICAL CENTER	001-6150-61440	WELLNESS SCREENING 2016	11/01/2016	55.00
PELLA PRINTING	001-6500-64140	CASH RECEIPTS	11/03/2016	145.00
PELLA PRINTING	001-6500-64140	ACCT# SHEETS	11/03/2016	260.00
RECORD-HERALD & INDIANOL	001-6500-64020	NUISANCE NOTICE OF FILING	11/16/2016	62.26
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-11	11/16/2016	276.43
RECORD-HERALD & INDIANOL	001-6500-64020	ANNUAL FINANCIAL STATEMENT	11/16/2016	172.26
RECORD-HERALD & INDIANOL	001-6500-64020	ORD 1557	11/16/2016	28.70
RECORD-HERALD & INDIANOL	001-1700-64020	BD ADJ	11/16/2016	26.81
RECORD-HERALD & INDIANOL	001-6500-64020	PH TAX ABATE	11/16/2016	25.85
RECORD-HERALD AD CONTRA	001-6500-64020	SNOW ORD AD	11/22/2016	100.60
SNYDER & ASSOCIATES INC	001-5200-65070	ECONOMIC DEVELOPMENT	12/07/2016	180.00
TELRITE CORPORATION	001-6150-63730	LONG DISTANCE SERVICE	11/22/2016	1.96
TELRITE CORPORATION	001-6200-63730	LONG DISTANCE SERVICE	11/22/2016	16.33
TELRITE CORPORATION	001-6210-63730	LONG DISTANCE SERVICE	11/22/2016	12.98
TELRITE CORPORATION	001-1700-63730	LONG DISTANCE SERVICE	11/22/2016	13.27
UNUM LIFE INSURANCE CO OF	001-0000-21206	LIFE, AD&D AND LTD INSURANCE	11/28/2016	1,015.74
VERIZON WIRELESS	001-6200-63730	WIRELESS FOR SPARE LAPTOP	11/26/2016	20.01
WALLER, RYAN	001-6150-63730	CELL PHONE 11/9/16 - 12/8/16	12/08/2016	75.00
WARREN COUNTY ENGINEER	001-6210-65050	FUEL DISTRIBUTION	12/07/2016	19.40
WARREN COUNTY ENGINEER	001-1700-65050	FUEL DISTRIBUTION	12/07/2016	51.64
WARREN COUNTY RECORDER	001-6500-64050	REC FEES	11/30/2016	78.00
WELLS FARGO CCER	001-6250-62100	SHRM MEMBER60059142Membership Dues	11/16/2016	190.00
WELLS FARGO CCER	001-6200-65070	WAL-MART #1491Coffee and Creamer	11/21/2016	29.64
WELLS FARGO CCER	001-1700-64070	GARDEN AND ASSOCIATES LTDStormwater Review - Prairie Glyn	11/25/2016	3,204.25
WELLS FARGO CCER	001-1700-63730	USCC IVRCCell phone charges	11/21/2016	54.05
WELLS FARGO CCER	001-6500-65990	TLF FLOWER SHOP AT CEDARFuneral flowers - Becky Lane fathe	11/21/2016	49.22
WELLS FARGO CCER	001-6210-67240	B&H PHOTO, 800-606-6969Samsung 500 GB SSD	11/02/2016	169.99
WELLS FARGO CCER	001-6200-65070	WAL-MART #1491Supplies	11/03/2016	31.61
WELLS FARGO CCER	001-6200-62300	SOCIALMetro Finance Officer Meeting	11/01/2016	15.02
WELLS FARGO CCER	001-6210-67240	B&H PHOTO, 800-606-69692 Backup UPS	11/04/2016	85.90
WELLS FARGO CCER	001-6210-67240	CRUCIAL.COMram upgrade for pd server	11/01/2016	203.51
WELLS FARGO CCER	001-6210-65070	SUPERIOR COMMUNICATIONS9 Micro USB Cables	11/03/2016	64.95
WELLS FARGO CCER	001-6200-65070	INDOFF INCORPORATEDPaper for Utility Bills	11/15/2016	555.73
WELLS FARGO CCER	001-6210-65070	WM SUPERCENTER #1491Command Strips	11/03/2016	7.88
WELLS FARGO CCER	001-6210-62300	JET.COMCompTIA Study Material	11/14/2016	51.40
WELLS FARGO CCER	001-6210-67240	CRUCIAL.COMram upgrade for pd server	11/10/2016	67.83
WELLS FARGO CCER	001-6210-64990	MOOD PANDORAMonthly Hold Music	11/14/2016	26.95
WELLS FARGO CCER	001-6200-62300	WWW.CPEDEPOT.COMCPE Membership	11/16/2016	149.00
WESTERN WATERPROOFING C	001-6500-63100	BELOW GRADE WATERPROOFING	12/02/2016	2,639.32
Total GENERAL FUND:				55,664.01
<b>POLICE FUND</b>				
AUBERT'S TOWING	011-1100-64860	TOW - ABANDONED	10/16/2016	180.00
BUTTON, DAVID	011-1100-61440	WELLNESS NOV/DEC	12/01/2016	30.00
CARPENTER UNIFORM CO	011-1100-61810	UNIFORMS	12/08/2016	4.00
CARPENTER UNIFORM CO	011-1100-61810	UNIFORMS	12/08/2016	334.98

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
DATA911	011-1100-67240	COMPUTER	11/30/2016	3,022.85
DES MOINES STAMP MFG	011-1100-61810	UNIFORMS	11/23/2016	28.50
IASRO	011-1100-62300	SCHOOL - BLONDOWSKI	12/05/2016	75.00
IASRO	011-1100-62300	SCHOOL - BUHROW	12/05/2016	75.00
IMWCA	011-1100-61599	INSTALL #5	10/01/2016	3,450.00
IMWCA	011-1100-61599	INSTALL #6	11/01/2016	3,450.00
IMWCA	011-1100-61599	INSTALL #7	12/01/2016	3,450.00
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	CONTRACT	12/02/2016	240.90
IOWA POLICE CHIEFS ASSOCI	011-1100-62100	DUES	12/05/2016	75.00
JG'S OLD FURNITURE SYSTEM	011-1100-67260	3 LOCKED CABINETS	11/16/2016	600.00
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	12/01/2016	22.00
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	12/01/2016	93.91
MERCY MEDICAL CENTER	011-1100-61440	WELLNESS SCREENING 2016	11/01/2016	440.00
MID AMERICAN ENERGY CO.	011-1100-67260	FUEL HEAT	11/17/2016	20.20
REED, WALTER	011-1100-61440	WELLNESS OCT & DEC	12/05/2016	30.00
SHER, BRIAN	011-1100-63730	CELL PHONE 10-23-16 - 11-22-16	11/22/2016	50.00
T.R.M. DISPOSAL LLC	011-1100-67260	GARBAGE - ACCT #159	11/24/2016	16.00
TASER TRAINING ACADEMY	011-1100-62300	TRAINING - WAGNER	12/02/2016	435.00
TELRITE CORPORATION	011-1100-63730	LONG DISTANCE SERVICE	11/22/2016	15.29
TRANSUNION RISK AND ALTER	011-1100-64990	CONTRACT 11/1/16	12/01/2016	140.00
VERIZON WIRELESS	011-1100-63730	DATA	11/15/2016	318.59
WARREN COUNTY ENGINEER	011-1100-65050	FUEL DISTRIBUTION	12/07/2016	1,430.62
WATCH GUARD VIDEO	011-1100-63410	REPAIRS	09/03/2015	114.00
WATCH GUARD VIDEO	011-1100-63410	REPAIRS	01/07/2016	114.00
WELLS FARGO CCER	011-1100-65070	WALMART.COM 8009666546fraudliant charge . charges being retur	11/25/2016	37.33
WELLS FARGO CCER	011-1100-65070	AED SUPERSTOREdiscount credit Applied	11/17/2016	33.80-
WELLS FARGO CCER	011-1100-67240	DATABUG LLCHard drive for Dave laptop	11/21/2016	79.00
WELLS FARGO CCER	011-1100-65060	WAL-MART #1491Office Supplies	11/02/2016	40.69
WELLS FARGO CCER	011-1100-65060	EVIDENT INCSupplies	11/01/2016	68.50
WELLS FARGO CCER	011-1100-65070	CDW GOVERNMENTPrinter for Car 141	11/02/2016	304.97
WELLS FARGO CCER	011-1100-65070	WAL-MART #1491Office supplies	11/04/2016	22.96
WELLS FARGO CCER	011-1100-65060	AMAZON MKTPLACE PMTSPrinter paper rolls for vehicles	11/03/2016	119.20
WELLS FARGO CCER	011-1100-67240	AMAZON MKTPLACE PMTSIPD Tablet keyboard and case	11/03/2016	49.05
WELLS FARGO CCER	011-1100-67240	DMI DELL ARB BUSMonitors for Blondowski	11/16/2016	231.08
WELLS FARGO CCER	011-1100-65050	KUM & GO #113Gas/funeral	11/09/2016	29.11
WELLS FARGO CCER	011-1100-65070	AED SUPERSTORECPR D Padz	11/11/2016	338.00
Total POLICE FUND:				19,541.93
<b>FIRE FUND</b>				
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	11/04/2016	37.00
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	12/01/2006	200.00
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	12/01/2016	144.07
IMWCA	015-1500-61599	INSTALL #5	10/01/2016	5,495.00
IMWCA	015-1500-61599	INSTALL #6	11/01/2016	5,495.00
IMWCA	015-1500-61599	INSTALL #7	12/01/2016	5,495.00
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	12/01/2016	57.39
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	12/01/2016	22.00
MERCY MEDICAL CENTER	015-1500-61440	WELLNESS SCREENING 2016	11/01/2016	72.50
TELRITE CORPORATION	015-1500-63730	LONG DISTANCE SERVICE	11/22/2016	16.51
VERIZON WIRELESS	015-1500-63730	330 LAPTOP/330 CELL	11/26/2016	50.65
WARREN COUNTY ENGINEER	015-1500-65050	FUEL DISTRIBUTION	12/07/2016	258.85
WELLS FARGO CCER	015-1500-65070	HY VEE 127150.00 for flowers for vickies grandmothers funeral plus	11/28/2016	68.50
WELLS FARGO CCER	015-1500-61810	GALLSboots Chuck Cross	11/29/2016	124.99
WELLS FARGO CCER	015-1500-65050	CNM OUTDOOR EQUIPMchainsaw sharpen	11/17/2016	8.00
WELLS FARGO CCER	015-1500-65070	HY VEE 1271Flowers for Vickies grandmothers funeral per chief. Th	11/28/2016	72.25
WELLS FARGO CCER	015-1500-65050	THOMAS BUS SALES INCStraps for new rescue trailer	11/22/2016	80.00
WELLS FARGO CCER	015-1500-65070	HY VEE 1271The total 72.25 was rescinded due to tax was included	11/28/2016	72.25-

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	015-1500-65051	PIERCE BROS REPAIRNew chute for Tender 335 and new receiver	11/23/2016	102.00
WELLS FARGO CCER	015-1500-65051	MCCOY TRUE VALUERivots and super glue	11/17/2016	7.71
WELLS FARGO CCER	015-1500-65051	HARRISON TRUCK CENTERSWasher fluid cap 337	11/18/2016	7.90
WELLS FARGO CCER	015-1500-65070	WM SUPERCENTER #1491x2 Totes @ 14.92 each . Note- N	11/25/2016	29.84
WELLS FARGO CCER	015-1500-65080	THE UPS STORE #6682Shipping Engine 331 compressor to be rep	11/04/2016	42.32
Total FIRE FUND:				17,815.23
<b>AMBULANCE FUND</b>				
IMWCA	016-1600-61599	INSTALL #5	10/01/2016	2,277.00
IMWCA	016-1600-61599	INSTALL #6	11/01/2016	2,277.00
IMWCA	016-1600-61599	INSTALL #7	12/01/2016	2,277.00
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	12/01/2016	28.60
MERCY MEDICAL CENTER	016-1600-61440	WELLNESS SCREENING 2016	11/01/2016	357.50
RODGERS, THERESA	016-1600-66990	REFUND	12/01/2016	578.90
TELRITE CORPORATION	016-1600-63730	LONG DISTANCE SERVICE	11/22/2016	.82
VERIZON WIRELESS	016-1600-63730	EMS CELL PHONES	11/26/2016	316.99
WARREN COUNTY ENGINEER	016-1600-65050	FUEL DISTRIBUTION	12/07/2016	809.38
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQEMS Supplies Invoice #72780	11/22/2016	1,413.16
WELLS FARGO CCER	016-1600-63410	KELDERMAN MANUFACTURINGAir suspension system compresso	11/30/2016	945.00
WELLS FARGO CCER	016-1600-65070	BOUND TREE MEDICAL LLCLaryngoscope Blades for Intubation In	11/25/2016	204.12
WELLS FARGO CCER	016-1600-63410	KELDERMAN MANUFACTURINGAir Dryer for 247	11/23/2016	374.99
WELLS FARGO CCER	016-1600-65070	GRAPHIC CONTROLS/VERHeart Monitoring Electrodes and Defibril	11/30/2016	1,609.06
WELLS FARGO CCER	016-1600-65070	SOUTHEASTERN EMERGENCY EQCot Batteries Invoice #725805	11/09/2016	638.46
WELLS FARGO CCER	016-1600-65070	HY VEE 1271Epi 20 Bi carb 6	11/01/2016	169.95
WELLS FARGO CCER	016-1600-65060	INDOFF INCORPORATEDOffice Supplies	11/08/2016	59.22
WELLS FARGO CCER	016-1600-65050	OREILLY AUTO 00003376Def and fuses	11/10/2016	27.99
WELLS FARGO CCER	016-1600-65060	INDOFF INCORPORATEDOffice Supplies	11/07/2016	220.81
WELLS FARGO CCER	016-1600-62300	NATIONAL REGISTRY EMTFannagan EMS National test fee	11/16/2016	70.00
Total AMBULANCE FUND:				14,655.95
<b>LIBRARY FUND</b>				
21ST CENTURY REHAB P.C.	041-4100-65990	PREWORK SCREEN - ALISON BROWN	12/02/2016	60.00
AIR-CON MECHANICAL CORP.	041-4100-63100	QUARTERLY AGREEMENT	11/23/2016	932.22
BAKER & TAYLOR ENTERTAIN	041-4100-65021	3 CD'S	11/11/2016	31.77
BAKER & TAYLOR ENTERTAIN	041-4100-65022	4 DVD'S	11/11/2016	72.36
BAKER & TAYLOR ENTERTAIN	041-4100-65022	1 DVD	11/11/2016	21.86
BAKER & TAYLOR ENTERTAIN	041-4100-65022	1 DVD	11/22/2016	18.21
BAKER & TAYLOR ENTERTAIN	041-4100-65021	3 CD'S	11/22/2016	28.09
BAKER AND TAYLOR	041-4100-65020	1 BOOK RETURNED	11/18/2016	9.59-
BAKER AND TAYLOR	041-4100-65020	106 BOOKS	10/24/2016	1,452.51
BAKER AND TAYLOR	041-4100-65020	15 BOOKS	11/02/2016	215.86
BAKER AND TAYLOR	041-4100-65020	64 BOOKS	11/08/2016	898.32
BAKER AND TAYLOR	041-4100-65020	17 BOOKS	11/09/2016	249.63
BAKER AND TAYLOR	041-4100-65020	16 BOOKS	11/22/2016	210.25
BAKER AND TAYLOR	041-4100-65020	31 BOOKS	11/22/2016	366.47
BAKER AND TAYLOR	041-4100-65020	1 BOOK	11/02/2016	32.37
BAKER AND TAYLOR	041-4100-65020	1 BOOK	11/09/2016	30.74
BAKER AND TAYLOR	041-4100-65020	1 BOOK	11/16/2016	30.74
BOB'S CUSTOM TROPHIES	041-4100-65070	ALISON NAME BADGE	11/17/2016	11.50
CENGAGE LEARNING	041-4100-65020	1 BOOK	10/26/2016	23.20
CENGAGE LEARNING	041-4100-65020	3 BOOKS	10/31/2016	80.78
CENGAGE LEARNING	041-4100-65020	2 BOOKS	11/04/2016	51.98
CENGAGE LEARNING	041-4100-65020	1 BOOK	11/11/2016	29.59
CENGAGE LEARNING	041-4100-65020	1 BOOK	11/16/2016	23.20
CENGAGE LEARNING	041-4100-65020	5 BOOKS	11/21/2016	127.16
CENTER POINT LARGE PRINT	041-4100-65020	2 LARGE PRINT BOOKS	11/01/2016	49.34

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
CITY OF INDIANOLA - UTILITY	041-4100-63710	UTILITIES	11/30/2016	1,096.91
DUST PROS JANITORIAL	041-4100-64090	CLEANING FOR DECEMBER	12/07/2016	1,170.00
DUST PROS JANITORIAL	041-4100-65071	CLEANING SUPPLIES	12/07/2016	171.55
IMWCA	041-4100-61599	INSTALL #5	10/01/2016	37.00
IMWCA	041-4100-61599	INSTALL #6	11/01/2016	37.00
IMWCA	041-4100-61599	INSTALL #7	12/01/2016	37.00
IOWA WATER MANAGEMENT C	041-4100-63100	WATER MGR - LIBRARY	12/01/2016	40.00
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	12/01/2016	57.39
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	12/01/2016	22.00
MERCY MEDICAL CENTER	041-4100-61440	WELLNESS SCREENING 2016	11/01/2016	70.00
MID AMERICAN ENERGY CO.	041-4100-63710	NATURAL GAS	11/17/2016	108.56
PENGUIN RANDOM HOUSE LLC	041-4100-65021	1 BOOK ON CD	11/03/2016	33.75
PENGUIN RANDOM HOUSE LLC	041-4100-65021	2 BOOKS ON CD	11/11/2016	57.75
RECORDED BOOKS INC	041-4100-65021	1 BOOK ON CD	11/21/2016	36.00
RECORDED BOOKS INC	041-4100-65021	1 BOOK ON CD	11/28/2016	99.00
RECORDED BOOKS INC	041-4100-65021	1 BOOK ON CD	11/28/2016	35.99
SPRINGER PEST SOLUTIONS D	041-4100-64990	BI-MONTHLY SERVICE	12/13/2016	79.00
T.R.M. DISPOSAL LLC	041-4100-64090	TRASH REMOVAL ACCT #506	11/24/2016	94.00
TELRITE CORPORATION	041-4100-63730	LONG DISTANCE SERVICE	11/22/2016	7.77
UNIQUE MANAGEMENT SERVI	041-4100-64990	COLLECTION AGENCY FEES	12/01/2016	50.00
WELLS FARGO CCER	041-4100-65079	WAL-MART #1491Program supplies	11/22/2016	1.58
WELLS FARGO CCER	041-4100-65022	AMAZON.COM AMZN.COM/BILLDVD pre-order price protection ref	11/17/2016	1.63-
WELLS FARGO CCER	041-4100-65070	AMAZON.COM AMZN.COM/BILLDesk organizer	11/15/2016	32.49
WELLS FARGO CCER	041-4100-65070	DEMCO INCBook covering supplies	11/04/2016	444.93
WELLS FARGO CCER	041-4100-65022	AMAZON.COM AMZN.COM/BILL2 DVDs	11/14/2016	58.97
WELLS FARGO CCER	041-4100-65022	AMAZON.COM3 DVDs	11/10/2016	22.59
Total LIBRARY FUND:				8,938.16
<b>PARK &amp; RECREATION FUND</b>				
CENTURYLINK	042-4300-63730	E911 PHONE	11/22/2016	55.09
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MEMORIAL	11/30/2016	101.47
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BARKER	11/30/2016	43.42
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - PICKARD	11/30/2016	234.36
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MCCORD	11/30/2016	41.95
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - DOWNEY	11/30/2016	36.88
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - SHOP	11/30/2016	212.14
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - TRAIL	11/30/2016	35.79
CITY OF INDIANOLA - UTILITY	042-4200-63710	UTILITIES YOUTH SOFTBALL	11/30/2016	217.20
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - MOATS	11/30/2016	63.05
CITY OF INDIANOLA - UTILITY	042-4300-63710	UTILITIES - BUXTON	11/30/2016	223.90
CONTECH ENGINEERED SOLU	042-4300-65070	CULCERT BAND	12/07/2016	89.35
HY-VEE	042-4200-64205	COOKING INSTRUCTION	11/30/2016	50.00
HY-VEE	042-4200-64205	COOKING INSTRUCTION	12/05/2016	60.00
IMWCA	042-4300-61599	INSTALL #5	10/01/2016	643.00
IMWCA	042-4200-61599	INSTALL #5	10/01/2016	47.00
IMWCA	042-4300-61599	INSTALL #6	11/01/2016	643.00
IMWCA	042-4200-61599	INSTALL #6	11/01/2016	47.00
IMWCA	042-4300-61599	INSTALL #7	12/01/2016	643.00
IMWCA	042-4200-61599	INSTALL #7	12/01/2016	47.00
INDOFF INCORPORATED	042-4200-65060	CALENDERS	11/29/2016	36.89
IOWA TURFGRASS INST.	042-4300-62300	TURFGRASS (MIKE)	12/11/2016	215.00
IOWA TURFGRASS INST.	042-4300-62300	TURFGRASS CONF - MARTY	12/11/2016	215.00
KONICA MINOLTA BUSINESS S	042-4200-65060	MONTHLY CONTRACT FEE	11/30/2016	7.49
LUCAS, JEFF	042-4400-63730	CELL PHONE REIMB. OCT - DEC	12/05/2016	75.00
MAD SCIENCE OF IOWA	042-4200-64205	MAD SCIENCE INSTRUCTION	12/02/2016	504.00
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	12/01/2016	28.60
MAHASKA COMMUNICATION G	042-4300-63730	TELEPHONE	12/01/2016	26.09



Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	12/01/2016	83.48
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	12/01/2016	22.00
MERCY MEDICAL CENTER	042-4200-61440	WELLNESS SCREENING 2016	11/01/2016	275.00
MERCY MEDICAL CENTER	042-4300-61440	WELLNESS SCREENING 2016	11/01/2016	220.00
MERCY MEDICAL CENTER	042-4400-61440	WELLNESS SCREENING 2016	11/01/2016	55.00
MIDWEST OFFICE TECH	042-4200-65060	MONTHLY SERVICE CHARGE	11/30/2016	43.00
PER MAR SECURITY	042-4200-64990	FIRE ALARM MONITORING JAN-MAR 2017	12/08/2016	131.46
PIERCE BROTHERS REPAIR	042-4300-63410	STEEL	12/12/2016	9.00
PROTECT YOUTH SPORTS	042-4200-64990	ZONE BACKGROUND CHECKS	12/01/2016	62.30
ROSE, GAIL	042-4200-65070	SENIOR CENTER THANKSGIVING POTLUCK REIMB.	11/02/2016	43.38
WARREN COUNTY ENGINEER	042-4300-65050	FUEL DISTRIBUTION	12/07/2016	221.39
WARREN COUNTY ENGINEER	042-4200-65050	FUEL DISTRIBUTION - VANS	12/07/2016	18.48
WELLS FARGO CCER	042-4300-63410	CAPITAL CITY EQUIPMENTKubota gear box labor	11/18/2016	98.50
WELLS FARGO CCER	042-4200-65060	WM SUPERCENTER #1491Office supplies	11/21/2016	11.82
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESActivity Center Utilities	11/30/2016	665.86
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEShop Vac filter	11/17/2016	4.94
WELLS FARGO CCER	042-4200-65060	WM SUPERCENTER #1491Office supplies	11/18/2016	70.36
WELLS FARGO CCER	042-4300-65071	SQ CR SERVICESTP, can liners, towls	11/23/2016	199.37
WELLS FARGO CCER	042-4200-65990	FRAUD-CURRENCY CONVERSIONRefund of fraudulent charge	11/30/2016	.61-
WELLS FARGO CCER	042-4300-65070	OREILLY AUTO 00003376glue	11/22/2016	6.49
WELLS FARGO CCER	042-4320-65070	THEISENS #21Materials for fundraiser	11/23/2016	48.74
WELLS FARGO CCER	042-4200-65990	FRAUD-THE GYM LTDERefund of fraudulent charge	11/30/2016	57.58-
WELLS FARGO CCER	042-4200-65990	FRAUD-NEW REGENCY RADIORefund of fraudulent charge	11/30/2016	127.64-
WELLS FARGO CCER	042-4200-65990	FRAUD-ODEON/BOOKITRefund of fraudulent charge	11/30/2016	60.55-
WELLS FARGO CCER	042-4300-65060	WM SUPERCENTER #1491tissues and supplies	11/17/2016	11.16
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEpaint rollers	11/18/2016	9.88
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEthermostat batteries	11/25/2016	2.69
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESSoftball Complex Utilities	11/30/2016	1,173.73
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEShop VAc discs	11/17/2016	4.94
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUE28 inch Pigtail Sign Stakes	11/23/2016	17.40
WELLS FARGO CCER	042-4200-65990	FRAUD-CURRENCY CONVERSIONRefund of fraudulent charge	11/30/2016	1.28-
WELLS FARGO CCER	042-4300-65070	THEISENS #21shop vac	11/17/2016	73.58
WELLS FARGO CCER	042-4200-62100	MDC MIDWEST LIVING MAGPark Rec Magazine Subscription	11/18/2016	19.97
WELLS FARGO CCER	042-4200-65070	EXECUTIVE LASER WASH INCMinivan wash	11/23/2016	7.00
WELLS FARGO CCER	042-4200-65990	FRAUD-CURRENCY CONVERSIONRefund of fraudulent charge	11/30/2016	.58-
WELLS FARGO CCER	042-4300-65051	CAPITAL CITY EQUIPMENTKubota gear box parts	11/18/2016	584.57
WELLS FARGO CCER	042-4300-63100	MENARDS DES MOINES IAt thermostat	11/11/2016	24.48
WELLS FARGO CCER	042-4300-65051	OREILLY AUTO 00003376Fuel Filter for Kubota Tractor	11/14/2016	1.94
WELLS FARGO CCER	042-4200-65990	CROSS BORDER TRANS FEEFRAUDULENT CHARGE - CREDIT	11/03/2016	.61
WELLS FARGO CCER	042-4300-65051	CAPITAL CITY EQUIPMENTbattery and parts for bobcat	11/07/2016	159.34
WELLS FARGO CCER	042-4300-65070	DIAMOND VOGEL PAINT #224Epoxy paint Pick Adult RR	11/11/2016	124.52
WELLS FARGO CCER	042-4200-65072	AGRILAND FS 100143818200 lbs of Supreme Grass Seed for Softb	11/16/2016	530.00
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESSoftball Complex Utilities	11/02/2016	1,295.10
WELLS FARGO CCER	042-4200-65070	B&H PHOTO, 800-606-6969Headset for Janean	11/03/2016	217.94
WELLS FARGO CCER	042-4300-65051	DOWNEY TIREStire repair	11/07/2016	17.91
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEpaint supplies Pick Adult RR	11/09/2016	9.50
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEPaint Supplies Pick Adult RR	11/11/2016	26.40
WELLS FARGO CCER	042-4200-65990	ODEON/BOOKITFRAUDULENT CHARGE - CREDIT PENDING RE	11/03/2016	60.55
WELLS FARGO CCER	042-4300-65070	AMAZON MKTPLACE PMTSPick. adult RR fan motors	11/07/2016	77.30
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEsupplies to paint Pick adult Softball RR	11/09/2016	17.98
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEplastic plug	11/11/2016	2.06
WELLS FARGO CCER	042-4300-65200	AGRILAND FS 10014381850 lbs of Supreme Grass Seed for Moats	11/16/2016	132.50
WELLS FARGO CCER	042-4200-63710	PSN INDIANOLA UTILITIESActivity Center Utilities	11/02/2016	812.08
WELLS FARGO CCER	042-4200-64020	FACEBK 27PVNAWPU2Indoor PlayDate FB ad	11/01/2016	49.90
WELLS FARGO CCER	042-4200-65070	WALMART.COMHoliday Dance decorations and lights	11/02/2016	124.03
WELLS FARGO CCER	042-4200-64190	ADOBE CREATIVE CLOUDmonthly subscription	11/01/2016	49.99
WELLS FARGO CCER	042-4200-62300	SQ IOWA PARKS ANDIPRA Annual Memberships - Recreation	11/08/2016	450.00
WELLS FARGO CCER	042-4200-65060	EASycANVASPRINTS.COMBuxton Park wall art for front office	11/01/2016	49.92

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	042-4300-65050	NAPA PARTS 0000514oil	11/02/2016	71.64
WELLS FARGO CCER	042-4300-62300	SQ IOWA PARKS ANDIPRA Annual Memberships - Parks	11/08/2016	150.00
WELLS FARGO CCER	042-4200-65990	THE GYM LTDFRAUDULENT CHARGE - CREDIT PENDING REF	11/01/2016	57.58
WELLS FARGO CCER	042-4300-65070	THEISENS #21RV A/F	11/03/2016	3.49
WELLS FARGO CCER	042-4200-65990	CROSS BORDER TRANS FEEFRAUDULENT CHARGE REF#221	11/01/2016	.58
WELLS FARGO CCER	042-4200-65070	WAL-MART #1491MYC notebooks	11/02/2016	16.12
WELLS FARGO CCER	042-4300-65070	MCCOY TRUE VALUEplumbing parts	11/03/2016	5.65
Total PARK & RECREATION FUND:				13,129.03
<b>POOL (MEMORIAL) FUND</b>				
IMWCA	045-4500-61599	INSTALL #5	10/01/2016	207.00
IMWCA	045-4500-61599	INSTALL #6	11/01/2016	207.00
IMWCA	045-4500-61599	INSTALL #7	12/01/2016	207.00
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	12/01/2016	10.43
WELLS FARGO CCER	045-4500-65070	SWIMOUTLET.COM8 youth life jackets	11/29/2016	180.40
WELLS FARGO CCER	045-4500-65070	WATERLOO TENT AND TARP COshade umbrella ground sleeve	11/21/2016	168.40
WELLS FARGO CCER	045-4500-65070	ADOLPH KIEFER AND ASSOC8 lesson aid floats and 6 rescue tube	11/15/2016	344.30
WELLS FARGO CCER	045-4500-63710	PSN INDIANOLA UTILITIESPool - MidAmerican utilities - October	11/02/2016	756.88
Total POOL (MEMORIAL) FUND:				2,081.41
<b>ROAD USE TAX FUND</b>				
B & F FASTENER SUPPLY CO	110-2100-65076	NUTS/BOLTS	12/05/2016	11.70
CENTURYLINK	110-2100-63730	TRAFFIC SIGNALS	11/22/2016	48.13
CINTAS CORPORATION	110-2100-64120	MEDICAL SUPPLIES	12/06/2016	87.14
CITY OF INDIANOLA - UTILITY	110-2100-63710	UTILITIES	12/01/2016	378.54
CR SERVICES	110-2100-64090	RUBBER GLOVES/SOAP	12/13/2016	13.41
HALLETT MATERIALS	110-2500-65070	SKID SAND	11/26/2016	548.72
IMWCA	110-2100-61599	INSTALL #5	10/01/2016	1,794.00
IMWCA	110-2100-61599	INSTALL #6	11/01/2016	1,794.00
IMWCA	110-2100-61599	INSTALL #7	12/01/2016	1,794.00
IOWA ASSOC OF MUN UTILITIE	110-2100-64990	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33
IOWA SIGNAL INC.	110-2100-63451	REPAIRED FLASHERS	12/08/2016	275.00
LOGAN CONTRACTORS SUPPL	110-2100-65073	SEALANT	12/07/2016	3,150.00
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	12/01/2016	10.43
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	12/01/2016	22.00
MARTIN MARIETTA MATERIALS	110-2100-65073	CONCRETE STONE	11/28/2016	415.61
MARTIN MARIETTA MATERIALS	110-2100-65073	CONCRETE STONE	11/30/2016	867.91
MC COY HARDWARE INC	110-2100-65074	NUTS/BOLTS	12/08/2016	2.86
MERCY MEDICAL CENTER	110-2100-61440	WELLNESS SCREENING 2016	11/01/2016	275.00
METHODIST OCCUPATIONAL H	110-2100-65990	PRE-EMPLOYMENT TESTING - MARMON	11/30/2016	247.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	11/15/2016	2,940.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	11/17/2016	1,004.50
O'HALLORAN INTERNATIONAL	110-2100-63320	REPAIRS	12/08/2016	764.76
PIERCE BROTHERS REPAIR	110-2100-65074	PARTS	11/03/2016	28.00
PIERCE BROTHERS REPAIR	110-2100-65074	SIGN	11/03/2016	192.00
PIERCE BROTHERS REPAIR	110-2500-63320	PLOW BRACKET	12/12/2016	74.00
WARREN COUNTY ENGINEER	110-2100-65050	FUEL DISTRIBUTION	12/07/2016	2,001.04
WARREN COUNTY OIL	110-2100-65073	PROPANE	11/29/2016	26.81
WARREN COUNTY OIL	110-2100-65050	HYD OIL	12/06/2016	395.00
WASTE MANAGEMENT OF IOW	110-2100-64090	TRASH - DEC 2016	11/29/2016	32.00
WELLS FARGO CCER	110-2100-63320	OREILLY AUTO 00003376Oil filters for stock	11/18/2016	169.80
WELLS FARGO CCER	110-2100-65500	THEISENS #21Class 3 coats for Kevin/ Matt	11/18/2016	97.73
WELLS FARGO CCER	110-2100-63320	MCCOY TRUE VALUEUnit 26 parts	11/23/2016	3.51
WELLS FARGO CCER	110-2100-63320	TITAN MACHINERY - DES MOcredit return for unit 44 lamp parts	11/18/2016	36.24
WELLS FARGO CCER	110-2100-65076	MCCOY TRUE VALUEMaintaince Light bulbs for shop	11/22/2016	25.18
WELLS FARGO CCER	110-2100-63320	NAPA PARTS 0000514hose fitting for street departments backhoe	11/30/2016	8.29

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	110-2100-63320	VAN WALL EQUIPMENTSMV sign for new Case backhoe	11/02/2016	12.26
WELLS FARGO CCER	110-2100-63320	OREILLY AUTO 00003376Hose foe unit 7 dump truck	11/15/2016	49.48
WELLS FARGO CCER	110-2100-63450	MCCOY TRUE VALUEParts for emergency stop signs	11/07/2016	20.07
WELLS FARGO CCER	110-2100-63320	ACCURATE HYDRAULICS AND MUnit 07 Hydraulic pump	11/16/2016	608.75
YANDO, ED	110-2100-61810	CLOTHING ALLOWANCE - SWEATSHIRT	12/09/2016	74.19
Total ROAD USE TAX FUND:				20,406.91
<b>LIBRARY SPECIAL REVENUE FUND</b>				
BAKER AND TAYLOR	141-4100-65020	3 BOOKS	10/24/2016	45.32
BAKER AND TAYLOR	141-4100-65020	3 BOOKS	11/08/2016	40.14
BAKER AND TAYLOR	141-4100-65020	1 BOOK	11/22/2016	14.55
BAKER AND TAYLOR	141-4100-65020	1 BOOK	11/22/2016	15.11
INNOVATIVE INTERFACES INC	141-4100-65025	CONTENT CAFE SUBSCRIPTION RENEWAL	11/15/2016	1,590.45
PENGUIN RANDOM HOUSE LLC	141-4100-65020	1 BOOK ON CD	11/22/2016	30.00
WELLS FARGO CCER	141-4100-65024	USPS 18436506231205586Stamps for membership drive	11/08/2016	81.00
Total LIBRARY SPECIAL REVENUE FUND:				1,816.57
<b>PARK &amp; REC SPECIAL REV FUND</b>				
WELLS FARGO CCER	142-4630-65070	WWW.KENNYPRODUCTS.COMLanyards - Dog Park	11/22/2016	49.66
Total PARK & REC SPECIAL REV FUND:				49.66
<b>CAPITAL PROJECTS FUND</b>				
WELLS FARGO CCER	301-6210-67900	CDW GOVERNMENTWindows Server 2012 License	11/09/2016	652.55
Total CAPITAL PROJECTS FUND:				652.55
<b>STREET CAPITAL PROJECTS FUND</b>				
CUSTOM SOLUTIONS INVESTI	321-2100-64872	911 N "C" ST - BACKSTROM NUISANCE SERVICE	11/08/2016	55.00
CUSTOM SOLUTIONS INVESTI	321-2100-64872	SERVICE OF 1105 E SALEM AVE	12/05/2016	35.00
Total STREET CAPITAL PROJECTS FUND:				90.00
<b>CP--CAF FUND</b>				
CITY OF INDIANOLA - UTILITY	344-4400-67805	UTILITIES	12/01/2016	243.04
Total CP--CAF FUND:				243.04
<b>SEWER FUND</b>				
CINTAS CORPORATION	610-8350-64990	RESTOCK MEDICINE CABINET	12/12/2016	117.81
CITY OF INDIANOLA - UTILITY	610-8350-63710	UTILITIES	12/01/2016	8,730.17
CITY OF INDIANOLA - UTILITY	610-8325-63710	UTILITIES	12/01/2016	2,934.60
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	12/06/2016	15.00
DINGES FIRE COMPANY	610-8300-65500	DRAGER 4 GAS MONITOR	12/02/2016	911.92
IMWCA	610-8300-61599	INSTALL #5	10/01/2016	521.00
IMWCA	610-8300-61599	INSTALL #6	11/01/2016	521.00
IMWCA	610-8300-61599	INSTALL #7	12/01/2016	521.00
IOWA ASSOC OF MUN UTILITIE	610-8300-64990	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33
IOWA ONE CALL	610-8300-64990	LOCATES	12/07/2016	159.50
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	12/01/2016	22.00
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	12/01/2016	41.74
MERCY MEDICAL CENTER	610-8300-61440	WELLNESS SCREENING 2016	11/01/2016	385.00
MUNICIPAL PIPE TOOL CO.	610-8325-63410	REPAIR CUES TRACTOR	12/08/2016	4,547.84
MUNICIPAL PIPE TOOL CO.	610-8350-65082	FREIGHT FOR LOANER CAMERA	12/08/2016	219.64
MUNICIPAL SUPPLY INC	610-8325-63453	CLEANOUT CAPS AND PLUGS	12/08/2016	67.30
O'REILLY AUTO PARTS	610-8300-63320	HYDRAULIC HOSE FOR UTILITY TRUCK	12/14/2016	122.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
OVIVO USA LLC	610-8350-63410	PARTS FOR DIGESTER MIXER	11/30/2016	7,786.37
STATE HYGENIC LABORATORY	610-8350-65012	ANNUAL TOXITY TESTS	11/30/2016	459.50
TELRITE CORPORATION	610-8300-63730	LONG DISTANCE SERVICE	11/22/2016	4.97
VERIZON WIRELESS	610-8300-63730	WIRELESS FOR LAPTOP	11/26/2016	30.06
WARREN COUNTY ENGINEER	610-8300-65050	FUEL DISTRIBUTION	12/07/2016	411.66
WELLS FARGO CCER	610-8325-65070	THEISENS #21Posts and PVC for marking manholes	11/17/2016	92.95
WELLS FARGO CCER	610-8325-63410	OREILLY AUTO 00003376Antifreeze for generators	11/23/2016	47.96
WELLS FARGO CCER	610-8325-63410	NAPA PARTS 0000514Block heater for Wesley Lift Station Generato	11/25/2016	60.18
WELLS FARGO CCER	610-8350-65082	MCCOY TRUE VALUEShip Cues loaner camera back and glass cle	11/21/2016	64.68
WELLS FARGO CCER	610-8300-63320	DOWNEY TIRES4 rear tires for Service Truck	11/23/2016	941.83
WELLS FARGO CCER	610-8300-62300	IAMU - 937457IAMU Water/Wastewater Conference Rick and Ed	11/07/2016	350.00
WELLS FARGO CCER	610-8325-65070	THEISENS #21Posts and PVC for marking manholes	11/16/2016	55.35
WELLS FARGO CCER	610-8325-65070	ODG LAPTOPBATTERYHQDell E6500 Battery	11/03/2016	30.98
WELLS FARGO CCER	610-8350-65082	MCCOY TRUE VALUEShip Cues Camera in for Repair	11/09/2016	43.81
WELLS FARGO CCER	610-8325-63453	NAPA PARTS 0000514RV Antifreeze for water tank that we borrowe	11/14/2016	7.98
WELLS FARGO CCER	610-8325-63410	AMAZON MKTPLACE PMTS3 batteries for 65/69 Lift Station backup	11/10/2016	55.14
WELLS FARGO CCER	610-8350-65060	AMAZON MKTPLACE PMTSink for HP 800 Printer	11/10/2016	70.25
WELLS FARGO CCER	610-8325-65070	RAKUTEN.COM BUY.COMBattery for on call laptop	11/14/2016	55.99
WELLS FARGO CCER	610-8325-65070	MCCOY TRUE VALUEPlug for Plainview Lift Station Control BoxNor	11/03/2016	.85
WELLS FARGO CCER	610-8325-63453	MCCOY TRUE VALUESludge holding tank and Morlock pump, spar	11/04/2016	24.08
WELLS FARGO CCER	610-8350-65070	THEISENS #21Hose bib and turkey baster for lab work	11/02/2016	7.98
WELLS FARGO CCER	610-8300-65500	AMAZON.COM AMZN.COM/BILL2 Safety Harnesses	11/14/2016	163.37
WELLS FARGO CCER	610-8325-65070	ROCKFORD RIGGING INCCredit for paying invoice twice.	11/14/2016	591.35-
Total SEWER FUND:				30,192.44
<b>STORMWATER UTILITY FUND</b>				
SNYDER & ASSOCIATES INC	650-9000-64070	STORMWATER	12/07/2016	30.00
Total STORMWATER UTILITY FUND:				30.00
<b>RECYCLING FUND</b>				
WASTE MANAGEMENT OF IOW	670-8400-64701	RECYCLING APT 10-13031-73000	11/29/2016	2,510.76
WASTE MANAGEMENT OF IOW	670-8400-64700	RECYCLING APT 10-13011-73004	12/01/2016	13,479.90
Total RECYCLING FUND:				15,990.66
<b>SEWER CAPITAL PROJECTS FUND</b>				
HR GREEN INC	710-8300-67510	GENERAL WASTEWATER ENGINEERING	12/12/2016	1,431.00
Total SEWER CAPITAL PROJECTS FUND:				1,431.00
<b>CITY LIAB INS RESERVE FUND</b>				
IA COMMUNITIES ASSURANCE	850-2100-64089	ICP045428A1 - COREY TILL	10/27/2016	608.65
MID AMERICAN ENERGY CO.	850-2100-64089	HIT GAS LINE AT 802/804 ROBIN GLEN	10/19/2016	711.77
Total CITY LIAB INS RESERVE FUND:				1,320.42
Grand Totals:				204,048.97

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>21ST CENTURY REHAB P.C.</b>				
21ST CENTURY REHAB P.C.	PREWORK SCREEN - ALISON BROWN	12/02/2016	60.00	LIBRARY FUND
Total 21ST CENTURY REHAB P.C.:			60.00	
<b>AIR-CON MECHANICAL CORP.</b>				
AIR-CON MECHANICAL CORP.	QUARTERLY AGREEMENT	11/23/2016	932.22	LIBRARY FUND
Total AIR-CON MECHANICAL CORP.:			932.22	
<b>AUBERT'S TOWING</b>				
AUBERT'S TOWING	TOW - ABANDONED	10/16/2016	180.00	POLICE FUND
Total AUBERT'S TOWING:			180.00	
<b>B &amp; F FASTENER SUPPLY CO</b>				
B & F FASTENER SUPPLY CO	NUTS/BOLTS	12/05/2016	11.70	ROAD USE TAX FU
Total B & F FASTENER SUPPLY CO:			11.70	
<b>BAKER &amp; TAYLOR ENTERTAINMENT</b>				
BAKER & TAYLOR ENTERTAIN	4 DVD'S	11/11/2016	72.36	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	3 CD'S	11/11/2016	31.77	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	1 DVD	11/11/2016	21.86	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	1 DVD	11/22/2016	18.21	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	3 CD'S	11/22/2016	28.09	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			172.29	
<b>BAKER AND TAYLOR</b>				
BAKER AND TAYLOR	1 BOOK RETURNED	11/18/2016	9.59	LIBRARY FUND
BAKER AND TAYLOR	3 BOOKS	10/24/2016	45.32	LIBRARY SPECIAL
BAKER AND TAYLOR	106 BOOKS	10/24/2016	1,452.51	LIBRARY FUND
BAKER AND TAYLOR	15 BOOKS	11/02/2016	215.86	LIBRARY FUND
BAKER AND TAYLOR	3 BOOKS	11/08/2016	40.14	LIBRARY SPECIAL
BAKER AND TAYLOR	64 BOOKS	11/08/2016	898.32	LIBRARY FUND
BAKER AND TAYLOR	17 BOOKS	11/09/2016	249.63	LIBRARY FUND
BAKER AND TAYLOR	1 BOOK	11/22/2016	14.55	LIBRARY SPECIAL
BAKER AND TAYLOR	16 BOOKS	11/22/2016	210.25	LIBRARY FUND
BAKER AND TAYLOR	1 BOOK	11/22/2016	15.11	LIBRARY SPECIAL
BAKER AND TAYLOR	31 BOOKS	11/22/2016	366.47	LIBRARY FUND
BAKER AND TAYLOR	1 BOOK	11/02/2016	32.37	LIBRARY FUND
BAKER AND TAYLOR	1 BOOK	11/09/2016	30.74	LIBRARY FUND
BAKER AND TAYLOR	1 BOOK	11/16/2016	30.74	LIBRARY FUND
Total BAKER AND TAYLOR:			3,592.42	
<b>BOB'S CUSTOM TROPHIES</b>				
BOB'S CUSTOM TROPHIES	ALISON NAME BADGE	11/17/2016	11.50	LIBRARY FUND
Total BOB'S CUSTOM TROPHIES:			11.50	
<b>BRICK GENTRY P.C.</b>				
BRICK GENTRY P.C.	20067.000 LEGAL SERVICES	11/25/2016	277.50	GENERAL FUND
BRICK GENTRY P.C.	20303.001 LEGAL SERVICES	11/25/2016	3,165.00	GENERAL FUND
BRICK GENTRY P.C.	20303.002 LEGAL SERVICES	11/25/2016	682.50	GENERAL FUND
BRICK GENTRY P.C.	20303.004 LEGAL SERVICES	11/25/2016	720.00	GENERAL FUND
BRICK GENTRY P.C.	20303.008 LEGAL SERVICES	11/25/2016	30.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BRICK GENTRY P.C.	20303.011 LEGAL SERVICES	11/25/2016	2,175.00	GENERAL FUND
BRICK GENTRY P.C.	20303.013 LEGAL SERVICES	11/25/2016	1,410.00	GENERAL FUND
Total BRICK GENTRY P.C.:			8,460.00	
<b>BUTTON, DAVID</b>				
BUTTON, DAVID	WELLNESS NOV/DEC	12/01/2016	30.00	POLICE FUND
Total BUTTON, DAVID:			30.00	
<b>CAPITAL EXPRESS</b>				
CAPITAL EXPRESS	POSTAGE	12/03/2016	47.15	GENERAL FUND
Total CAPITAL EXPRESS:			47.15	
<b>CARPENTER UNIFORM CO</b>				
CARPENTER UNIFORM CO	UNIFORMS	12/08/2016	4.00	POLICE FUND
CARPENTER UNIFORM CO	UNIFORMS	12/08/2016	334.98	POLICE FUND
Total CARPENTER UNIFORM CO:			338.98	
<b>CENGAGE LEARNING</b>				
CENGAGE LEARNING	1 BOOK	10/26/2016	23.20	LIBRARY FUND
CENGAGE LEARNING	3 BOOKS	10/31/2016	80.78	LIBRARY FUND
CENGAGE LEARNING	2 BOOKS	11/04/2016	51.98	LIBRARY FUND
CENGAGE LEARNING	1 BOOK	11/11/2016	29.59	LIBRARY FUND
CENGAGE LEARNING	1 BOOK	11/16/2016	23.20	LIBRARY FUND
CENGAGE LEARNING	5 BOOKS	11/21/2016	127.16	LIBRARY FUND
Total CENGAGE LEARNING:			335.91	
<b>CENTER POINT LARGE PRINT</b>				
CENTER POINT LARGE PRINT	2 LARGE PRINT BOOKS	11/01/2016	49.34	LIBRARY FUND
Total CENTER POINT LARGE PRINT:			49.34	
<b>CENTURYLINK</b>				
CENTURYLINK	TRAFFIC SIGNALS	11/22/2016	48.13	ROAD USE TAX FU
CENTURYLINK	E911 PHONE	11/22/2016	55.09	PARK & RECREATI
Total CENTURYLINK:			103.22	
<b>CINTAS CORPORATION</b>				
CINTAS CORPORATION	MEDICAL SUPPLIES	12/06/2016	87.14	ROAD USE TAX FU
CINTAS CORPORATION	RESTOCK MEDICINE CABINET	12/12/2016	117.81	SEWER FUND
Total CINTAS CORPORATION:			204.95	
<b>CITY OF INDIANOLA - UTILITY</b>				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	11/30/2016	101.47	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	11/30/2016	43.42	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2016	243.04	CP--CAF FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	11/30/2016	234.36	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	11/30/2016	41.95	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	11/30/2016	36.88	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	11/04/2016	37.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2006	16,022.63	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2006	200.00	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2006	3,945.29	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2016	2,934.60	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2016	8,730.17	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - SHOP	11/30/2016	212.14	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2016	378.54	ROAD USE TAX FU
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	11/30/2016	35.79	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	12/01/2016	144.07	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES YOUTH SOFTBALL	11/30/2016	217.20	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	11/30/2016	63.05	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	11/30/2016	223.90	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	11/30/2016	1,096.91	LIBRARY FUND
Total CITY OF INDIANOLA - UTILITY:			34,942.41	
<b>CONTECH ENGINEERED SOLUTIONS LLC</b>				
CONTECH ENGINEERED SOLU	CULCERT BAND	12/07/2016	89.35	PARK & RECREATI
Total CONTECH ENGINEERED SOLUTIONS LLC:			89.35	
<b>CR SERVICES</b>				
CR SERVICES	RUBBER GLOVES/SOAP	12/13/2016	13.41	ROAD USE TAX FU
Total CR SERVICES:			13.41	
<b>CRYSTAL CLEAR WATER CO</b>				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	12/06/2016	15.00	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			15.00	
<b>CUSTOM SOLUTIONS INVESTIGATIONS LLC</b>				
CUSTOM SOLUTIONS INVESTI	911 N "C" ST - BACKSTROM NUISANCE SER	11/08/2016	55.00	STREET CAPITAL
CUSTOM SOLUTIONS INVESTI	SERVICE OF 1105 E SALEM AVE	12/05/2016	35.00	STREET CAPITAL
Total CUSTOM SOLUTIONS INVESTIGATIONS LLC:			90.00	
<b>DATA911</b>				
DATA911	COMPUTER	11/30/2016	3,022.85	POLICE FUND
Total DATA911:			3,022.85	
<b>DE BOEF GRINDING</b>				
DE BOEF GRINDING	BRUSH GRINDING	12/04/2016	9,850.00	GENERAL FUND
Total DE BOEF GRINDING:			9,850.00	
<b>DES MOINES STAMP MFG</b>				
DES MOINES STAMP MFG	UNIFORMS	11/23/2016	28.50	POLICE FUND
Total DES MOINES STAMP MFG:			28.50	
<b>DINGES FIRE COMPANY</b>				
DINGES FIRE COMPANY	DRAGER 4 GAS MONITOR	12/02/2016	911.92	SEWER FUND
Total DINGES FIRE COMPANY:			911.92	
<b>DUST PROS JANITORIAL</b>				
DUST PROS JANITORIAL	CLEANING FOR DECEMBER	12/07/2016	1,170.00	LIBRARY FUND
DUST PROS JANITORIAL	CLEANING SUPPLIES	12/07/2016	171.55	LIBRARY FUND



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DUST PROS JANITORIAL:			1,341.55	
<b>ELLIS LAW OFFICES P.C.</b>				
ELLIS LAW OFFICES P.C.	L. MORROW	11/30/2016	22.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION	11/30/2016	67.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION N. "G"	11/30/2016	30.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION COUNTRY CLUB R	11/30/2016	30.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION N. HOWARD	11/30/2016	30.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION E. CLINTON	11/30/2016	75.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	E. WITHERSPOON	11/30/2016	67.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION E. SALEM	11/30/2016	265.92	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION E. IOWA	11/30/2016	30.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	T. SIMMONS	11/30/2016	45.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	E. BENNETT	11/30/2016	420.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	Z. McENTEE	11/30/2016	277.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	G. FAUBLE	11/30/2016	30.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	B. MORGAN	11/30/2016	142.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	V. VOSHELL	11/30/2016	15.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. PETERSON	11/30/2016	142.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	MUNICIPAL INFRACTION N. "C"	11/30/2016	402.68	GENERAL FUND
ELLIS LAW OFFICES P.C.	N. RIPPERGER	11/30/2016	240.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. DIZA	11/30/2016	67.50	GENERAL FUND
ELLIS LAW OFFICES P.C.	P. KEMP	11/30/2016	75.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	J. WADLE	11/30/2016	45.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	B. ZIMMERMAN	11/30/2016	45.00	GENERAL FUND
ELLIS LAW OFFICES P.C.	Q. REED	11/30/2016	30.00	GENERAL FUND
Total ELLIS LAW OFFICES P.C.:			2,596.10	
<b>H &amp; W RECYCLING</b>				
H & W RECYCLING	E-CYCLING	11/29/2016	510.00	GENERAL FUND
Total H & W RECYCLING:			510.00	
<b>HALLETT MATERIALS</b>				
HALLETT MATERIALS	SKID SAND	11/26/2016	548.72	ROAD USE TAX FU
Total HALLETT MATERIALS:			548.72	
<b>HR GREEN INC</b>				
HR GREEN INC	GENERAL WASTEWATER ENGINEERING	12/12/2016	1,431.00	SEWER CAPITAL P
Total HR GREEN INC:			1,431.00	
<b>HY-VEE</b>				
HY-VEE	COOKING INSTRUCTION	11/30/2016	50.00	PARK & RECREATI
HY-VEE	COOKING INSTRUCTION	12/05/2016	60.00	PARK & RECREATI
Total HY-VEE:			110.00	
<b>IA COMMUNITIES ASSURANCE POOL</b>				
IA COMMUNITIES ASSURANCE	ICP045428A1 - COREY TILL	10/27/2016	608.65	CITY LIAB INS RES
Total IA COMMUNITIES ASSURANCE POOL:			608.65	
<b>IASRO</b>				
IASRO	SCHOOL - BUHROW	12/05/2016	75.00	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
IASRO	SCHOOL - BLONDOWSKI	12/05/2016	75.00	POLICE FUND
Total IASRO:			150.00	
<b>IMWCA</b>				
IMWCA	INSTALL #5	10/01/2016	3,450.00	POLICE FUND
IMWCA	INSTALL #5	10/01/2016	2,277.00	AMBULANCE FUN
IMWCA	INSTALL #5	10/01/2016	42.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	521.00	SEWER FUND
IMWCA	INSTALL #5	10/01/2016	3.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	643.00	PARK & RECREATI
IMWCA	INSTALL #5	10/01/2016	20.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	47.00	PARK & RECREATI
IMWCA	INSTALL #5	10/01/2016	242.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	37.00	LIBRARY FUND
IMWCA	INSTALL #5	10/01/2016	222.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	207.00	POOL (MEMORIAL)
IMWCA	INSTALL #5	10/01/2016	5,495.00	FIRE FUND
IMWCA	INSTALL #5	10/01/2016	12.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	23.00	GENERAL FUND
IMWCA	INSTALL #5	10/01/2016	1,794.00	ROAD USE TAX FU
IMWCA	INSTALL #6	11/01/2016	2,277.00	AMBULANCE FUN
IMWCA	INSTALL #6	11/01/2016	20.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	47.00	PARK & RECREATI
IMWCA	INSTALL #6	11/01/2016	3,450.00	POLICE FUND
IMWCA	INSTALL #6	11/01/2016	23.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	1,794.00	ROAD USE TAX FU
IMWCA	INSTALL #6	11/01/2016	222.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	207.00	POOL (MEMORIAL)
IMWCA	INSTALL #6	11/01/2016	3.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	643.00	PARK & RECREATI
IMWCA	INSTALL #6	11/01/2016	42.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	521.00	SEWER FUND
IMWCA	INSTALL #6	11/01/2016	242.00	GENERAL FUND
IMWCA	INSTALL #6	11/01/2016	37.00	LIBRARY FUND
IMWCA	INSTALL #6	11/01/2016	5,495.00	FIRE FUND
IMWCA	INSTALL #6	11/01/2016	12.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	222.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	207.00	POOL (MEMORIAL)
IMWCA	INSTALL #7	12/01/2016	42.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	521.00	SEWER FUND
IMWCA	INSTALL #7	12/01/2016	20.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	47.00	PARK & RECREATI
IMWCA	INSTALL #7	12/01/2016	5,495.00	FIRE FUND
IMWCA	INSTALL #7	12/01/2016	3,450.00	POLICE FUND
IMWCA	INSTALL #7	12/01/2016	12.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	2,277.00	AMBULANCE FUN
IMWCA	INSTALL #7	12/01/2016	23.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	1,794.00	ROAD USE TAX FU
IMWCA	INSTALL #7	12/01/2016	3.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	643.00	PARK & RECREATI
IMWCA	INSTALL #7	12/01/2016	242.00	GENERAL FUND
IMWCA	INSTALL #7	12/01/2016	37.00	LIBRARY FUND
Total IMWCA:			45,105.00	
<b>INDOFF INCORPORATED</b>				
INDOFF INCORPORATED	CALENDERS	11/29/2016	36.89	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INDOFF INCORPORATED:			36.89	
<b>INFOMAX OFFICE SYSTEMS INC.</b>				
INFOMAX OFFICE SYSTEMS IN	COPIER/PRINTER CHARGES - LEASE	11/22/2016	195.34	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	CONTRACT	12/02/2016	240.90	POLICE FUND
Total INFOMAX OFFICE SYSTEMS INC.:			436.24	
<b>INNOVATIVE INTERFACES INC</b>				
INNOVATIVE INTERFACES INC	CONTENT CAFE SUBSCRIPTION RENEWAL	11/15/2016	1,590.45	LIBRARY SPECIAL
Total INNOVATIVE INTERFACES INC:			1,590.45	
<b>IOWA ASSOC OF MUN UTILITIES</b>				
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33	ROAD USE TAX FU
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33	SEWER FUND
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION - NOVEMBER 2016	11/30/2016	180.33	GENERAL FUND
Total IOWA ASSOC OF MUN UTILITIES:			540.99	
<b>IOWA CODIFICATION INC</b>				
IOWA CODIFICATION INC	CODE SUPP 1556/1557	11/18/2016	107.00	GENERAL FUND
Total IOWA CODIFICATION INC:			107.00	
<b>IOWA ONE CALL</b>				
IOWA ONE CALL	LOCATES	12/07/2016	159.50	SEWER FUND
Total IOWA ONE CALL:			159.50	
<b>IOWA POLICE CHIEFS ASSOCIATION</b>				
IOWA POLICE CHIEFS ASSOCI	DUES	12/05/2016	75.00	POLICE FUND
Total IOWA POLICE CHIEFS ASSOCIATION:			75.00	
<b>IOWA SIGNAL INC.</b>				
IOWA SIGNAL INC.	REPAIRED FLASHERS	12/08/2016	275.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			275.00	
<b>IOWA TURFGRASS INST.</b>				
IOWA TURFGRASS INST.	TURFGRASS (MIKE)	12/11/2016	215.00	PARK & RECREATI
IOWA TURFGRASS INST.	TURFGRASS CONF - MARTY	12/11/2016	215.00	PARK & RECREATI
Total IOWA TURFGRASS INST.:			430.00	
<b>IOWA WATER MANAGEMENT CO.</b>				
IOWA WATER MANAGEMENT C	WATER MGR - LIBRARY	12/01/2016	40.00	LIBRARY FUND
IOWA WATER MANAGEMENT C	WATER MGR - MUN BLDG	12/01/2016	150.00	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			190.00	
<b>JG'S OLD FURNITURE SYSTEMS</b>				
JG'S OLD FURNITURE SYSTEM	3 LOCKED CABINETS	11/16/2016	600.00	POLICE FUND
Total JG'S OLD FURNITURE SYSTEMS:			600.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>				
KONICA MINOLTA BUSINESS S	MONTHLY CONTRACT FEE	11/30/2016	7.49	PARK & RECREATI
Total KONICA MINOLTA BUSINESS SOLUTIONS:			7.49	
<b>LOGAN CONTRACTORS SUPPLY INC.</b>				
LOGAN CONTRACTORS SUPPL	SEALANT	12/07/2016	3,150.00	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			3,150.00	
<b>LUCAS, JEFF</b>				
LUCAS, JEFF	CELL PHONE REIMB. OCT - DEC	12/05/2016	75.00	PARK & RECREATI
Total LUCAS, JEFF:			75.00	
<b>MAD SCIENCE OF IOWA</b>				
MAD SCIENCE OF IOWA	MAD SCIENCE INSTRUCTION	12/02/2016	504.00	PARK & RECREATI
Total MAD SCIENCE OF IOWA:			504.00	
<b>MAHASKA COMMUNICATION GROUP</b>				
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	28.60	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	10.43	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	57.39	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	73.03	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	83.48	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	93.91	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	41.74	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	15.65	GENERAL FUND
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	57.39	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	SEWER FUND
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	22.00	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	10.43	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	INTERNET	12/01/2016	66.00	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	26.09	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	12/01/2016	28.60	AMBULANCE FUN
Total MAHASKA COMMUNICATION GROUP:			724.74	
<b>MARCHANT, GREG</b>				
MARCHANT, GREG	ECONOMIC DEV CONTRACT	12/08/2016	750.00	GENERAL FUND
Total MARCHANT, GREG:			750.00	
<b>MARTIN MARIETTA MATERIALS</b>				
MARTIN MARIETTA MATERIALS	CONCRETE STONE	11/28/2016	415.61	ROAD USE TAX FU
MARTIN MARIETTA MATERIALS	CONCRETE STONE	11/30/2016	867.91	ROAD USE TAX FU
Total MARTIN MARIETTA MATERIALS:			1,283.52	
<b>MC COY HARDWARE INC</b>				
MC COY HARDWARE INC	NUTS/BOLTS	12/08/2016	2.86	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MC COY HARDWARE INC:			2.86	
<b>MERCY MEDICAL CENTER</b>				
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	440.00	POLICE FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	357.50	AMBULANCE FUN
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	275.00	GENERAL FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	55.00	GENERAL FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	220.00	PARK & RECREATI
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	55.00	GENERAL FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	55.00	PARK & RECREATI
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	275.00	PARK & RECREATI
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	55.00	GENERAL FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	70.00	LIBRARY FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	72.50	FIRE FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	275.00	ROAD USE TAX FU
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	385.00	GENERAL FUND
MERCY MEDICAL CENTER	WELLNESS SCREENING 2016	11/01/2016	385.00	SEWER FUND
Total MERCY MEDICAL CENTER:			2,975.00	
<b>METHODIST OCCUPATIONAL HEALTH &amp; WELLNESS</b>				
METHODIST OCCUPATIONAL H	PRE-EMPLOYMENT TESTING - MARMON	11/30/2016	247.00	ROAD USE TAX FU
Total METHODIST OCCUPATIONAL HEALTH & WELLNESS:			247.00	
<b>MID AMERICAN ENERGY CO.</b>				
MID AMERICAN ENERGY CO.	NATURAL GAS	11/17/2016	108.56	LIBRARY FUND
MID AMERICAN ENERGY CO.	FUEL HEAT	11/17/2016	20.20	POLICE FUND
MID AMERICAN ENERGY CO.	HIT GAS LINE AT 802/804 ROBIN GLEN	10/19/2016	711.77	CITY LIAB INS RES
Total MID AMERICAN ENERGY CO.:			840.53	
<b>MIDWEST OFFICE TECH</b>				
MIDWEST OFFICE TECH	MONTHLY SERVICE CHARGE	11/30/2016	43.00	PARK & RECREATI
Total MIDWEST OFFICE TECH:			43.00	
<b>MUNICIPAL PIPE TOOL CO.</b>				
MUNICIPAL PIPE TOOL CO.	REPAIR CUES TRACTOR	12/08/2016	4,547.84	SEWER FUND
MUNICIPAL PIPE TOOL CO.	FREIGHT FOR LOANER CAMERA	12/08/2016	219.64	SEWER FUND
Total MUNICIPAL PIPE TOOL CO.:			4,767.48	
<b>MUNICIPAL SUPPLY INC</b>				
MUNICIPAL SUPPLY INC	CLEANOUT CAPS AND PLUGS	12/08/2016	67.30	SEWER FUND
Total MUNICIPAL SUPPLY INC:			67.30	
<b>NORWALK READY-MIXED CONCRETE</b>				
NORWALK READY-MIXED CON	CONCRETE	11/15/2016	2,940.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	11/17/2016	1,004.50	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			3,944.50	
<b>O'HALLORAN INTERNATIONAL</b>				
O'HALLORAN INTERNATIONAL	REPAIRS	12/08/2016	764.76	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total O'HALLORAN INTERNATIONAL:			764.76	
<b>O'REILLY AUTO PARTS</b>				
O'REILLY AUTO PARTS	HYDRAULIC HOSE FOR UTILITY TRUCK	12/14/2016	122.00	SEWER FUND
Total O'REILLY AUTO PARTS:			122.00	
<b>OVIVO USA LLC</b>				
OVIVO USA LLC	PARTS FOR DIGESTER MIXER	11/30/2016	7,786.37	SEWER FUND
Total OVIVO USA LLC:			7,786.37	
<b>PELLA PRINTING</b>				
PELLA PRINTING	ACCT# SHEETS	11/03/2016	260.00	GENERAL FUND
PELLA PRINTING	CASH RECEIPTS	11/03/2016	145.00	GENERAL FUND
Total PELLA PRINTING:			405.00	
<b>PENGUIN RANDOM HOUSE LLC</b>				
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	11/03/2016	33.75	LIBRARY FUND
PENGUIN RANDOM HOUSE LLC	2 BOOKS ON CD	11/11/2016	57.75	LIBRARY FUND
PENGUIN RANDOM HOUSE LLC	1 BOOK ON CD	11/22/2016	30.00	LIBRARY SPECIAL
Total PENGUIN RANDOM HOUSE LLC:			121.50	
<b>PER MAR SECURITY</b>				
PER MAR SECURITY	FIRE ALARM MONITORING JAN-MAR 2017	12/08/2016	131.46	PARK & RECREATI
Total PER MAR SECURITY:			131.46	
<b>PIERCE BROTHERS REPAIR</b>				
PIERCE BROTHERS REPAIR	PARTS	11/03/2016	28.00	ROAD USE TAX FU
PIERCE BROTHERS REPAIR	SIGN	11/03/2016	192.00	ROAD USE TAX FU
PIERCE BROTHERS REPAIR	STEEL	12/12/2016	9.00	PARK & RECREATI
PIERCE BROTHERS REPAIR	PLOW BRACKET	12/12/2016	74.00	ROAD USE TAX FU
Total PIERCE BROTHERS REPAIR:			303.00	
<b>PROTECT YOUTH SPORTS</b>				
PROTECT YOUTH SPORTS	ZONE BACKGROUND CHECKS	12/01/2016	62.30	PARK & RECREATI
Total PROTECT YOUTH SPORTS:			62.30	
<b>RECORDED BOOKS INC</b>				
RECORDED BOOKS INC	1 BOOK ON CD	11/21/2016	36.00	LIBRARY FUND
RECORDED BOOKS INC	1 BOOK ON CD	11/28/2016	99.00	LIBRARY FUND
RECORDED BOOKS INC	1 BOOK ON CD	11/28/2016	35.99	LIBRARY FUND
Total RECORDED BOOKS INC:			170.99	
<b>RECORD-HERALD &amp; INDIANOLA TRIBUNE</b>				
RECORD-HERALD & INDIANOL	BD ADJ	11/16/2016	26.81	GENERAL FUND
RECORD-HERALD & INDIANOL	PH TAX ABATE	11/16/2016	25.85	GENERAL FUND
RECORD-HERALD & INDIANOL	NUISANCE NOTICE OF FILING	11/16/2016	62.26	GENERAL FUND
RECORD-HERALD & INDIANOL	ANNUAL FINANCIAL STATEMENT	11/16/2016	172.26	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-11	11/16/2016	276.43	GENERAL FUND
RECORD-HERALD & INDIANOL	ORD 1557	11/16/2016	28.70	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total RECORD-HERALD & INDIANOLA TRIBUNE:			592.31	
<b>RECORD-HERALD AD CONTRACT ACCT.</b>				
RECORD-HERALD AD CONTRA	SNOW ORD AD	11/22/2016	100.60	GENERAL FUND
Total RECORD-HERALD AD CONTRACT ACCT.:			100.60	
<b>REED, WALTER</b>				
REED, WALTER	WELLNESS OCT & DEC	12/05/2016	30.00	POLICE FUND
Total REED, WALTER:			30.00	
<b>RODGERS, THERESA</b>				
RODGERS, THERESA	REFUND	12/01/2016	578.90	AMBULANCE FUN
Total RODGERS, THERESA:			578.90	
<b>ROSE, GAIL</b>				
ROSE, GAIL	SENIOR CENTER THANKSGIVING POTLUCK	11/02/2016	43.38	PARK & RECREATI
Total ROSE, GAIL:			43.38	
<b>SHER, BRIAN</b>				
SHER, BRIAN	CELL PHONE 10-23-16 - 11-22-16	11/22/2016	50.00	POLICE FUND
Total SHER, BRIAN:			50.00	
<b>SNYDER &amp; ASSOCIATES INC</b>				
SNYDER & ASSOCIATES INC	STORMWATER	12/07/2016	30.00	STORMWATER UTI
SNYDER & ASSOCIATES INC	ECONOMIC DEVELOPMENT	12/07/2016	180.00	GENERAL FUND
Total SNYDER & ASSOCIATES INC:			210.00	
<b>SPRINGER PEST SOLUTIONS DSM</b>				
SPRINGER PEST SOLUTIONS D	BI-MONTHLY SERVICE	12/13/2016	79.00	LIBRARY FUND
Total SPRINGER PEST SOLUTIONS DSM:			79.00	
<b>STATE HYGENIC LABORATORY</b>				
STATE HYGENIC LABORATORY	ANNUAL TOXITY TESTS	11/30/2016	459.50	SEWER FUND
Total STATE HYGENIC LABORATORY:			459.50	
<b>T.R.M. DISPOSAL LLC</b>				
T.R.M. DISPOSAL LLC	GARBAGE - ACCT #159	11/24/2016	16.00	POLICE FUND
T.R.M. DISPOSAL LLC	TRASH REMOVAL ACCT #506	11/24/2016	94.00	LIBRARY FUND
Total T.R.M. DISPOSAL LLC:			110.00	
<b>TASER TRAINING ACADEMY</b>				
TASER TRAINING ACADEMY	TRAINING - WAGNER	12/02/2016	435.00	POLICE FUND
Total TASER TRAINING ACADEMY:			435.00	
<b>TELRITE CORPORATION</b>				
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	16.51	FIRE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	13.27	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	7.77	LIBRARY FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	15.29	POLICE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	1.96	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	4.97	SEWER FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	.82	AMBULANCE FUN
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	12.98	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	11/22/2016	16.33	GENERAL FUND
Total TELRITE CORPORATION:			89.90	
<b>TRANSUNION RISK AND ALTERNATIVE</b>				
TRANSUNION RISK AND ALTER	CONTRACT 11/1/16	12/01/2016	140.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			140.00	
<b>UNIQUE MANAGEMENT SERVICES</b>				
UNIQUE MANAGEMENT SERVI	COLLECTION AGENCY FEES	12/01/2016	50.00	LIBRARY FUND
Total UNIQUE MANAGEMENT SERVICES:			50.00	
<b>UNUM LIFE INSURANCE CO OF AMERICA</b>				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	11/28/2016	1,015.74	GENERAL FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			1,015.74	
<b>VERIZON WIRELESS</b>				
VERIZON WIRELESS	DATA	11/15/2016	318.59	POLICE FUND
VERIZON WIRELESS	WIRELESS FOR LAPTOP	11/26/2016	30.06	SEWER FUND
VERIZON WIRELESS	WIRELESS FOR SPARE LAPTOP	11/26/2016	20.01	GENERAL FUND
VERIZON WIRELESS	330 LAPTOP/330 CELL	11/26/2016	50.65	FIRE FUND
VERIZON WIRELESS	EMS CELL PHONES	11/26/2016	316.99	AMBULANCE FUN
Total VERIZON WIRELESS:			736.30	
<b>WALLER, RYAN</b>				
WALLER, RYAN	CELL PHONE 11/9/16 - 12/8/16	12/08/2016	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
<b>WARREN COUNTY ENGINEER</b>				
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	19.40	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	411.66	SEWER FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	258.85	FIRE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	1,430.62	POLICE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	221.39	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	809.38	AMBULANCE FUN
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	51.64	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - VANS	12/07/2016	18.48	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	12/07/2016	2,001.04	ROAD USE TAX FU
Total WARREN COUNTY ENGINEER:			5,222.46	
<b>WARREN COUNTY OIL</b>				
WARREN COUNTY OIL	PROPANE	11/29/2016	26.81	ROAD USE TAX FU
WARREN COUNTY OIL	HYD OIL	12/06/2016	395.00	ROAD USE TAX FU
Total WARREN COUNTY OIL:			421.81	



Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	REC FEES	11/30/2016	78.00	GENERAL FUND
Total WARREN COUNTY RECORDER:			78.00	
<b>WASTE MANAGEMENT OF IOWA</b>				
WASTE MANAGEMENT OF IOW	RECYCLING APT 10-13031-73000	11/29/2016	2,510.76	RECYCLING FUND
WASTE MANAGEMENT OF IOW	TRASH - DEC 2016	11/29/2016	32.00	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	RECYCLING APT 10-13011-73004	12/01/2016	13,479.90	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			16,022.66	
<b>WATCH GUARD VIDEO</b>				
WATCH GUARD VIDEO	REPAIRS	09/03/2015	114.00	POLICE FUND
WATCH GUARD VIDEO	REPAIRS	01/07/2016	114.00	POLICE FUND
Total WATCH GUARD VIDEO:			228.00	
<b>WELLS FARGO CCER</b>				
WELLS FARGO CCER	MCCOY TRUE VALUEShop VAc discs	11/17/2016	4.94	PARK & RECREATI
WELLS FARGO CCER	USCC IVRCcell phone charges	11/21/2016	54.05	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Program supplies	11/22/2016	1.58	LIBRARY FUND
WELLS FARGO CCER	MCCOY TRUE VALUE28 inch Pigtail Sign Stak	11/23/2016	17.40	PARK & RECREATI
WELLS FARGO CCER	HY VEE 1271Flowers for Vickies grandmothers	11/28/2016	72.25	FIRE FUND
WELLS FARGO CCER	FRAUD-CURRENCY CONVERSIONRefund of f	11/30/2016	1.28-	PARK & RECREATI
WELLS FARGO CCER	AED SUPERSTOREdiscount credit Applied	11/17/2016	33.80-	POLICE FUND
WELLS FARGO CCER	TITAN MACHINERY - DES MOcredit return for	11/18/2016	36.24-	ROAD USE TAX FU
WELLS FARGO CCER	DATABUG LLCHard drive for Dave laptop	11/21/2016	79.00	POLICE FUND
WELLS FARGO CCER	WWW.KENNYPRODUCTS.COMLanyards - Do	11/22/2016	49.66	PARK & REC SPEC
WELLS FARGO CCER	GARDEN AND ASSOCIATES LTDStormwater	11/25/2016	3,204.25	GENERAL FUND
WELLS FARGO CCER	SWIMOUTLET.COM8 youth life jackets	11/29/2016	180.40	POOL (MEMORIAL)
WELLS FARGO CCER	FRAUD-ODEON/BOOKITRefund of fraudulent c	11/30/2016	60.55-	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21shop vac	11/17/2016	73.58	PARK & RECREATI
WELLS FARGO CCER	MDC MIDWEST LIVING MAGPark Rec Magazi	11/18/2016	19.97	PARK & RECREATI
WELLS FARGO CCER	THOMAS BUS SALES INCStraps for new rescu	11/22/2016	80.00	FIRE FUND
WELLS FARGO CCER	EXECUTIVE LASER WASH INCMinivan wash	11/23/2016	7.00	PARK & RECREATI
WELLS FARGO CCER	HY VEE 1271The total 72.25 was rescinded du	11/28/2016	72.25-	FIRE FUND
WELLS FARGO CCER	FRAUD-CURRENCY CONVERSIONRefund of f	11/30/2016	.58-	PARK & RECREATI
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILLDVD pre-orde	11/17/2016	1.63-	LIBRARY FUND
WELLS FARGO CCER	CAPITAL CITY EQUIPMENTKubota gear box p	11/18/2016	584.57	PARK & RECREATI
WELLS FARGO CCER	TLF FLOWER SHOP AT CEDARFuneral flower	11/21/2016	49.22	GENERAL FUND
WELLS FARGO CCER	PIERCE BROS REPAIRNew chute for Tender 3	11/23/2016	102.00	FIRE FUND
WELLS FARGO CCER	BOUND TREE MEDICAL LLCaryngoscope Bl	11/25/2016	204.12	AMBULANCE FUN
WELLS FARGO CCER	NAPA PARTS 0000514hose fitting for street de	11/30/2016	8.29	ROAD USE TAX FU
WELLS FARGO CCER	MCCOY TRUE VALUERivots and super glue	11/17/2016	7.71	FIRE FUND
WELLS FARGO CCER	HARRISON TRUCK CENTERSWasher fluid ca	11/18/2016	7.90	FIRE FUND
WELLS FARGO CCER	WATERLOO TENT AND TARP COShade umbr	11/21/2016	168.40	POOL (MEMORIAL)
WELLS FARGO CCER	KELDERMAN MANUFACTURINGAir Dryer for	11/23/2016	374.99	AMBULANCE FUN
WELLS FARGO CCER	WM SUPERCENTER #1491x2 Totes @ 14.92	11/25/2016	29.84	FIRE FUND
WELLS FARGO CCER	GRAPHIC CONTROLS/VERHeart Monitoring El	11/30/2016	1,609.06	AMBULANCE FUN
WELLS FARGO CCER	CNM OUTDOOR EQUIPMchainsaw sharpen	11/17/2016	8.00	FIRE FUND
WELLS FARGO CCER	THEISENS #21Class 3 coats for Kevin/ Matt	11/18/2016	97.73	ROAD USE TAX FU
WELLS FARGO CCER	MCCOY TRUE VALUEShip Cues loaner camer	11/21/2016	64.68	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUEUnit 26 parts	11/23/2016	3.51	ROAD USE TAX FU
WELLS FARGO CCER	WALMART.COM 8009666546fraudlant charge .	11/25/2016	37.33	POLICE FUND
WELLS FARGO CCER	KELDERMAN MANUFACTURINGAir suspensio	11/30/2016	945.00	AMBULANCE FUN
WELLS FARGO CCER	FRAUD-NEW REGENCY RADIORefund of frau	11/30/2016	127.64-	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21Posts and PVC for marking man	11/17/2016	92.95	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	CAPITAL CITY EQUIPMENTKubota gear box la	11/18/2016	98.50	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Office supplies	11/21/2016	11.82	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376Antifreeze for gener	11/23/2016	47.96	SEWER FUND
WELLS FARGO CCER	NAPA PARTS 0000514Block heater for Wesley	11/25/2016	60.18	SEWER FUND
WELLS FARGO CCER	PSN INDIANOLA UTILITIESActivity Center Utilit	11/30/2016	665.86	PARK & RECREATI
WELLS FARGO CCER	SHRM MEMBER600591412Membership Dues	11/16/2016	190.00	GENERAL FUND
WELLS FARGO CCER	OREILLY AUTO 00003376Oil filters for stock	11/18/2016	169.80	ROAD USE TAX FU
WELLS FARGO CCER	WAL-MART #1491Coffee and Creamer	11/21/2016	29.64	GENERAL FUND
WELLS FARGO CCER	OREILLY AUTO 00003376glue	11/22/2016	6.49	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21Materials for fundraiser	11/23/2016	48.74	PARK & RECREATI
WELLS FARGO CCER	GALLSboots Chuck Cross	11/29/2016	124.99	FIRE FUND
WELLS FARGO CCER	FRAUD-THE GYM LTDERefund of fraudulent c	11/30/2016	57.58-	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEShop Vac filter	11/17/2016	4.94	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Office supplies	11/18/2016	70.36	PARK & RECREATI
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQEMS SUP	11/22/2016	1,413.16	AMBULANCE FUN
WELLS FARGO CCER	SQ CR SERVICESTP, can liners, towls	11/23/2016	199.37	PARK & RECREATI
WELLS FARGO CCER	HY VEE 127150.00 for flowers for vickies grand	11/28/2016	68.50	FIRE FUND
WELLS FARGO CCER	FRAUD-CURRENCY CONVERSIONRefund of f	11/30/2016	.61-	PARK & RECREATI
WELLS FARGO CCER	ADOBE CREATIVE CLOUDmonthly subscrip	11/01/2016	49.99	PARK & RECREATI
WELLS FARGO CCER	PSN INDIANOLA UTILITIESPool - MidAmerica	11/02/2016	756.88	POOL (MEMORIAL)
WELLS FARGO CCER	AMAZON MKTPLACE PMTSIPD Tablet keyboa	11/03/2016	49.05	POLICE FUND
WELLS FARGO CCER	DEMCO INCBook covering supplies	11/04/2016	444.93	LIBRARY FUND
WELLS FARGO CCER	SQ IOWA PARKS ANDIPRA Annual Members	11/08/2016	450.00	PARK & RECREATI
WELLS FARGO CCER	CRUCIAL.COMram upgrade for pd server	11/10/2016	67.83	GENERAL FUND
WELLS FARGO CCER	MOOD PANDORAMonthly Hold Music	11/14/2016	26.95	GENERAL FUND
WELLS FARGO CCER	WWW.CPEDEPOT.COMCPE Membership	11/16/2016	149.00	GENERAL FUND
WELLS FARGO CCER	WM SUPERCENTER #1491tissues and supplie	11/17/2016	11.16	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEpaint rollers	11/18/2016	9.88	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEMaintaince Light bulbs fo	11/22/2016	25.18	ROAD USE TAX FU
WELLS FARGO CCER	DOWNEY TIRES4 rear tires for Service Truck	11/23/2016	941.83	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUEthermostat batteries	11/25/2016	2.69	PARK & RECREATI
WELLS FARGO CCER	PSN INDIANOLA UTILITIESSoftball Complex U	11/30/2016	1,173.73	PARK & RECREATI
WELLS FARGO CCER	HY VEE 1271Epi 20 Bi carb 6	11/01/2016	169.95	AMBULANCE FUN
WELLS FARGO CCER	PSN INDIANOLA UTILITIESActivity Center Utilit	11/02/2016	812.08	PARK & RECREATI
WELLS FARGO CCER	WM SUPERCENTER #1491Command Strips	11/03/2016	7.88	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Office supplies	11/04/2016	22.96	POLICE FUND
WELLS FARGO CCER	INDOFF INCORPORATEDOffice Supplies	11/08/2016	59.22	AMBULANCE FUN
WELLS FARGO CCER	AMAZON MKTPLACE PMTS3 batteries for 65/6	11/10/2016	55.14	SEWER FUND
WELLS FARGO CCER	JET.COMCompTIA Study Material	11/14/2016	51.40	GENERAL FUND
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILLDesk organize	11/15/2016	32.49	LIBRARY FUND
WELLS FARGO CCER	CROSS BORDER TRANS FEEFRAUDULENT	11/01/2016	.58	PARK & RECREATI
WELLS FARGO CCER	WAL-MART #1491MYC notebooks	11/02/2016	16.12	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEplumbing parts	11/03/2016	5.65	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEParts for emergency sto	11/07/2016	20.07	ROAD USE TAX FU
WELLS FARGO CCER	CDW GOVERNMENTWindows Server 2012 Lic	11/09/2016	652.55	CAPITAL PROJECT
WELLS FARGO CCER	AMAZON.COM3 DVDs	11/10/2016	22.59	LIBRARY FUND
WELLS FARGO CCER	ROCKFORD RIGGING INCCredit for paying inv	11/14/2016	591.35-	SEWER FUND
WELLS FARGO CCER	ACCURATE HYDRAULICS AND MUnit 07 Hydr	11/16/2016	608.75	ROAD USE TAX FU
WELLS FARGO CCER	FACEBK 27PVNAWPU2Indoor PlayDate FB ad	11/01/2016	49.90	PARK & RECREATI
WELLS FARGO CCER	WALMART.COMHoliday Dance decorations an	11/02/2016	124.03	PARK & RECREATI
WELLS FARGO CCER	AMAZON MKTPLACE PMTSPrinter paper rolls	11/03/2016	119.20	POLICE FUND
WELLS FARGO CCER	THE UPS STORE #6682Shipping Engine 331 c	11/04/2016	42.32	FIRE FUND
WELLS FARGO CCER	USPS 18436506231205586Stamps for member	11/08/2016	81.00	LIBRARY SPECIAL
WELLS FARGO CCER	AMAZON MKTPLACE PMTSink for HP 800 Pri	11/10/2016	70.25	SEWER FUND
WELLS FARGO CCER	RAKUTEN.COM BUY.COMBattery for on call la	11/14/2016	55.99	SEWER FUND
WELLS FARGO CCER	ADOLPH KIEFER AND ASSOC8 lesson aid flo	11/15/2016	344.30	POOL (MEMORIAL)
WELLS FARGO CCER	B&H PHOTO, 800-606-6969Samsung 500 GB	11/02/2016	169.99	GENERAL FUND
WELLS FARGO CCER	WAL-MART #1491Office Supplies	11/02/2016	40.69	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	WAL-MART #1491Supplies	11/03/2016	31.61	GENERAL FUND
WELLS FARGO CCER	IAMU - 937457IAMU Water/Wastewater Confer	11/07/2016	350.00	SEWER FUND
WELLS FARGO CCER	SOUTHEASTERN EMERGENCY EQCot Batter	11/09/2016	638.46	AMBULANCE FUN
WELLS FARGO CCER	MENARDS DES MOINES IAthermostat	11/11/2016	24.48	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376Fuel Filter for Kubot	11/14/2016	1.94	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21Posts and PVC for marking man	11/16/2016	55.35	SEWER FUND
WELLS FARGO CCER	SOCIALMetro Finance Officer Meeting	11/01/2016	15.02	GENERAL FUND
WELLS FARGO CCER	VAN WALL EQUIPMENTSMV sign for new Cas	11/02/2016	12.26	ROAD USE TAX FU
WELLS FARGO CCER	ODG LAPTOPBATTERYHQDell E6500 Battery	11/03/2016	30.98	SEWER FUND
WELLS FARGO CCER	CROSS BORDER TRANS FEEFRAUDULENT	11/03/2016	.61	PARK & RECREATI
WELLS FARGO CCER	CAPITAL CITY EQUIPMENTbattery and parts f	11/07/2016	159.34	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEShip Cues Camera in for	11/09/2016	43.81	SEWER FUND
WELLS FARGO CCER	DIAMOND VOGEL PAINT #224Epoxy paint Pic	11/11/2016	124.52	PARK & RECREATI
WELLS FARGO CCER	NAPA PARTS 0000514RV Antifreeze for water	11/14/2016	7.98	SEWER FUND
WELLS FARGO CCER	AGRILAND FS 100143818200 lbs of Supreme	11/16/2016	530.00	PARK & RECREATI
WELLS FARGO CCER	THE GYM LTDFRAUDULENT CHARGE - CRE	11/01/2016	57.58	PARK & RECREATI
WELLS FARGO CCER	THEISENS #21Hose bib and turkey baster for l	11/02/2016	7.98	SEWER FUND
WELLS FARGO CCER	THEISENS #21RV A/F	11/03/2016	3.49	PARK & RECREATI
WELLS FARGO CCER	INDOFF INCORPORATEDOffice Supplies	11/07/2016	220.81	AMBULANCE FUN
WELLS FARGO CCER	KUM & GO #113Gas/funeral	11/09/2016	29.11	POLICE FUND
WELLS FARGO CCER	AED SUPERSTORECPR D Padz	11/11/2016	338.00	POLICE FUND
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILL2 Safety Harn	11/14/2016	163.37	SEWER FUND
WELLS FARGO CCER	NATIONAL REGISTRY EMTFannagan EMS Na	11/16/2016	70.00	AMBULANCE FUN
WELLS FARGO CCER	EASYSKANVASPRINTS.COMBuxton Park wall a	11/01/2016	49.92	PARK & RECREATI
WELLS FARGO CCER	NAPA PARTS 0000514oil	11/02/2016	71.64	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEPlug for Plainview Lift St	11/03/2016	.85	SEWER FUND
WELLS FARGO CCER	MCCOY TRUE VALUESludge holding tank and	11/04/2016	24.08	SEWER FUND
WELLS FARGO CCER	SQ IOWA PARKS ANDIPRA Annual Members	11/08/2016	150.00	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376Def and fuses	11/10/2016	27.99	AMBULANCE FUN
WELLS FARGO CCER	AMAZON.COM AMZN.COM/BILL2 DVDs	11/14/2016	58.97	LIBRARY FUND
WELLS FARGO CCER	DMI DELL ARB BUSMonitors for Blondowski	11/16/2016	231.08	POLICE FUND
WELLS FARGO CCER	CRUCIAL.COMram upgrade for pd server	11/01/2016	203.51	GENERAL FUND
WELLS FARGO CCER	CDW GOVERNMENTPrinter for Car 141	11/02/2016	304.97	POLICE FUND
WELLS FARGO CCER	SUPERIOR COMMUNICATIONS9 Micro USB	11/03/2016	64.95	GENERAL FUND
WELLS FARGO CCER	ODEON/BOOKITFRAUDULENT CHARGE - CR	11/03/2016	60.55	PARK & RECREATI
WELLS FARGO CCER	AMAZON MKTPLACE PMTSPick. adult RR fan	11/07/2016	77.30	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEsupplies to paint Pick ad	11/09/2016	17.98	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEplastic plug	11/11/2016	2.06	PARK & RECREATI
WELLS FARGO CCER	INDOFF INCORPORATEDPaper for Utility Bills	11/15/2016	555.73	GENERAL FUND
WELLS FARGO CCER	AGRILAND FS 10014381850 lbs of Supreme	11/16/2016	132.50	PARK & RECREATI
WELLS FARGO CCER	EVIDENT INCSupplies	11/01/2016	68.50	POLICE FUND
WELLS FARGO CCER	PSN INDIANOLA UTILITIESSoftball Complex U	11/02/2016	1,295.10	PARK & RECREATI
WELLS FARGO CCER	B&H PHOTO, 800-606-6969Headset for Janea	11/03/2016	217.94	PARK & RECREATI
WELLS FARGO CCER	B&H PHOTO, 800-606-69692 Backup UPS	11/04/2016	85.90	GENERAL FUND
WELLS FARGO CCER	DOWNEY TIREStire repair	11/07/2016	17.91	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEpaint supplies Pick Adult	11/09/2016	9.50	PARK & RECREATI
WELLS FARGO CCER	MCCOY TRUE VALUEPaint Supplies Pick Adul	11/11/2016	26.40	PARK & RECREATI
WELLS FARGO CCER	OREILLY AUTO 00003376Hose foe unit 7 dum	11/15/2016	49.48	ROAD USE TAX FU

Total WELLS FARGO CCER:

24,981.89

**WESTERN WATERPROOFING CO INC**

WESTERN WATERPROOFING C	BELOW GRADE WATERPROOFING	12/02/2016	2,639.32	GENERAL FUND
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Total WESTERN WATERPROOFING CO INC:

2,639.32

**YANDO, ED**

YANDO, ED	CLOTHING ALLOWANCE - SWEATSHIRT	12/09/2016	74.19	ROAD USE TAX FU
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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total YANDO, ED:			74.19	
Grand Totals:			204,048.97	

City Council: \_\_\_\_\_

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**Meeting Date:** 12/19/2016

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**Information**

**Subject**

City Treasurer's Report - Doug Shull

**Information**

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**Fiscal Impact**

**Attachments**

November 2016 Treasurer Report

November 2015 Treasurer Report

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**FINANCIAL REPORT**  
**MONTH OF NOVEMBER, 2016**

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FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,400,000.65	50,038.12	163,523.82	405,580.44	2,518.73	1,689,576.66	
011 Police	904,567.00	104,400.15	176,430.72	222,692.58	339.90	1,054,889.11	
015 Fire	587,092.19	48,877.35	34,294.61	35,322.38	24.72	636,972.59	
016 Ambulance	350,581.03	87,432.48	91,776.94	18,649.70	15,572.66	349,313.61	
041 Library	22,217.28	61,130.54	28,759.02	37,200.53	46.35	91,742.98	
042 Park & Recreation	572,966.08	58,713.13	88,291.13	42,143.03	108.15	585,422.96	
045 Memorial Pool	6,757.50	6,378.58	44,517.65	0.00	0.00	-31,381.57	
071 General Fund Debt Service	89,906.96	5,162.88	0.00	0.00	0.00	95,069.84	
099 Franchise Fees-MEC	512,412.57	0.00	0.00	0.00	0.00	512,412.57	
<b>GENERAL FUND SUB-TOTAL</b>	<b>4,446,501.26</b>	<b>422,133.23</b>	<b>627,593.89</b>	<b>761,588.66</b>	<b>18,610.51</b>	<b>4,984,018.75</b>	
110 Road Use Tax (Streets)	1,422,214.10	164,905.19	111,736.02	0.00	16,434.37	1,458,948.90	
112 Trust & Agency	237,774.37	91,725.51	0.00	0.00	329,499.88	0.00	
115 YMCA Maintenance Obligations	285,191.46	0.00	0.00	0.00	0.00	285,191.46	
121 Local Option Sales Tax	330,080.54	165,040.29	0.00	0.00	0.00	495,120.83	
125 TIF--Downtown	1,279,628.16	172,986.33	0.00	0.00	275,000.00	1,177,614.49	
141 Library Special Revenue	32,767.79	6,669.09	203.70	0.00	0.00	39,233.18	
142 Park & Rec Special Revenue	142,465.83	1,332.70	2,471.09	0.00	0.00	141,327.44	
160 Downtown Revolving Loan	156,256.82	0.00	0.00	0.00	0.00	156,256.82	
161 Downtown Business Inc Program	31,606.09	2,089.94	350.75	0.00	0.00	33,345.28	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	996,876.44	0.00	0.00	12,333.33	0.00	1,009,209.77	
199 Police Retirement	86,013.06	76.90	0.00	0.00	1,041.67	85,048.29	
<b>SPECIAL REVENUES SUB-TOTAL</b>	<b>5,020,704.73</b>	<b>604,825.95</b>	<b>114,761.56</b>	<b>12,333.33</b>	<b>621,975.92</b>	<b>4,901,126.53</b>	
<b>200 DEBT SERVICE (SUB-TOTAL)</b>	<b>1,775,314.47</b>	<b>66,736.58</b>	<b>5,625.00</b>	<b>35,166.66</b>	<b>0.00</b>	<b>1,871,592.71</b>	
301 Capital Projects (General)	654,700.83	30,322.48	60,339.00	0.00	0.00	624,684.31	
321 Capital Projects (Streets)	123,045.12	593.00	2,785.37	0.00	0.00	120,852.75	
344 Community Athletic Facility	1,509.36	1.64	250.49	0.00	0.00	1,260.51	
353 Community ReDevelopment (D&D)	-54,832.89	0.00	0.00	0.00	0.00	-54,832.89	
<b>CAPITAL PROJECTS SUB-TOTAL</b>	<b>724,422.42</b>	<b>30,917.12</b>	<b>63,374.86</b>	<b>0.00</b>	<b>0.00</b>	<b>691,964.68</b>	
610 Sewer	686,659.75	0.00	80,111.44	137,800.00	37,102.26	707,246.05	
650 Stormwater Utility	543,781.16	16,740.44	700.00	0.00	5,050.00	554,771.60	
670 Recycling	93,107.67	18,201.06	16,096.22	0.00	1,541.67	93,670.84	
710 Sewer Capital Projects	587,225.84	308,634.05	8,253.00	0.00	209,616.66	677,990.23	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	375,905.79	0.00	0.00	2,083.33	0.00	377,989.12	
791 Sewer Revenue Bonds	534,862.80	0.00	0.00	58,250.00	0.00	593,112.80	
820 Health Insurance	612,927.90	118,973.99	119,284.85	0.00	0.00	612,617.04	
830 Health Reimbursement Account	313,397.24	0.00	427.00	0.00	0.00	312,970.24	
840 Flex/STD	217,092.39	2,415.42	0.00	1,344.15	0.00	220,851.96	
850 Liability Insurance Reserve--City	27,893.04	23.80	622.45	0.00	0.00	27,294.39	
<b>CITY UTILITY &amp; IS SUB-TOTAL</b>	<b>4,107,092.28</b>	<b>464,988.76</b>	<b>225,494.96</b>	<b>199,477.48</b>	<b>253,310.59</b>	<b>4,292,752.97</b>	
<b>TOTAL CITY FUNDS</b>	<b>16,074,035.16</b>	<b>1,589,601.64</b>	<b>1,036,850.27</b>	<b>1,008,566.13</b>	<b>893,897.02</b>	<b>16,741,455.64</b>	<b>65%</b>
<b>TOTAL IMU FUNDS</b>	<b>9,064,269.98</b>	<b>1,612,061.78</b>	<b>1,671,520.70</b>	<b>153,525.01</b>	<b>268,194.12</b>	<b>8,890,141.95</b>	<b>35%</b>
<b>GRAND TOTAL CITY &amp; IMU</b>	<b>25,138,305.14</b>	<b>3,201,663.42</b>	<b>2,708,370.97</b>	<b>1,162,091.14</b>	<b>1,162,091.14</b>	<b>25,631,597.59</b>	
Cross Check Total						25,631,597.59	
<b>Investments</b>					Clerk's Balance	25,631,597.59	
Bankers Trust	\$ 19,267,674.46	1.88%					
Iowa Public Agency Inv. Trust	\$ 111,170.11	0.080%			Plus Outstanding Checks	82,965.62	
Payroll Account, City State Bank	\$ -	Earnings Credit					
Checking Account, City State Bank	\$ 241,427.57	Earnings Credit			Oustanding Deposit	-21,950.66	
Checking & Payroll Account, Community Bank	\$ -						
Sweep Account, City State Bank	\$ 6,069,688.90	0.40%					
Wells Fargo	\$ 2,651.51						
<b>BANK BALANCE</b>	<b>25,692,612.55</b>					<b>25,692,612.55</b>	

600 Water	75,315.24	220,392.34	89,128.30	0.00	106,055.07	100,524.21
620 IMU Administration	-120.00	0.00	0.00	0.00	0.00	-120.00
625 Revolving Economic Development	107,324.14	95.20	0.00	0.00	0.00	107,419.34
626 USDA RLF	375,000.00	0.00	0.00	0.00	0.00	375,000.00
630 Electric	2,540,430.90	1,177,654.41	1,071,453.80	22,566.67	159,062.21	2,510,135.97
640 Fiber/Communications	283,943.54	34,528.97	60,492.32	0.00	3,076.84	254,903.35
700 Water Capital Projects	1,038,171.82	0.00	7,813.15	35,991.67	0.00	1,066,350.34
730 Electric Capital Projects	3,705,933.70	179,378.04	165,595.63	0.00	0.00	3,719,716.11
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	252,648.86	0.00	277,037.50	23,066.67	0.00	-1,321.97
793 Electric Revenue Bonds	460,713.07	0.00	0.00	71,900.00	0.00	532,613.07
855 Liability Insurance Reserve--IMU	14,908.71	12.82	0.00	0.00	0.00	14,921.53
<b>IMU SUB-TOTAL</b>	<b>9,064,269.98</b>	<b>1,612,061.78</b>	<b>1,671,520.70</b>	<b>153,525.01</b>	<b>268,194.12</b>	<b>8,890,141.95</b>

<u>INTEREST DISTRIBUTION</u>	INTEREST		CALYTD	FYTD
	INCOME	% OF TOTAL		
Electric Funds	\$ 6,208.42	33.91%	\$ 70,875.66	\$ 28,314.53
Water Funds	\$ 1,360.28	7.43%	\$ 15,622.24	\$ 6,345.06
Sewer Funds	\$ 1,554.35	8.49%	\$ 18,513.49	\$ 6,953.18
Police Retirement	\$ 76.90	0.42%	\$ 1,065.31	\$ 430.96
Community Redevelopment		0.00%	\$ -	\$ -
All other	\$ 9,108.03	49.75%	\$ 128,324.03	\$ 45,816.43
<b>TOTAL</b>	<b>\$ 18,307.98</b>	<b>100.00%</b>	<b>\$ 234,400.73</b>	<b>\$ 87,860.16</b>

**FINANCIAL REPORT**  
**MONTH OF NOVEMBER, 2015**

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FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,198,206.29	65,016.67	129,898.78	115,991.67	2,753.28	1,246,562.57	
011 Police	800,933.98	71,636.52	183,150.45	54,626.23	324.45	743,721.83	
015 Fire	478,883.67	22,053.22	42,249.54	7,504.27	24.72	466,166.90	
016 Ambulance	394,205.28	72,941.68	74,146.74	3,969.65	5,572.66	391,397.21	
041 Library	145,420.63	13,398.34	38,153.01	13,854.51	61.80	134,458.67	
042 Park & Recreation	504,010.35	40,355.72	102,532.48	5,341.20	123.60	447,051.19	
045 Memorial Pool	-26,117.65	6,073.69	2,252.26	0.00	0.00	-22,296.22	
071 General Fund Deb Service	91,453.49	3,434.45	0.00	0.00	0.00	94,887.94	
099 Franchise Fees-MEC	386,085.70	15,102.46	0.00	0.00	0.00	401,188.16	
<b>GENERAL FUND SUB-TOTAL</b>	<b>3,973,081.74</b>	<b>310,012.75</b>	<b>572,383.26</b>	<b>201,287.53</b>	<b>8,860.51</b>	<b>3,903,138.25</b>	
110 Road Use Tax (Streets)	1,371,066.91	158,048.29	69,374.98	0.00	175,866.48	1,283,873.74	
112 Trust & Agency	0.00	60,420.86	0.00	0.00	60,420.86	0.00	
115 YMCA Maintenance Obligations	93,081.46	0.00	0.00	0.00	0.00	93,081.46	
125 TIF--Downtown	515,244.63	33,970.83	135.50	0.00	0.00	549,079.96	
126 TIF--East Hwy 92	0.00	0.00	0.00	0.00	0.00	0.00	
127 TIF--Hillcrest/Industrial Park	589,435.47	46,124.98	4,206.93	0.00	0.00	631,353.52	
141 Library Special Revenue	40,168.46	3,635.61	862.44	0.00	0.00	42,941.63	
142 Park & Rec Special Revenue	133,249.97	3,636.75	766.74	0.00	0.00	136,119.98	
160 Downtown Revolving Loan	70,396.16	0.00	0.00	0.00	0.00	70,396.16	
161 Downtown Business Inc Program	61,248.28	2,089.94	525.74	0.00	0.00	62,812.48	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	74,437.71	0.00	0.00	2,083.33	0.00	76,521.04	
199 Police Retirement	97,328.44	153.17	0.00	0.00	1,041.67	96,439.94	
<b>SPECIAL REVENUES SUB-TOTAL</b>	<b>3,065,487.57</b>	<b>308,080.43</b>	<b>75,872.33</b>	<b>2,083.33</b>	<b>237,329.01</b>	<b>3,062,449.99</b>	
<b>200 DEBT SERVICE (SUB-TOTAL)</b>	<b>1,945,127.89</b>	<b>64,776.03</b>	<b>5,996.25</b>	<b>51,600.00</b>	<b>0.00</b>	<b>2,055,507.67</b>	
301 Capital Projects (General)	331,457.92	22,169.36	0.00	0.00	0.00	353,627.28	
321 Capital Projects (Streets)	-151,195.55	1,182.00	4,716.74	160,000.00	0.00	5,269.71	
344 Community Athletic Facility	4,311.18	7.02	168.10	0.00	0.00	4,150.10	
353 Community ReDevelopment (D&D)	-49,336.89	0.00	0.00	0.00	0.00	-49,336.89	
<b>CAPITAL PROJECTS SUB-TOTAL</b>	<b>135,236.66</b>	<b>23,358.38</b>	<b>4,884.84</b>	<b>160,000.00</b>	<b>0.00</b>	<b>313,710.20</b>	
610 Sewer	339,957.09	0.00	18,148.01	143,725.00	35,951.04	429,583.04	
650 Stormwater Utility	470,393.36	16,984.95	0.00	0.00	5,116.67	482,261.64	
670 Recycling	81,407.99	18,102.85	16,035.62	0.00	1,508.33	81,966.89	
710 Sewer Capital Projects	411,286.33	255,740.87	11,108.50	0.00	231,466.67	424,452.03	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	350,905.83	0.00	0.00	2,083.33	0.00	352,989.16	
791 Sewer Revenue Bonds	500,411.20	0.00	0.00	58,791.67	0.00	559,202.87	
820 Health Insurance	831,061.12	106,954.79	212,841.13	0.00	0.00	725,174.78	
830 Health Reimbursement Account	308,287.11	0.00	15,629.33	0.00	0.00	292,657.78	
840 Flex/STD	210,428.49	1,925.40	2,325.40	1,359.60	0.00	211,388.09	
850 Liability Insurance Reserve--City	29,386.89	45.20	0.00	0.00	0.00	29,432.09	
<b>CITY UTILITY &amp; IS SUB-TOTAL</b>	<b>3,647,764.11</b>	<b>399,754.06</b>	<b>276,087.99</b>	<b>205,959.60</b>	<b>274,042.71</b>	<b>3,703,347.07</b>	
<b>TOTAL CITY FUNDS</b>	<b>12,766,697.97</b>	<b>1,105,981.65</b>	<b>935,224.67</b>	<b>620,930.46</b>	<b>520,232.23</b>	<b>13,038,153.18</b>	<b>63%</b>
<b>TOTAL IMU FUNDS</b>	<b>7,126,448.24</b>	<b>1,465,668.02</b>	<b>844,246.26</b>	<b>241,500.01</b>	<b>342,198.24</b>	<b>7,647,171.77</b>	<b>37%</b>
<b>GRAND TOTAL CITY &amp; IMU</b>	<b>19,893,146.20</b>	<b>2,571,649.67</b>	<b>1,779,470.93</b>	<b>862,430.47</b>	<b>862,430.47</b>	<b>20,685,324.94</b>	
Cross Check Total						20,685,324.94	
<b>Investments</b>							
Bankers Trust	\$ 14,043,846.12	2.20%				Clerk's Balance	20,685,324.94
Iowa Public Agency Inv. Trust	\$ 111,121.40	0.010%				Plus Outstanding Checks	39,015.09
Payroll Account, City State Bank	\$ -	Earnings Credit					
Checking Account, City State Bank	\$ 249,406.38	Earnings Credit				Oustanding Deposit	-17,766.44
Checking & Payroll Account, Community Bank	\$ -						
Sweep Account, City State Bank	\$ 6,299,202.06	0.04%					
Wells Fargo	\$ 2,997.63						
<b>BANK BALANCE</b>	<b>20,706,573.59</b>						<b>20,706,573.59</b>



600 Water	90,120.32	207,461.08	136,901.30	0.00	118,051.04	42,629.06
620 IMU Administration	81,563.77	0.00	62,270.48	88,350.00	31,229.68	76,413.61
625 Revolving Economic Development	105,976.19	165.71	0.00	0.00	0.00	106,141.90
626 USDA RLF	300,000.00	0.00	0.00	0.00	0.00	300,000.00
630 Electric	1,671,396.54	1,104,459.91	152,069.75	22,566.67	185,100.85	2,461,252.52
640 Fiber/Communications	316,949.02	26,418.68	18,780.68	0.00	7,816.67	316,770.35
700 Water Capital Projects	1,077,938.21	0.00	20,104.00	35,991.67	0.00	1,093,825.88
730 Electric Capital Projects	2,529,846.45	127,137.53	180,597.55	0.00	0.00	2,476,386.43
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	252,542.18	0.00	273,522.50	22,925.00	0.00	1,944.68
793 Electric Revenue Bonds	475,395.30	0.00	0.00	71,666.67	0.00	547,061.97
855 Liability Insurance Reserve--IMU	14,720.26	25.11	0.00	0.00	0.00	14,745.37
<b>IMU SUB-TOTAL</b>	<b>7,126,448.24</b>	<b>1,465,668.02</b>	<b>844,246.26</b>	<b>241,500.01</b>	<b>342,198.24</b>	<b>7,647,171.77</b>

<b>INTEREST DISTRIBUTION</b>	<b>INTEREST</b>			
	<b>INCOME</b>	<b>% OF TOTAL</b>	<b>CALYTD</b>	<b>FYTD</b>
Electric Funds	\$ 8,251.12	32.86%	\$ 101,967.72	\$ 44,808.52
Water Funds	\$ 2,400.36	9.56%	\$ 24,535.42	\$ 11,682.95
Sewer Funds	\$ 1,787.73	7.12%	\$ 22,843.36	\$ 9,042.00
Police Retirement	\$ 153.17	0.61%	\$ 1,662.62	\$ 785.64
Community Redevelopment	\$ -	0.00%	\$ 12,930.95	\$ -
All other	\$ 12,516.03	49.85%	\$ 129,858.37	\$ 69,057.18
<b>TOTAL</b>	\$ 25,108.41	100.00%	\$ 293,798.44	\$ 135,376.29

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Consider nominations to the Boards and Commission

**Information**

Council needs to consider the following nominations to:

Parks and Recreation Commission: Joel Hoger, Drew Brazie and Jessica Guthrie - a term to begin January 1, 2017 and expire January 1, 2020.

Board of Adjustment Commission - Wes Sharp a term to begin December 31, 2016 and expire December 31, 2021.

Simple motion is in order.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Second consideration of a request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles (P&Z unanimously recommended approval on 11/8/16)

**Information**

Council needs to hold the second consideration to amend M-2 to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed are Jon Roen's request, the P&Z October and November memo, P&Z minutes and an ordinance regulating the use. The issues the P&Z Commission discussed at the October meeting have been addressed.

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

Community Director Chuck Burgin recommended approval and P&Z approved unanimously.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Information

P&Z Memo October

P&Z Minutes October

P&Z Memo November

P&Z Minutes November

Ordinance

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SEP 16 2016

INDIANOLA, IOWA

September 14, 2006

To Indianola Planning and Zoning, Mayor and Council, Chuck Burgin

From Jon Roen

Outdoor Storage on property zoned M-2

I would like clarification and/or amending of the M-2 zoning in Indianola to allow for permitted principle classifications within M-2 to include outdoor storage facilities within that zoned area to include (but not limited to) the following exterior storage items such as: campers, RV's, trailers, motorcycles, ATV's, and other motorized vehicles.

This clarification/amendment will allow me to continue in the decision making process regarding whether or not to purchase, with confidence under M-2 zoning, property in town and the ability to proceed forward with a much needed outdoor storage facility for Indianola.

Feel free to contact me with any questions at: 515-975-6263

Thank you very much.

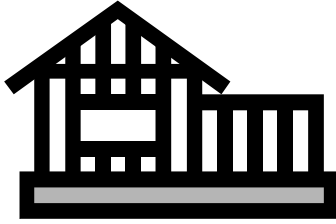


Jon Roen  
2206 N. 9<sup>th</sup> Street  
Indianola, Iowa 50125



M-1 Limited Industrial	
M-2 General Industrial 10/2016	





**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** October 11, 2016 Meeting

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**Item # 4** Consider request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa.

Enclosed are the agreement to purchase, notice of closing and a map indicating the location of the alley requested to be purchased. Council policy requires those property owners that own land adjacent to the alley to agree to purchase and the remaining property owners within the same block to be notified of the request to purchase.

The process for purchasing an alley is as follows:

- The property owner making the request completes an application listing the adjacent land owners and all other property owners within the same block.
- The request to purchase is sent to all affected department heads for their review and comment.
- Notification of the alley purchase is sent to all property owners within the block.
- Planning and Zoning makes a recommendation to Council.
- City Council sets and holds a public hearing prior to purchase.

Alleys such as these that do not carry traffic, are grassed over and serve no public purpose are the type the city wishes to sell. All the paperwork is complete and notifications have been mailed. I recommend the request be approved subject to retaining easement rights.

**Item # 5** Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed is the written request from Mr. Roen requesting the amendment and a zoning map identifying M-1 and M-2 zoned properties. Storage facilities are not specifically listed as a permitted use, however they have been allowed in both M-1 and M-2 zoning under the general definition of warehousing. Because there may not be a building associated with outdoor storage facilities, the following is why I feel amending the M-1 and M-2 zoning classification is needed.

- Required off-street parking is determined by the square footage of building be utilized.
- The site plan ordinance, regulating hard surfaces, natural green areas, water detention and buffer requirements, is not effective until a building permit is requested.
- Building permits are not required for fencing, grading or graveling areas.

- Renting parking spaces for profit should be considered a separate principal permitted use and should be listed within a zoning classification.

Because of the items listed above, I recommend the following amendments:

1. List outdoor storage facilities for recreational vehicles, boats, trailers and similar motorized vehicles as a permitted use in M-1 and M-2 zoning classifications.
2. Require a minimum of five off-street parking stalls if there is a building in excess of 150 sq. ft. located on the same site.
3. Amend the Site Plan Ordinance to address the issue of uses that may not require building uses or improvements.
4. Because self storage units have been added as a permitted use within C-2 zoning, this use should be added as a permitted use within M-1 and M-2 zoning classification.

I have enclosed a map indicating the existing M-1 and M-2 zoning areas. I will ask our attorney to prepare the amendment to the Code of Ordinances after we have further discussion.

**Item # 6** Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds.

Enclosed is the letter requesting the amendment and a map indicating areas of our current A-1 (agriculture) zoning classification. After reviewing several state, county and city regulations regarding campgrounds, I have found there is no consistency. In most of the city and county zoning ordinances reviewed, campgrounds are defined, however they are not listed as a permitted use.

I have enclosed a copy of Polk County's requirements for your review and comment and have listed below other requirements to be considered as well.

- Allow only as a special use within A-1 zoning requiring additional approval by the Board of Adjustment.
- Prohibit highway frontage.
- Mandate public restrooms/showers.
- Street and camp site lighting.

I will continue researching other jurisdictions for regulations to consider, however I am confident this type of use will need the minimal amenities such as restrooms, electric and water hookups and lighted roads to survive financially. After discussion and obtaining a more clear direction from the Commission, I will ask the attorney to prepare a draft of the proposed change for further consideration in November.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
OCTOBER 11, 2016  
6:00 P.M.

The meeting was called to order by Chairperson Doug Opie and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Ron Fridley  
Cindy Johnson  
Doug Opie  
Bob Ormsby  
Josh Rabe  
Misty Soldwisch

Also present: Jon Roen, Bob Bash, Stacey Crow, Ryan Crow, Mindi Robinson and Chuck Burgin.

The minutes of the September 13, 2016 meeting were approved on a motion made by Coleman and seconded by Butler. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa.**

Chuck reviewed the request with the Commission stating the notification to adjacent property owners and department supervisors had been issued and there were no objections.

Motion was made by Farris and seconded by Rabe to approve the request from Bob Bash and Michael Patterson to purchase the South ½ half of the North/South alley lying between Lot 3 and Lot 4, Block 5, Berry's Addition, Indianola, Iowa, with the City retaining easement rights. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.**

Chuck reviewed the request with the Commission stating storage facilities are not specifically listed as a permitted use within M-1 and M-2 zoning but have been allowed under the general definition of warehousing. Because this request does not have a building associated with the outdoor storage facility, Chuck recommends amending the M-1 and M-2 zoning because of the following reasons:



- Required off-street parking is determined by the square footage of building be utilized.
- The site plan ordinance, regulating hard surfaces, natural green areas, water detention and buffer requirements, is not effective until a building permit is requested.
- Building permits are not required for fencing, grading or graveling areas.
- Renting parking spaces for profit should be considered a separate principal permitted use and should be listed within a zoning classification.

Because of these reasons, Chuck recommended the following amendments:

1. List outdoor storage facilities for recreational vehicles, boats, trailers and similar motorized vehicles as a permitted use in M-1 and M-2 zoning classifications.
2. Require a minimum of five off-street parking stalls if there is a building in excess of 150 sq. ft. located on the same site.
3. Amend the Site Plan Ordinance to address the issue of uses that may not require building uses or improvements.
4. Because self storage units have been added as a permitted use within C-2 zoning, this use should be added as a permitted use within M-1 and M-2 zoning classification.

Commission discussed setback requirements and parking, existing zoning classifications adjacent to M-1 and M-2 zoning and hard surface versus gravel parking.

Farris shared his concerns regarding existing M-1 and M-2 zoning areas in town that may be inappropriate for this type of use in the future, such as the highway corridors and East Euclid Avenue.

Commission discussed the potential to place a special use permit condition on the ordinance to allow Board of Adjustment to regulate site specific areas.

Jon Roen spoke on behalf of his request stating he has viewed numerous residences that have their large recreational vehicles parked in neighborhoods. This option would allow for the betterment of the community by storing these vehicles in one location. Mr. Roen further stated his vision was for outdoor storage only with security, lighting, fencing and a gate key pad.

Commission discussed fencing versus screening, landscape buffers and the option for people to come back to the Commission to seek an alternate method to the Site Plan Ordinance should their situation/location not justify a six-foot, opaque fence or other landscape buffer.

Motion was made by Butler and seconded by Coleman to draft an ordinance including Chuck's four recommendations and including a fifth requirement allowing for a special use permit to the Board of Adjustment to regulate locations. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds.**

Chuck reviewed the request with the Commission stating he researched several state, county and city regulations regarding campgrounds and found very little consistency. In most of the city and county ordinances reviewed, campgrounds are not listed as a permitted use. Chuck further shared Polk County's requirements and outlined the following requirements to be considered:

- Allow only as a special use within A-1 zoning requiring additional approval by the Board of Adjustment.
- Prohibit highway frontage.
- Mandate public restrooms/showers.
- Street and camp site lighting.

Stacey Crow spoke on behalf of her request stating her family owns 185 acres on the south side of Indianola. She has been consulting with Chip Smith, President of the Iowa Chapter of Camping, to gain better knowledge of private campgrounds. Mrs. Crow would like to have camp sites with full hook ups, sewer/water/electric that will accommodate larger campers. She wants to plan the project with two phases and the first phase would have 100 camp sites with restrooms, a storm shelter, laundry facilities and future camping cabins.

Commission discussed the existing areas where A-1 zoning exists and that a private campground may not be appropriate. Commission discussed the potential to place a special use permit condition on the ordinance to allow Board of Adjustment to regulate site specific areas and require adjacent property owner notification.

Farris questioned whether it was possible to create a separate zoning classification that allows for private campgrounds and having the land rezoned. Commission agreed that a special use permit would be best.

Motion was made by Rabe and seconded by Soldwisch to draft an ordinance including Chuck's four recommendations, Polk County's requirements, a park layout plan requirement and an adjacent property owner notification requirement. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Other Business**

Chuck informed the Commission that Council approved the preliminary plat of Ashton Park Plat 6 at their September 19, 2016 meeting.

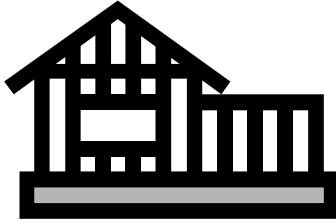
Meeting adjourned on a motion by Ormsby and seconded by Rabe.

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Doug Opie, Chairperson

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Mindi Robinson



**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** November 8, 2016 Meeting

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**Item #4** Consider request from Brian Poindexter of Poindexter Flooring Inc., at 2913 North Jefferson Way to seek an Alternate Method of Approval of the Architectural Design Standard of the Site Plan Ordinance.

Enclosed is the letter requesting the alternate method of approval, site plan of the area and a photo of the proposed building. I have also included photos of the east, north and south building elevations. All other requirements of the site plan ordinance can be met. The only issue Commission needs to address is the proposed exterior finish not meeting the architectural design standards for accessory buildings in excess of 150 sq. ft. with highway frontage.

The standard requires 100% of the east elevation to consist of an approved material such as brick, EFIS, split face block, etc. The north and south elevations must contain a minimum of 30% of the same approved material. The exterior finish on the west elevation is not regulated because it will not front the highway.

Mr. Poindexter makes several valid points regarding the proposed location of the building having limited visibility from the highway due to the elevation difference between the highway and the proposed location in relationship to the existing building, site and the speed of the traffic and the existing metal building. Furthermore, the east wall that would require 100% of approved material will be located only ten feet west of the current structure making almost the entire wall non-visible from most locations off site.

My concern as always is setting a precedence allowing a large all metal building along our most traveled highway. However, I believe there are enough logical reasons to allow this structure at this location provided the Commission is careful describing in detail why such a request is approved.

**Item #5** Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.

Enclosed are Jon's request, my October memo and a draft ordinance regulating the use. The issues we discussed at the October meeting have been addressed.

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

Please review prior to the meeting. Additional changes can still be made, however I would like to forward your recommendation to Council subject to any additional amendments to the draft.

**Item #6** Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use.

Enclosed is the request from the Crow's, my October memo and a draft ordinance regulating the use. The issues that were discussed at the October meeting have been addressed.

- Allowing campgrounds as a special use requiring Board of Adjustment approval.
- Not allowing use with highway frontage.
- Requiring public restrooms/storm shelter.
- Written notification to adjoining property owners 15 days prior to hearing.
- Site plan indicating road, building camping stall and campground locations and limits.

Please review the draft prior to the meeting. Again, additional changes can still be made, however I would like to send your recommendation to Council subject to any additional amendments.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
NOVEMBER 8, 2016  
6:00 P.M.

The meeting was called to order by Vice Chairperson Joe Butler and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Ron Fridley  
Bob Ormsby  
Becky Needles  
Josh Rabe

Also present: Brian Poindexter, Stacey Crow, Ryan Crow, Mindi Robinson and Chuck Burgin.

The minutes of the October 11, 2016 meeting were approved on a motion made by Farris and seconded by Rabe. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Brian Poindexter of Poindexter Flooring Inc., at 2913 North Jefferson Way to seek an Alternate Method of Approval of the Architectural Design Standard of the Site Plan Ordinance.**

Chuck reviewed the request with the Commission stating the proposed building does not meet the architectural design standards for accessory buildings in excess of 150 sq. ft. with highway frontage. Chuck further stated that because the location of the proposed building will be hidden behind the existing structure and the limited visibility from the highway that his recommendation is to approve the request.

Commission discussed previous requests approved similar in nature. Brian Poindexter stated the proposed building would be for cold storage only.

Motion was made by Rabe and seconded by Ormsby to approve the request from Brian Poindexter to construct an accessory building without meeting the architectural design standards because the height and roof line of the proposed building will not exceed the height of the existing building, the alignment of the proposed building will be shadowed by the existing building, limited visibility and the distance from the highway to the proposed building. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Jon Roen to amend M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles.**

Chuck reviewed the request stating the City Attorney drafted an ordinance that takes into consideration the items requested by Commission at the October 11, 2016 meeting.

Those items are as follows:

- Allowing outdoor storage uses within M-1 and M-2 as a special use permit requiring Board of Adjustment approval.
- A minimum of five off-street parking stalls for any building in excess of 150 sq. ft.
- Adding self storage uses within M-1 and M-2 zoning thus clarifying conflicts with the same listed use within C-2.

Farris questioned the date of October 11, 2016 as listed in the draft and reference to Section 165.35(s) under Section 1. #2 and Section 2. #2 of the draft ordinance. Chuck stated he would ask the City Attorney to confirm the correct date of the ordinance and also clarify the Section 165.35(2) be corrected.

Farris shared his concerns regarding existing M-1 and M-2 zoning areas in town that may be inappropriate for this type of use in the future, such as the highway corridors and East Euclid Avenue.

Motion was made by Farris and seconded by Fridley to amend the draft ordinance to add Special Requirement #4 to Section 1 and Section 2 that outdoor storage not be allowed adjacent to existing residential zoning.

Commission discussed the Board of Adjustment decision to regulate location of proposed outdoor storage. Chuck stated he would discuss the matter with the City Attorney as he does not want to limit good zoning practices if residential development occurred adjacent to an existing outdoor storage facility.

Question was called for and on voice vote Vice Chairperson Coleman declared the motion carried.

Motion was made by Farris and seconded by Needles to approve the draft ordinance amending M-1 (Limited Industrial) and M-2 (General Industrial) zoning to allow outdoor storage facilities for boats, campers and other types of vehicles, subject to Commission's changes regarding the draft date, Section 165.35(2) and adding Special Requirement #4 to Section 1 and Section 2 that outdoor storage not be allowed adjacent to existing residential zoning (subject to City Attorney approval). Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider request from Dan and Stacey Crow to amend the A-1 zoning classification to allow private campgrounds as a permitted use.**

Chuck reviewed the request stating the City Attorney drafted an ordinance that takes into consideration the items requested by Commission at the October 11, 2016 meeting.

Those items are as follows:

1. Allow only as a special use within the A-1 Agricultural District zoning requiring approval by the Board of Adjustment, subject to Section 165.35(s) and the other requirements contained in A-1 Agricultural District zoning.
2. Highway frontage is not allowed.
3. Public restrooms and showers that also is designed as a storm shelter shall be required.
4. Street and campsite lighting shall be required.
5. Written notification of the Board of Adjustment hearing shall be mailed to adjacent property owners at least 15 days prior to the hearing.
6. Submit to the Board of Adjustment a site plan indicating location of access roads, building, camping stalls and campground limits.

Chuck further stated the October 11, 2016 draft date and reference to Section 165.35(s) under Section 1. #2 and Section 2. #2 of the draft ordinance would be changed as necessary.

Ormsby questioned the storm shelter reference in Section 1 item 3 and whether that term was necessary in the draft. Commission agreed that the storm shelter verbiage should be removed from the ordinance.

Farris shared his concerns regarding future development of residential neighborhoods next to a campground facility. Farris questioned if campgrounds would be the best use of the land.

Commission discussed the requirement of Board of Adjustment to regulate site specific areas and the requirement of written notification to adjacent property owners allowing a hearing to voice concerns or comments.

Stacey Crow spoke on behalf of her request stating she has been working with Civil Engineering Associates on a site plan that has 90 sites with a restroom and shower facility, tent camping sites and an office/equipment storage space. Mrs. Crow further questioned what the future plans for her land would be if private campgrounds were not allowed in A-1 zoning. Chuck stated the future land use plan calls for low-medium density housing. Chuck further stated the topography of this particular land is difficult to develop and if there was a spot in town for private campground area this would be his recommendation.

Motion was made by Ormsby and seconded by Rabe to approve the draft ordinance amending the A-1 zoning classification to allow private campgrounds as a permitted use

subject to Commission's changes regarding the draft date, Section 165.35(2), removing storm shelter verbiage from requirement #3 under Section 1 and adding Special Requirement #4 to Section 1 and Section 2 that private campgrounds not be allowed to abut existing residential zoning. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

### **Other Business**

Chuck informed the Commission that Council approved the first reading of the request from Bob Bash and Michael Patterson to purchase the south ½ of the north/south alley between Lots 3 and 4, Block 5, Berry's Addition at their November 7<sup>th</sup> meeting.

Meeting adjourned on a motion by Needles and seconded by Coleman.

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Joe Butler, Vice Chairperson

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Mindi Robinson



**CITY OF INDIANOLA, IOWA**

**Ordinance No. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS, TO ALLOW FOR AND TO PROVIDE ADDITIONAL REQUIREMENTS FOR OUTDOOR STORAGE IN M-1 AND M-2 ZONING CLASSIFICATIONS**

**WHEREAS**, a request has been received to allow outdoor storage in the M-1 and M-2 zoning classifications; and

**WHEREAS**, the Planning and Zoning Commission met on November 8, 2016, to consider a proposal to amend the zoning regulations to allow for and to reflect additional approval requirements for outdoor storage in these classifications; and

**WHEREAS**, the Commission has made a recommendation to the City Council to amend Chapter 165; and

**WHEREAS**, a notice was published and a hearing held in accordance with the law, and the City Council now deems it reasonable and appropriate to amend Chapter 165 accordingly.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1.** Indianola Code Section 165, “M-1 Light Industrial District Zoning Regulations,” is hereby amended to specify self-storage uses shall be permitted uses within the M-1 zoning classification and by adding the following new subsection concerning outdoor storage:

Special Requirements for Outdoor Storage:

1. Outdoor storage in M-1 Light Industrial District is storage of recreational vehicles, boats, trailers and similar motorized vehicles.
2. Allow only as a special use requiring approval by the Board of Adjustment, subject to Section 165.35(2) and the other requirements contained in M-1 Light Industrial District zoning.
3. A minimum of five off-street parking stalls shall be required if a building in excess of 150 square feet is located on the site.
4. Not allowed to abut property that is zoned residential on the date the application for special use permit is submitted.

**Section 2.** Indianola Code Section 165, “M-2 General Industrial District Zoning Regulations,” is hereby amended to specify self-storage uses shall be permitted uses within the M-2 zoning classification and by adding the following new subsection concerning outdoor storage:

Special Requirements for Outdoor Storage:

1. Outdoor storage in M-2 General Industrial District is storage of recreational vehicles, boats, trailers and similar motorized vehicles.
2. Allow only as a special use within the M-2 General Industrial District zoning requiring approval by the Board of Adjustment, subject to Section 165.35(2) and the other requirements contained in M-2 General Industrial District zoning.
3. A minimum of five off-street parking stalls shall be required if a building in excess of 150 square feet is located on the site.
4. Not allowed to abut property that is zoned residential on the date the application for special use permit is submitted.

**Section 3.** Indianola Code Section 166.02, “Initial Procedure,” is hereby amended by adding the following concerning outdoor storage:

Notwithstanding anything contained herein, a site plan shall be required for any Outdoor Storage in M-1 Light Industrial District and M-2 General Industrial District.

**Section 4.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 5.** This ordinance shall be in full force and effect after passage, approval and publication as provided by law.

**PASSED AND ADOPTED** at Indianola, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2016.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Third reading: \_\_\_\_\_

Publication Date: \_\_\_\_\_

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Second consideration of an ordinance amending Chapter 94 Authorizing Time of Sales Inspections within the City Sanitary Sewer System

**Information**

Council needs to hold the second consideration of an ordinance (packet) authorizing time of sales inspections within the city sanitary sewer system.

WPC Superintendent Rick Graves and City Manager Ryan Waller shared this with realtors' from Iowa Realty and Exit Realty. Another local realtor was called but did not receive a call back. They also spoke with the County Recorder. After speaking with the realtors' and county recorder, the compliance timeframe was changed from 1 to 2 years, a re-inspection fee of \$50 for the first inspection and \$25 for re-inspections.

Staff would like to implement this ordinance starting March 1, 2017. This date will give ample time to share with the public by posting the ordinance on the city website, social media and adding information to the monthly utility bills.

Simple motion is in order.

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**Fiscal Impact**

**Attachments**

Memo

Ordinance

---



## WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

From: Rick Graves

Date: 11-14-2016

Re: Time of Sale Ordinance

Mayor and Council,

In your packet is a final draft of the Time of Sale Ordinance for your consideration. Ryan and I shared this with realtors' from Iowa Realty and Exit Realty. We attempted to call another local realtor but did not receive a call back. We also spoke with the County Recorder. After speaking with the realtors' and the county recorder, we have some changes from the first draft - compliance timeframe from 1 to 2 years (based on realtor feedback); a re-inspection fee (based on realtor feedback); a proposed fee of \$50 for first inspection and \$25 for re-inspections.

After your review of the ordinance and if you do not have any changes, we would like to implement the ordinance starting March 1, 2017. This date should give us ample time to share with the public by posting the ordinance on the city website, social media, and adding information to the monthly water bill.

Sincerely,

Rick Graves  
WPC Supt.  
City of Indianola



**ORDINANCE NO. 2016 - \_\_\_\_\_**

**ORDINANCE AMENDING THE INDIANOLA MUNICIPAL CODE BY  
ADDING CHAPTER 94, AUTHORIZING TIME OF SALE INSPECTIONS  
WITHIN THE CITY SANITARY SEWER SYSTEM**

**WHEREAS**, the City of Indianola is required by the Iowa Department of Natural Resources (IDNR) to reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the local wastewater collection system; and

**WHEREAS**, new Municipal Code Chapter 94 will address the requirements of the IDNR by implementing a Time of Sale Inspection on all single family dwelling properties within the City of Indianola sanitary sewer system to ensure that the discharge of unpolluted waters into the sanitary sewer system is restricted; and

**WHEREAS**, the City Council of the City of Indianola, Iowa now deems it proper to amend the Indianola Municipal Code Chapter 94 to the Municipal Code of the City of Indianola, Iowa entitled Sanitary Sewer Services – Time of Sale Inspections.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by adding a new Chapter 94 Sanitary Sewer Services – Time of Sale Inspections as follows:

**94.01 Purpose**

The Time of Sale Inspection is intended to help reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the sanitary sewer system. Iowa Department of Natural Resources (IDNR), which provides oversight of wastewater collection and treatment for the entire state, requires the City of Indianola to reduce peak flows to the local wastewater collection system. The Time of Sale Inspection allows the City to ensure that private properties have no illegal connections to the sanitary sewer system pursuant to Municipal Code Chapter 97.

**94.02 Required Inspection**

No person or entity shall transfer title of a single family dwelling property to another, nor accept from any other person or entity, the transfer of title to any structure or parcel of land upon which a structure is located within the City of Indianola sanitary sewer system unless and until the authorized Water Pollution Control Superintendent, or representative of the Superintendent, shall have inspected the sump pump system, lateral service line, interior floor drains, footing drains, yard drains, roof drains and downspouts, catch basins

and parking lot drains on said structure or parcel of land and certified to the City of Indianola that same is found to be in compliance with the provisions of this law, specifically Section 97.01, restricting the discharge of unpolluted waters into the sanitary sewer system in the City of Indianola sanitary sewer district; and the Water Pollution Control Superintendent or his/her designee has issued a Certificate of Compliance stating compliance. This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the federal bankruptcy act; transfers under Warren County Property Tax Foreclosures; and mortgage foreclosures or lateral lines that have been identified as multiple service. The fee required for inspection and any re-inspection shall be set by resolution of the City Council.

#### **94.03 Property Owner Responsibility**

The property owner must request a time of sale inspection by filing an application with the City of Indianola Water Pollution Control Department within at least fifteen (15) working days after listing said property. The fee required for this inspection, and any re-inspection, shall be set by resolution of the City Council. Upon successful inspection, the Office of Water Pollution Control will issue a Certificate of Compliance, which will expire after a period of two (2) years. The Certificate of Compliance shall be attached to the Groundwater Hazard Statement and presented to the Recorder along with all other required transfer documents.

If the inspection fails, the Water Pollution Control Superintendent will provide notice to the property owner(s) describing the prohibited discharges and recommendations to cure such discharges. When required, all permits necessary to cure violations must be obtained from the Community Development Department. The fee required for such permits shall be set by resolution by the City Council.

#### **94.04 Suspension of Certificate of Compliance**

The Water Pollution Control Superintendent, subject to the following, may temporarily suspend the requirement of a Certificate of Compliance as a prerequisite to transfer of title, as specified in the preceding section, provided that it is no later than ten (10) working days prior to the expected closing for said transfer:

1. The seller makes a written request to the Water Pollution Control Superintendent and such request includes a written, itemized quote from a plumber licensed with the State of Iowa that provides for correction of all identified discharges and addresses all recommendations specified in the Notice of Violation; and
2. The seller and purchaser shall have filed with the Water Pollution Control Superintendent a written guaranty to correct any identified deficiencies on said structure or parcel of land within 90 days after closing of sale or a period of time specified by the Water Pollution Control Superintendent; and
3. The purchaser or seller shall have provided a sum equal to 150% of the estimated costs contained in the itemized quote provided in item (1) above. Such sum shall be payable by certified check or bank draft at closing and held in escrow. Such sum will

be returned to the seller or purchaser if the corrections are completed within the time specified in the guaranty, but said sum shall be forfeited to the City of Indianola if needed corrections are not completed within the time frame specified in the written guaranty.

In the event that the needed corrections are not completed within the time specified in the written guaranty, the temporary waiver issued by the Water Pollution Control Superintendent shall immediately expire and the purchaser shall be subject to the penalties described in Section 99.05 (C).

**94.05 SPECIAL PENALTIES.** The following special penalty provisions shall apply to violations of this chapter:

1. Notice of Violation. Any person found to be violating any provision of this chapter shall be served by the City with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.
2. Continuing Violations. Any person who shall continue any violation beyond the time limit provided for in subsection 1 hereof shall be in violation of this Code of Ordinances. Each day in which any such violation shall continue shall be deemed a separate offense.
3. Liability Imposed. Any person violating any of the provisions of this chapter shall become liable to the City for any expense, loss, or damage occasioned the City by reason of such violation. Further, a violation of the provisions of this chapter shall be a violation considered a municipal infraction punishable in accordance with Chapter 4 of the Municipal Code.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect on \_\_\_\_\_.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_



**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Final consideration of an ordinance approving a prior industrial tax abatement for 1400 E. Iowa Avenue

**Information**

Council needs to hold the final consideration approving a prior industrial tax abatement for 1400 E. Iowa - Cambron Thacker (packet).

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Industrial Tax Abatement  
Ordinance

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APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

\_\_\_\_\_ Commercial ☒ Industrial \_\_\_\_\_ Date 10/14/16

☒ Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1400 East Iowa Avenue

Legal Description of Property: Plat A Lot 11 Indianola Industrial Park

Title Holder or Contract Buyer: Cambron Thacker

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_ ☒ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story cold storage warehouse - 6,300 sq. ft. -  
1 full bathroom

Estimated or Actual Date of Completion: 3/2017

Estimated or Actual Value of Improvements: \$138,096

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
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☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 42 Date Issued 10/14/16 FINAL \_\_\_\_\_

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_





1400 East Iowa Avenue  
Cambron Thacker Construction  
Industrial Tax Abatement

10/2016



**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING TAX EXEMPTION UNDER THE  
URBAN REVITALIZATION PLAN FOR INDUSTRIAL USE IN  
ACCORDANCE WITH INDIANOLA MUNICIPAL CODE SECTION 7.07**

**WHEREAS**, the Indianola Code of Ordinances authorizes tax exemption for urban revitalization within the City of Indianola, Iowa; and

**WHEREAS**, Municipal Code Section 7.07 provides that the City Council may give its approval of tax exemption for new construction if the new construction is in conformance with City zoning; provided however, such approval shall not entitle the owner to exemption from taxation until the new construction has been completed and found to be qualified real estate; and

**WHEREAS**, after notice and hearing as required by law, the City Council of the City of Indianola, Iowa now deems it proper to grant approval of tax exemption for new construction on property locally known as 1400 East Iowa Avenue and legally described as:

Parcel A Lot 11 Industrial Park Plat, an Official Plat in Indianola, Warren County, Iowa.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That approval of tax exemption is granted for new construction on property locally known as 1400 East Iowa Avenue and legally described as:

Parcel A Lot 11 Industrial Park Plat, an Official Plat in Indianola, Warren County, Iowa.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

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Kelly Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_

Third reading: \_\_\_\_\_

Publication Date: \_\_\_\_\_

Meeting Date: 12/19/2016

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**Information**

**Subject**

Resolution approving the offer from the City of Guthrie Center for the purchase of the #337 Rosenbauer 2008 Utility Apparatus and authorizing execution of documents and completion of transaction

**Information**

In your packet is the resolution approving the offer from the City of Guthrie Center to purchase the #337 Rosenbauer 2008 Utility Apparatus. Highlights of the resolution include:

- The City previously approved Resolution No. 2016-88 designating this apparatus as surplus property and does not have a need for such utility apparatus.
- The City staff was authorized to actively market the apparatus and to bring proposals for purchase to the Council for review and approval.
- The City of Guthrie Center has a need for the Utilities Apparatus and is willing to purchase the unit for the sum of \$140,000, which the City agrees is fair market value for said equipment.

Roll call is in order

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**Fiscal Impact**

**Attachments**

Resolution

E-mail

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**RESOLUTION NO. 2016-\_\_\_\_\_**

**RESOLUTION APPROVING THE OFFER FROM THE CITY OF  
GUTHRIE CENTER, IOWA FOR THE PURCHASE OF THE  
#337 ROSENBAUER 2008 UTILITY APPARATUS  
AND AUTHORIZING EXECUTION OF DOCUMENTS AND  
COMPLETION OF TRANSACTION**

**WHEREAS**, the City Council of the City Indianola, Iowa ("City"), previously purchased a #337 Rosenbauer 2008 Utility Apparatus for use by the City of Indianola Fire Department; and

**WHEREAS**, the City Council previously approved Resolution No. 2016-88 on September 19, 2016 designating this apparatus as surplus property the City of Indianola does not have a need for this equipment; and

**WHEREAS**, in accordance with Resolution No. 2016-88, city staff was authorized to actively market the apparatus and other equipment for sale; and

**WHEREAS**, the City staff is required to bring proposals for purchase to the Council for the Council's review and approval; and

**WHEREAS**, the City of Guthrie Center, Iowa has a need for the 2008 Utility Apparatus and is willing to purchase the Utility Apparatus for the sum of \$140,000, which the City agrees is fair market value for said equipment; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa, that:

1. The sale of the #337 Rosenbauer 2008 Utility Apparatus to the City of Guthrie Center for the sum of \$140,000 is hereby approved and the Mayor is authorized and directed to execute on behalf of the City and the City Clerk is authorized and directed to attest to said signature and to affix the seal of the City to the documents required to transfer the Utility Apparatus.

**PASSED** this 19<sup>th</sup> day of December 2016.

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Kelly B. Shaw, Mayor

**ATTEST:**

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Diana Bowlin, City Clerk

## CERTIFICATE

STATE OF IOWA                ]  
  ] SS  
COUNTY OF WARREN        ]

I, the undersigned City Clerk of the City of Indianola, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

---

City Clerk, City of Indianola, State of Iowa

(SEAL)



fw: 2009 Freightliner Rescue Truck

Thu 12/15/2016 4:14 PM

**From:** "Gregory M. Chia"

**To:** "Ryan Waller", "Diana Bowlin"

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**From:** "David Embleton" <embleton4@gmail.com>

**Sent:** Wednesday, December 7, 2016 6:23 PM

**To:** gchia@cityofindianola.com

**Subject:** 2009 Freightliner Rescue Truck

On behalf of the Guthrie Center Firefighters Association, I would like to officially make a proposal for the purchase of the Rescue truck in the amount of \$140,000.

I've talked this over with our City Clerk, and she is on board with us purchasing it. Should you have any questions, feel free to contact me.

Guthrie Center Fire Dept Chief

David E Embleton

641-757-0441

embleton4@gmail.com

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Consider request from the Warren County Historical Society for usage of the "J" Street property during the Log Cabin Days Festival 2017

**Information**

In your packet is the request from the Warren County Historical Society to use city land along "J" Street and adjacent to the WCHS property (see map) during the Log Cabin Days Festival 2017.

The request is to use this specific area for vendors and/or for additional parking.

FYI - The Historical Society currently carries liability insurance on the land for garden plots.

Simple motion is in order.

---

**Fiscal Impact**

**Attachments**

Warren Co Historical Society Request

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November 30, 2016

OFFICE OF CITY CLERK

DEC 2 2016

INDIANOLA, IOWA

To: Mayor Kelly Shaw and City Council Members

From: Warren County Historical Society

Re: Usage of J Street property during Log Cabin Days Festival 2017

Dear Mayor Shaw and Council Members,

The WCHS is asking your consideration for usage of the city land along J. Street and adjacent to WCHS property. The area requested is highlighted on the enclosed map.

We are discussing plans for next years Log Cabin Days Festival that will be held September 23 and 24. It has been suggested to use this specific area for vendors and/or for additional parking.

The Historical Society currently carries liability insurance on the land for garden plots.

Thank you for your review.

Sincerely,



Dan Porter  
Co-Chair  
Log Cabin Days Festival

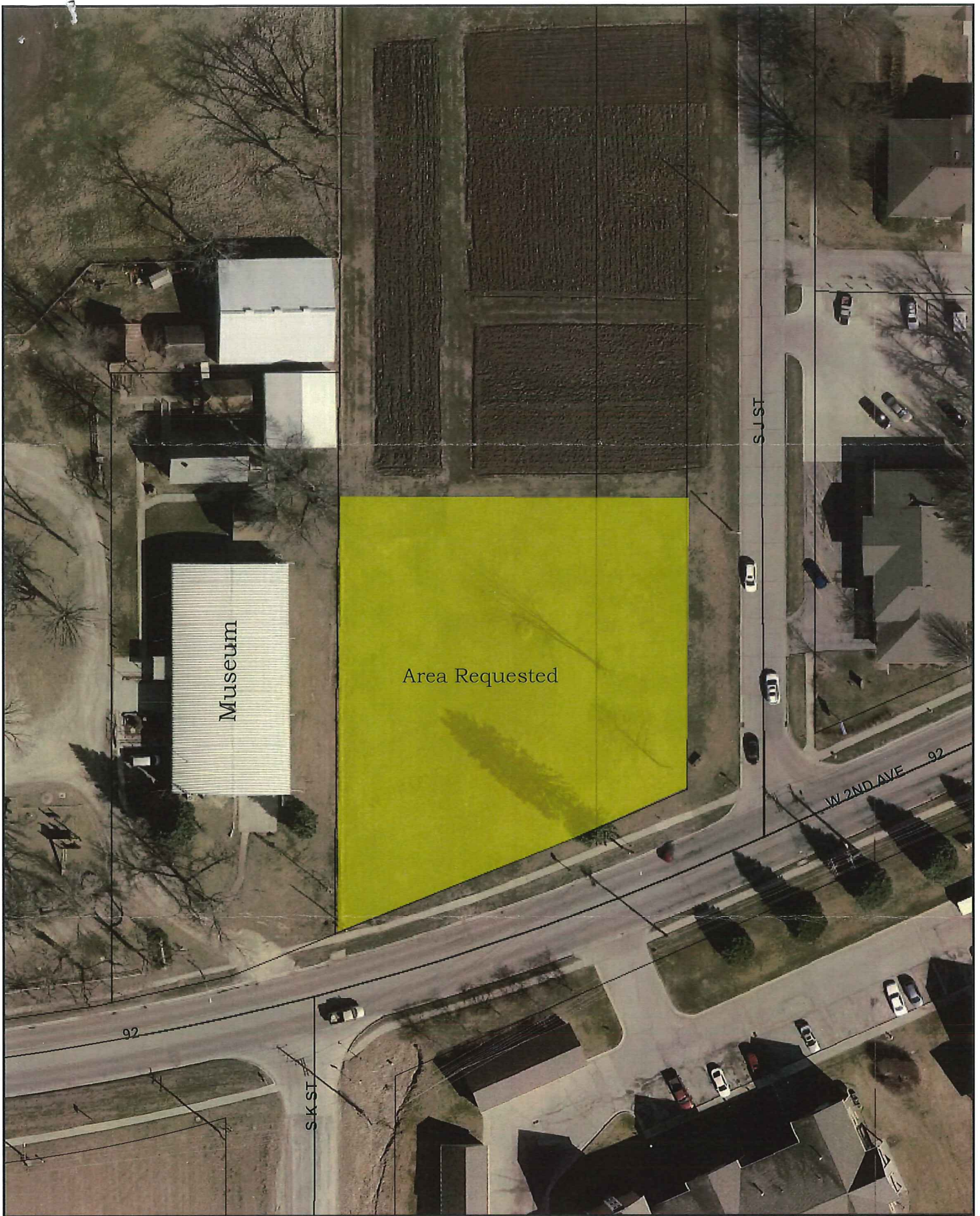


WARREN COUNTY HISTORICAL SOCIETY

1400 West 2nd Avenue • Warren County Fairgrounds • Indianola, IA 50125 (515) 961-8085

WARRENCOUNTYHISTORY.ORG





Warren County Historical Society



Meeting Date: 12/19/2016

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**Information**

**Subject**

Resolution approving administrative staff consolidation and restructure

**Information**

In your packet is the resolution and organization chart approving City and IMU administrative staff consolidation and restructure. Highlights of the resolution include:

- The City of Indianola and Indianola Municipal Utilities joint administrative staffs have re-evaluated staffing needs due to expected expansion of the fiber utility and recent staff turnover
- The City & IMU joint administrative staffs recommend the consolidation and restructure of the administrative positions serving both organizations
- The joint administrative staffs will increase employee headcount by only one and half full-time equivalent positions as opposed to the four positions originally recommended
- The City and IMU will appropriately reallocate administrative costs between departments given the expected expansion of the fiber utility and benefit from those cost savings
- The budgetary impacts of the restructure will be amended accordingly

Roll call is in order.

---

**Fiscal Impact**

**Attachments**

Resolution

Org Chart

Job Description - Supervisor

Job Description - Admin Bookkeeper

Job Description - Utility Service Rep

---

**RESOLUTION NO. 2016-**

**RESOLUTION APPROVING ADMINISTRATIVE STAFF CONSOLIDATION  
AND RESTRUCTURE**

WHEREAS, the City of Indianola and Indianola Municipal Utilities joint administrative staffs have re-evaluated staffing needs due to expected expansion of the fiber utility and recent staff turnover; and

WHEREAS, the City and IMU joint administrative staffs recommend the consolidation and restructure of the administrative positions serving both organizations per the organizational chart attached hereto; and

WHEREAS, the City and IMU joint administrative staffs will increase employee headcount by only one and a half full-time equivalent positions as opposed to the four positions originally recommended and restructure duties to facilitate a better cross trained staff; and

WHEREAS, the City and IMU will appropriately reallocate administrative costs between departments given the expected expansion of the fiber utility and benefit from those cost savings; and

WHEREAS, it is the determination of the City Council and IMU Board of Trustees that the City and IMU joint administrative staffs shall consolidate and restructure duties in accordance with the organization chart and job descriptions in substantial conformance as attached; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. That the City Council of the City of Indianola, Iowa hereby authorizes the consolidation and restructure of the City and IMU joint administrative staffs.

2. The budgetary impacts of the restructure will be amended accordingly.

PASSED AND APPROVED this 19<sup>th</sup> day of December 2016.

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Kelly B. Shaw, Mayor

Attest:

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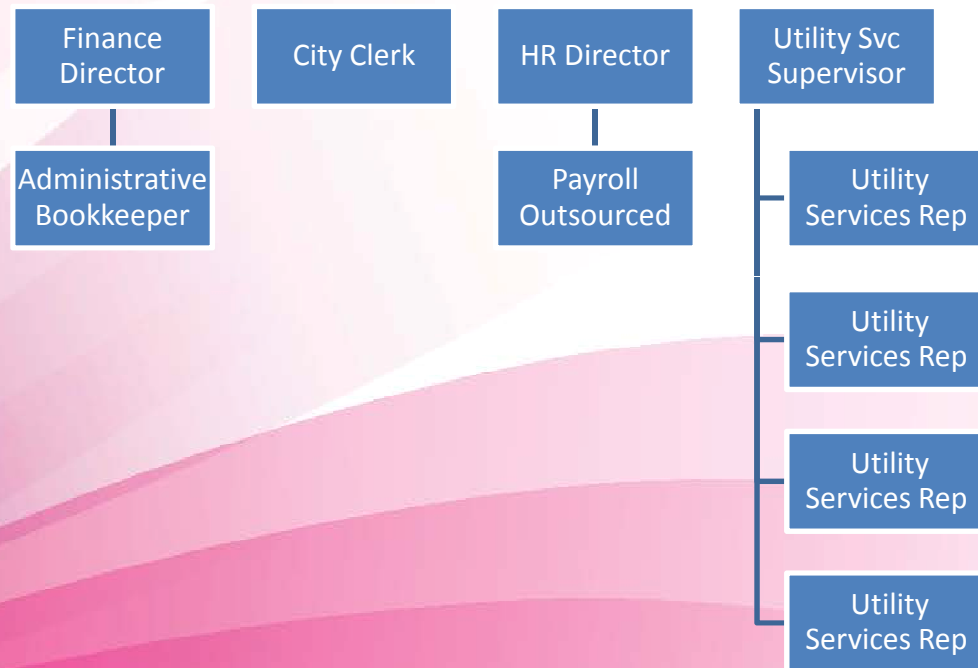
Diana Bowlin, City Clerk





# Proposed Restructure

- City & IMU administrative employees consolidated
- Finance Director, City Clerk & HR Director
  - Report to City Manager
  - Also responsible to IMU Manager
- Utility Services Department
  - Report to IMU Manager
  - Also responsible to City Manager



INDIANOLA MUNICIPAL UTILITIES



Electric • Network Services • Water





## POSITION DESCRIPTION

**POSITION:** UTILITY SERVICES SUPERVISOR  
**DEPARTMENT:** UTILITY SERVICES DEPARTMENT  
**REPORTS TO:** GENERAL MANAGER OF UTILITIES

**CIVIL SERVICE:** NO  
**FLSA EXEMPT:** NO  
**PAY GRADE:** CE-10

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### FUNCTION:

Under general direction, plans and organizes the daily operation of the utility services department including coordinating and planning utility customer service and billing. Advises City and IMU management on problems and practices regarding utility customer service and billing.

---

### SUPERVISES:

Utility Services Dept. Staff

### EQUIPMENT USED:

Vehicles and standard office equipment.

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### PRINCIPAL DUTIES AND RESPONSIBILITIES:

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Directs daily operations of the utility services department, including oversight of departmental employees, in accordance with applicable rules and regulations.
  - Ensures the utility services department effectively performs all customer service functions for municipal electric, sewer, water, communications and recycling utility ratepayers.
  - Primary responsibility for the utility billing process to include receiving customer requests for utility services, processing service and meter work orders, entering meter readings, preparing monthly utility bills, maintaining utility records, and making necessary corrections on bills.
  - Coordinates collecting and analyzing information on customer satisfaction; prepares reports and makes recommendations as needed.
  - Coordinates energy efficiency, state income offset, payment agreement, customer assistance and other utility related programs and processes; makes recommendations on program design as needed.
  - Oversees the receipt of payments for fees, permits, licenses, utility connections, utility bills, etc.
  - Maintains records and file systems for all utilities, including electronic and document imaging; coordinates with the City Clerk, who is the official custodian of documents.
  - Prepares and issues miscellaneous bills; including those for use of electric poles, wastewater I&I, and installation of utility infrastructure.
  - Receives, dispatches, and tracks requests for utility locates and service problems.
  - Communicates outage information to public and staff, including during emergency situations.
  - Prepares correspondence, reports, letters and forms as needed; assists with clerical and other related work as required.
-

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Thorough knowledge of clerical accounting practices and business arithmetic.
  - Ability to keep complex records, to assemble and organize data, and to prepare reports from such records.
  - Ability to process complex information and make recommendations to co-workers, supervisor, and appointed officials.
  - Ability to work independently and handle confidential information.
  - Ability to plan, establish, and adjust working procedures and methods.
  - Ability to deal courteously and tactfully with the public and work harmoniously with other employees.
  - Good knowledge of modern office procedures, terminology, and equipment.
  - Ability to handle the daily financial transactions including receipt of payments, bank deposits, and adjustment of bills.
  - Ability to deal courteously and tactfully with the public.
  - Ability to deal with customer complaints in a mature and responsible manner.
  - Ability to adequately adjust customers' bills in appropriate situations.
  - Ability to prepare various reports which require the use of independent judgment.
- 

**ACCEPTABLE EXPERIENCE AND TRAINING:**

- College degree from an accredited college or university with specialization in public or business administration or other field related to public utility work; or any combination of experience and training which provides the required knowledge, skills and abilities.
  - One (1) year of administrative experience preferably with a public utility.
  - Knowledge of electric, sewer, water, recycling, and communications utilities is preferred.
- 

**ENVIRONMENTAL CONDITIONS:**

- Work is performed in a typical office or administrative environment. The worker is not substantially exposed to adverse environmental conditions.
- 

**PHYSICAL REQUIREMENTS:**

- Driving, climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking and hearing.
  - Sitting 80 percent of the time.
  - Standing and/or walking approximately 20 percent of the time.
  - Requires the exertion of up to 10 pounds of force continuously.
  - Up to 50 pounds of force infrequently to lift or otherwise move objects.
- 

**VISION REQUIREMENTS:**

- The minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal, and extensive reading.



## POSITION DESCRIPTION

**POSITION:** ADMINISTRATIVE BOOKKEEPER  
**DEPARTMENT:** FINANCE DEPARTMENT  
**REPORTS TO:** DIRECTOR OF FINANCE

**CIVIL SERVICE:** NO  
**FLSA EXEMPT:** NO  
**PAY GRADE:** CE-4

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### **FUNCTION:**

Performs specialized clerical work involving the application of bookkeeping principles to the maintenance of accounting records and financial reports.

---

### **SUPERVISES:**

### **EQUIPMENT USED:**

Standard office equipment.

---

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

- Receives, processes and distributes invoices.
  - Codes invoice claims to correct accounts or classifications.
  - Balances specific items and verifies numerical data by re-computing original calculations.
  - Utilizes the computer to run the claims report and the receipt report for City Council and Board of Trustees approval.
  - Serves as a confidential employee for management.
  - Prepares, collates and distributes a variety of monthly financial reports; maintains records.
  - Compiles information for, prepares, and submits monthly and quarterly reports to maintain compliance with necessary state, federal, and other regulatory agencies (electric, sewer, water, communications, payroll). Performs related research work as needed.
  - Prepares, codes and computes payroll including distribution by department and fund.
  - Secures, prepares and reviews timesheets.
  - Maintains ledgers, prepares necessary journal entries, and assists in the preparation of monthly, quarterly, and annual city and utility budget and financial related reports.
  - Balance PSN credit cards for utilities and miscellaneous accounts.
  - Prepares and mails checks.
  - Verifies numerical data by re-computing original calculations.
  - Processes necessary deductions.
  - Computes payroll information and issues payroll checks.
  - Maintains payroll, utility, and other records.
  - Types reports, letter, forms, etc.
  - Assists with other clerical duties and performs related work as required.
-

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Good knowledge of business arithmetic.
  - Good knowledge of office terminology, procedures and equipment
  - Ability to operate adding machines and other common office equipment.
  - Ability to prepare and maintain appropriate records relating to payroll, personnel, and utility statistical and usage information.
  - Ability to perform a wide variety of clerical-accounting tasks associated with payroll, personnel management, city and utility operations.
  - Ability to prepare various reports which requires the use of independent judgment.
  - Ability to keep certain items confidential when serving as a confidential employee to city and utility management.
  - Ability to process claims for payment to vendors and agencies.
  - Ability to operate the computer to accurately prepare, run and balance necessary financial reports.
  - Ability to maintain financial records and to perform a wide variety of clerical accounting tasks.
  - Ability to maintain effective working relationships with other employees.
  - Ability to deal courteously and tactfully with the public.
- 

**ACCEPTABLE EXPERIENCE AND TRAINING:**

- Graduation from high school, including or supplemented by courses in bookkeeping and computer operations.
  - One to two year's experience in responsible clerical work preferably including the keeping and recording of financial or other transactions.
  - Or any combination of experience and training which provides the required knowledge, skills and abilities.
- 

**ENVIRONMENTAL CONDITIONS:**

- The work is performed in a typical office or administrative environment. The worker is not substantially exposed to adverse environmental conditions.
- 

**PHYSICAL REQUIREMENTS:**

- Walking, stooping, lifting, reaching, talking, hearing, grasping, finger dexterity, repetitive motions.
  - Sitting approximately 70 percent of the time.
  - Standing and/or walking approximately 30 percent of the time.
  - Requires the exertion of up to 10 pounds of force frequently to lift or otherwise move objects.
- 

**VISION REQUIREMENTS:**

- The minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal and extensive reading.



## **POSITION DESCRIPTION**

**POSITION:** UTILITY SERVICES REPRESENTATIVE  
**DEPARTMENT:** UTILITY SERVICES DEPARTMENT  
**REPORTS TO:** UTILITY SERVICES SUPERVISOR

**CIVIL SERVICE:** NO  
**FLSA EXEMPT:** NO  
**PAY GRADE:** CE-4

---

### **FUNCTION:**

Responsible for utility customer support and daily financial transactions including customer billing and adjustments, utility service requests and work orders, receipt of payments, and bank deposits.

---

### **SUPERVISES:**

### **EQUIPMENT USED:**

Vehicles and standard office equipment.

---

### **PRINCIPAL DUTIES AND RESPONSIBILITIES:**

The following duties are normal for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

- Performs customer service functions for municipal electric, sewer, water, communications and recycling utility ratepayers.
  - Performs receptionist duties, answers telephones, and assists customers and visitors with questions, problems or complaints.
  - Assists supervisor with the utility billing process to include receiving customer requests for utility services, processing service and meter work orders, entering meter readings, preparing monthly utility bills, maintaining utility records, and making necessary corrections on bills.
  - Receives payments for fees, permits, licenses, utility connections, utility bills, etc.
  - Balances cash receipts, utility payments, bank deposits, daily collections and disbursements.
  - Maintains records and file systems for all utilities, including electronic and document imaging; coordinates with the City Clerk, who is the official custodian of documents.
  - Prepares and issues miscellaneous bills; including those for use of electric poles, wastewater I&I, and installation of utility infrastructure.
  - Receives, dispatches, and tracks requests for utility locates and service problems.
  - Communicates outage information to public and staff, including during emergency situations.
  - Works with customer assistance programs and sets up utility payment agreements.
  - Works past due and delinquent accounts for collection and service disconnects.
  - Submits claims to the State Income Offset Program for past due balances.
  - Prepares correspondence, reports, letters and forms as needed; sorts and distributes mail; assists with clerical and other related work as required.
-

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Thorough knowledge of clerical accounting practices and business arithmetic.
  - Good knowledge of modern office procedures, terminology, and equipment.
  - Ability to handle the daily financial transactions including receipt of payments, bank deposits, and adjustment of bills.
  - Ability to deal courteously and tactfully with the public.
  - Ability to deal with customer complaints in a mature and responsible manner.
  - Ability to adequately adjust customers' bills in appropriate situations.
  - Ability to address issues involving confidential information.
  - Ability to prepare various reports which require the use of independent judgment.
  - Ability to operate computer hardware and software in an efficient and effective manner.
  - Ability to operate adding machines and other common office equipment.
  - Ability to work independently and make sound decisions.
- 

**ACCEPTABLE EXPERIENCE AND TRAINING:**

- Graduation from high school, including or supplemented by courses in computer operations; three years experience in responsible clerical work, which includes computer operations or any combination of experience and training which provides the required knowledge, skills and abilities.
  - Knowledge of electric, sewer, water, recycling, and communications utilities is preferred.
- 

**ENVIRONMENTAL CONDITIONS:**

- Work is performed in a typical office or administrative environment. The worker is not substantially exposed to adverse environmental conditions.
- 

**PHYSICAL REQUIREMENTS:**

- Driving, climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, finger dexterity, grasping, feeling, talking and hearing.
  - Sitting 80 percent of the time.
  - Standing and/or walking approximately 20 percent of the time.
  - Requires the exertion of up to 10 pounds of force continuously.
  - Up to 50 pounds of force infrequently to lift or otherwise move objects.
- 

**VISION REQUIREMENTS:**

- The minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal, and extensive reading.

Meeting Date: 12/19/2016

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**Information**

**Subject**

Resolution setting January 3, 2017 as a public hearing and first consideration amending the Municipal Code of the City of Indianola Iowa, Chapter 99.09 "Billing for Sewer Services"

**Information**

In your packet is the resolution setting January 7, 2017 as a public hearing and first consideration to amend Chapter 99.09 - Billing for Sewer Services. The ordinance (packet) will be amended as follows:

**Section 1:** That Chapter 99.09 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the following underlined language:

1. Bills Issued. ~~The Clerk~~ The City and/or Municipal Utilities shall prepare and issue bills for combined service accounts monthly.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

Ordinance

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RESOLUTION NO. 2016-\_\_\_\_\_

RESOLUTION AMENDING THE CITY COUNCIL POLICY FOR  
THE EXCESSIVE SEWER POLICY

WHEREAS, the City of Indianola Council Policy is amended over time; and

WHEREAS, the policy regarding the excessive sewer policy needs to be amended; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA AS FOLLOWS:

That the Council Policy for excessive sewer policy be amended as follows:

The purpose of this policy is to provide the City Manager, or his designee, with the authority to issue credits to utility accounts with bona-fide excessive sewer usage in amounts up to \$500 based on the following criteria:

- Water was metered
- Municipal employees verify evidence that water did not directly enter into the sewer system
- The metered water that did not enter into the sewer system was due to extraordinary circumstances beyond the utility account holder's control

Amounts in excess of \$500, and denials of credit by the City Manager, may be considered by the City Council.

Any and all credits will be issued to the customer's utility account and not as a cash credit unless approved by the City Council.

Passed and approved this 19th day of December, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF  
THE CITY OF INDIANOLA, IOWA,  
CHAPTER 99.09 “BILLING FOR SEWER SERVICE”**

**WHEREAS**, the Indianola Code of Ordinances regulates the billing for sewer service of the City of Indianola, Iowa; and

**WHEREAS**, maintaining consistent billing sewer services throughout the City is important to the City; and

**WHEREAS**, the City Council of the City of Indianola, Iowa now deems it necessary and proper to amend the Code of Ordinances to amend Chapter 99.09 “Billing for Sewer Service” within the City.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That Chapter 99.09 of the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by inserting the following underlined language:

1. Bills Issued. ~~The Clerk~~ The City and/or Municipal Utilities shall prepare and issue bills for combined service accounts monthly.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

First reading:  
Second reading:  
Third reading:  
Publication Date:

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Resolution Approving Economic Development Grant and Interest Forgiveness Under Indianola Downtown Business Incentive Program for Greg and Laura Avitt - 215 N. Howard

**Information**

In your packet is a memo from Community Development Director Chuck Burgin recommending final approval of the Downtown Incentive for Greg and Laura Avitt at 215 N. Howard. Also included is the resolution approving the same.

Council approved the preliminary application in December 2014 for an amount of \$21,500. In December 2015, the total project costs was estimated at \$45,780.00 of which an additional \$36,650.00 qualified for funding and the amendment was approved by Council. The total receipts submitted for qualified funding is \$36,283.00 of which \$14,495.20 is grant money and \$21,742.80 for an interest free loan. Finance Director Chris DesPlanques and Community Director Chuck Burgin recommend approval.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution  
Information

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RESOLUTION NO. 2016-\_\_\_\_\_

RESOLUTION APPROVING ECONOMIC DEVELOPMENT GRANT  
AND INTEREST FORGIVENESS UNDER INDIANOLA  
DOWNTOWN BUSINESS INCENTIVE PROGRAM

WHEREAS, The City of Indianola, Iowa has adopted an incentive program intended to assist downtown building owners to revitalize and refresh the appearance of their businesses and improve the downtown retail and economic environment called the Indianola Downtown Business Incentive Program (“Program”); such adoption was in conjunction with the passage of Resolution No. 04-10, adopted on May 3, 2010; and

WHEREAS, Iowa Code Chapters 15A and 403 (the “Urban Renewal Law”) authorize cities to make loans and grants for economic development in furtherance of the objective of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapters, and to levy taxes and assessments for such purposes; and

WHEREAS, the Program contains guidelines for the use of the incentives, which guidelines provide for both grants and assistance with zero interest loan agreements; and

WHEREAS, the businesses applying for participation in the Program are all located within the Downtown Urban Renewal Area, as amended; and

WHEREAS, the Council has determined that the Program and the grants and zero interest loan package pursuant to such program are both in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose in furtherance of the Downtown Urban Renewal Plan and the Urban Renewal Law; and

WHEREAS, the application from qualifying businesses and the City’s performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 403 and 15A of the Iowa Code, taking into account the factors set forth in Chapter 15A to encourage the retention and creation of jobs by enabling an attractive and updated downtown business district, which encourages business growth and maintenance; and

WHEREAS, as part of the Program, the Community Development Department has reviewed the application set forth below and determined that the application has met the objective of the Program; and

WHEREAS, the Council has determined that the Program and the economic development grants and/or loans pursuant to the Program listed below are both in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the application and the City’s performance thereunder is in furtherance of

appropriate economic development activities and objectives of the City within the meaning of Chapter 403 and 15A of the Iowa Code taking into account the factors set forth in Chapter 15A.

WHEREAS, the following action is now considered to be in the best interests of the City and residents thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. That the performance by the City of its obligations under the applications listed below, including but not limited to making of economic development grants and/or loans to the applicant under the terms set forth in the Program, be and is hereby declared to be a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the application and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 403 and 15A of the Iowa Code, taking into account the factors set forth therein.

Section 2. That the form and content of the application, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the application for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the application, the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Application and approve the Certification of Project Completion and Compliance, upon completion of each project.

Section 3. The following Certification of Project Completion and Compliance have been received:

Name of Business/Applicant:	Greg & Laura Avitt 215 N. Howard
Date of Application:	December 8, 2016
Prior Approval Application By Council:	December 15, 2014
Final Approval Application By Council:	December 19, 2016
Date of Completion:	December 1, 2016
Amount of Grant:	\$14,513.20
Amount of Interest Free Loan:	\$21,769.80

Section 4. The City Clerk is hereby directed to certify to the county auditor for (i) reimbursement of the costs of the Program; and (ii) for the economic development grants and/or loans, with this approval of the Certification of Project Completion, from the special fund created under Iowa Code Section 403.19 for the Downtown Urban Renewal Area of the City.

PASSED AND APPROVED this 19th day of December, 2016.

---

Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

December 13, 2016

**TO:** Ryan Waller, City Manager

**FROM:** Chuck Burgin, Director of Community Development

**RE:** Downtown Incentive Certificate of Completion for Greg and Laura Avitt at 215 North Howard Street.

Enclosed are the before and after photos of the project, the pre-application, amendment and the certificate of completion forms.

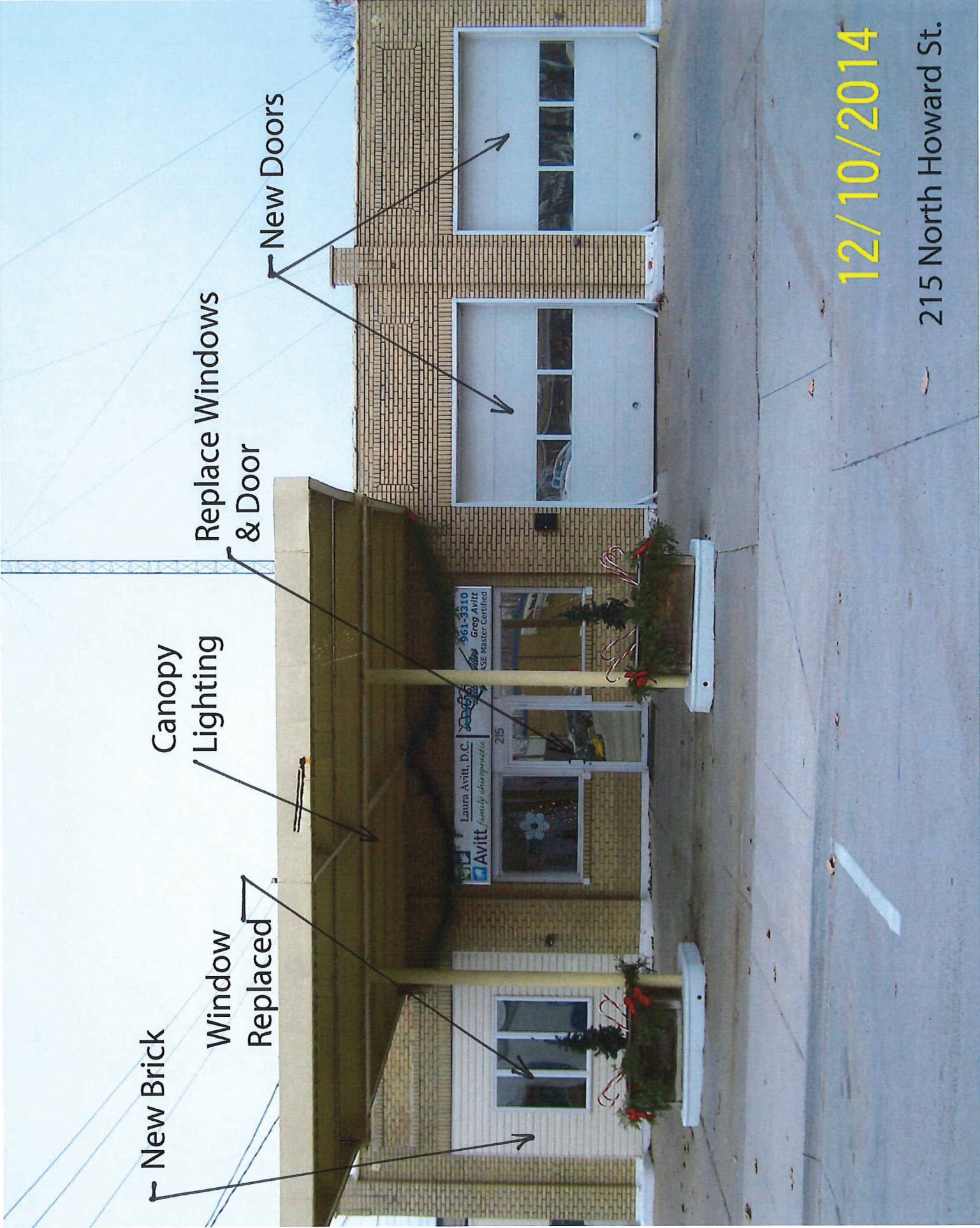
The pre-application was approved by City Council in December of 2014 for an amount of \$21,500.00. In December of 2015, the total project cost was estimated at 45,780.00 of which an additional \$36,650.00 qualified for funding and the amendment was approved by Council. The total receipts submitted for qualified funding total \$36,283.00. The improvements include the following:

- Replacement of three front windows and front entry door.
- Replacement of three overhead doors.
- Remove vinyl siding on front elevation and infill with matching brick.
- Paint north elevation and accessory building.
- New metal and lighting on canopy and roof.
- New siding on rear of building.
- Infill overhead door on south elevation with brick.

Grant Money = \$14,513.20      0% Interest Loan = \$21,769.80

All receipts have been reviewed and final application has been signed. I recommend approval of the completed application.





New Brick

Window  
Replaced

Canopy  
Lighting

Replace Windows  
& Door

New Doors

12/10/2014

215 North Howard St.



New Door

12/10/2014

215 North Howard St.







12/10/2014

215 North Howard St.

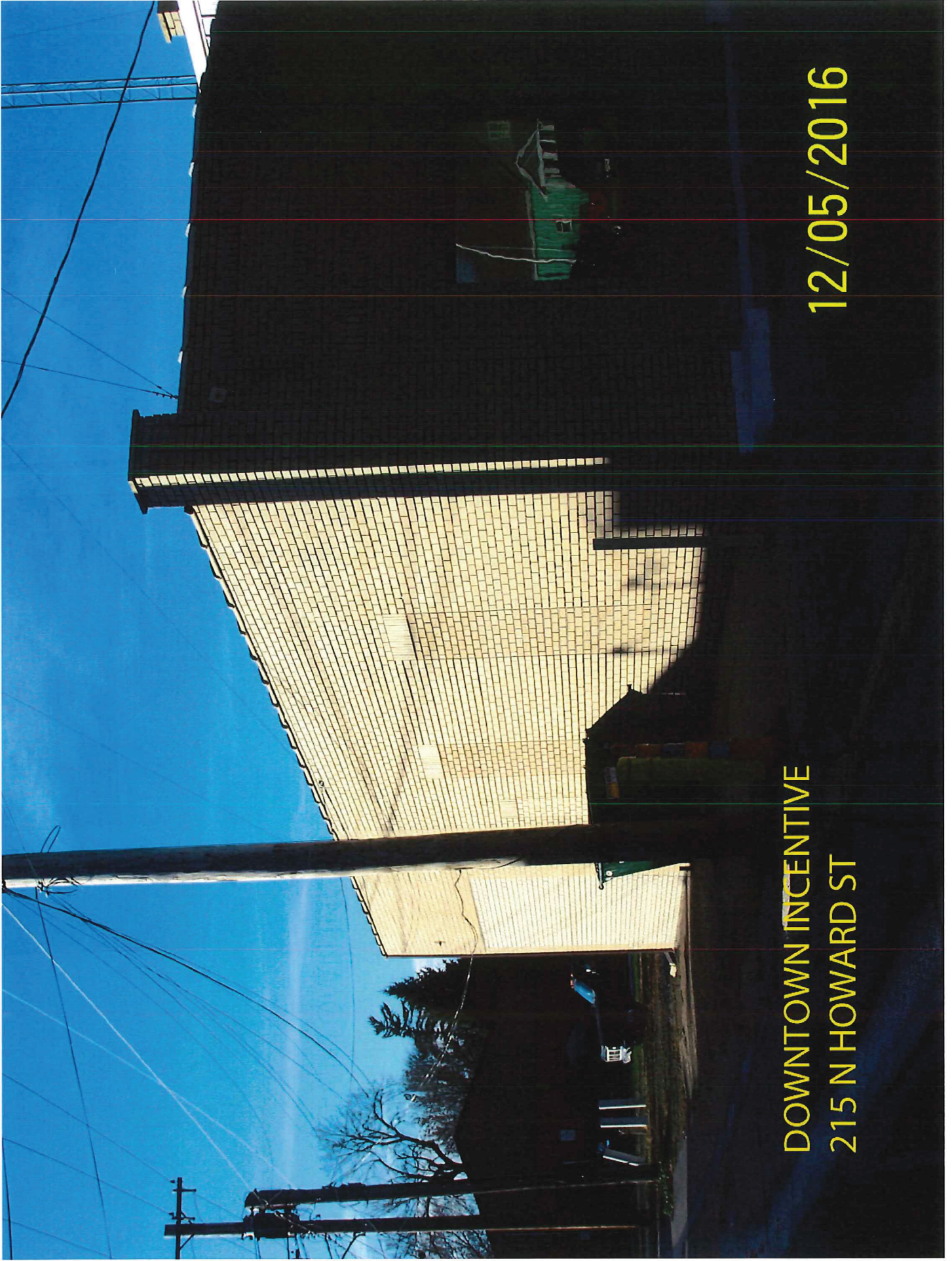


DOWNTOWN INCENTIVE  
215 N HOWARD ST

Avitt family chiropractic  
Laura Avitt, D.C.  
981-3310  
Greg Avitt  
ASE Master Certified

12/05/2016





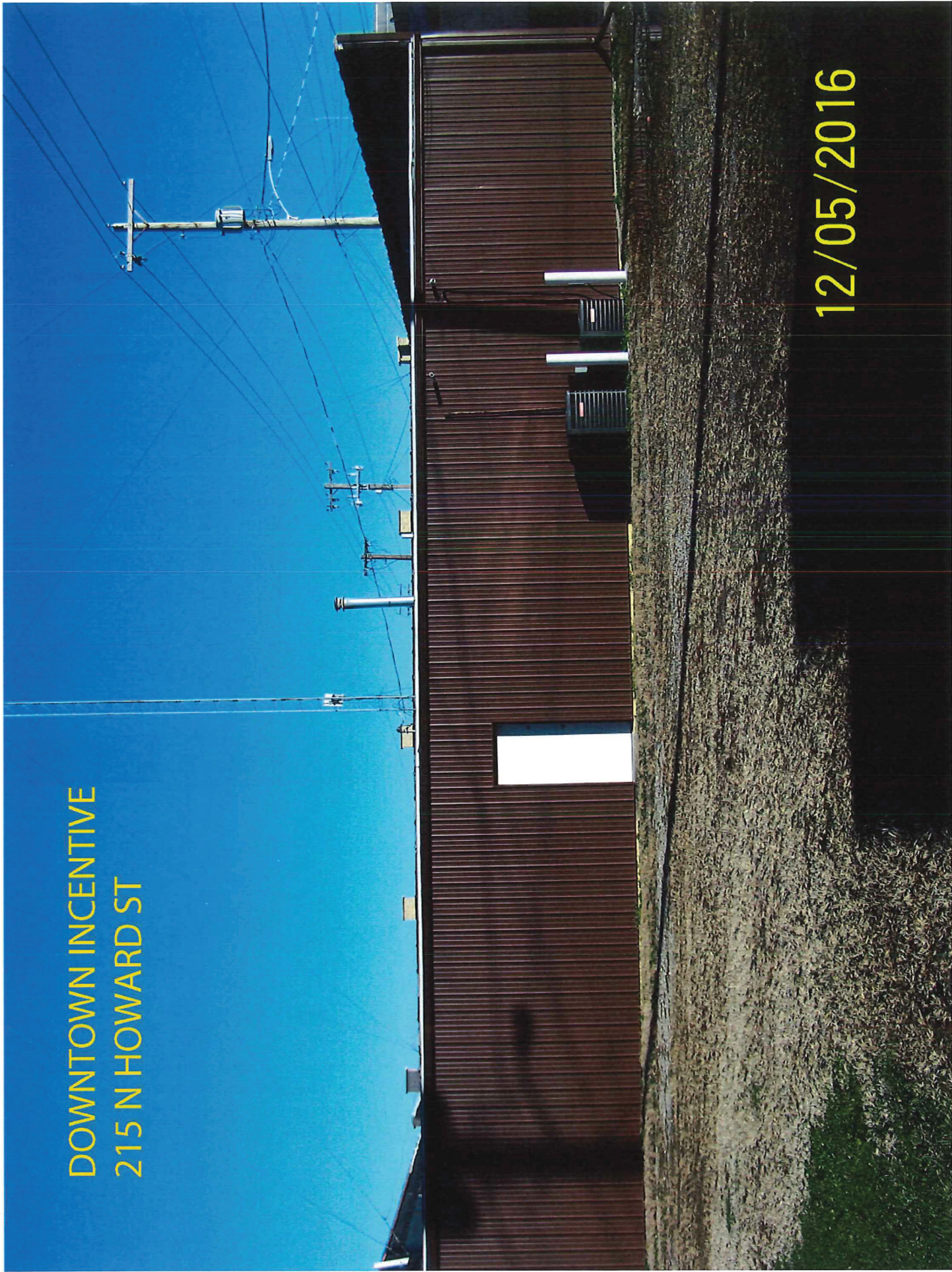
DOWNTOWN INCENTIVE  
215 N HOWARD ST

12/05/2016



DOWNTOWN INCENTIVE  
215 N HOWARD ST

12/05/2016





INDIANOLA DOWNTOWN INCENTIVE PROGRAM  
PRE-APPLICATION

DATE 12 / 02 / 20 14

OWNER'S NAME Greg and Laura Avitt

OWNER'S ADDRESS 401 N. 17<sup>th</sup> St. ; Indianola (home)

PHONE NUMBER (515) 961-3310 (business)

CONTACT PERSON Greg Avitt

PHONE NUMBER (515) 460-1254 (cell) or (515) 961-3310

SITE ADDRESS 215 N. Howard St. ; Indianola

BRIEF DESCRIPTION OF PROJECT INCLUDING PRELIMINARY DRAWINGS OR PHOTOGRAPHS.

Replace facade windows, front-entry door, re-brick around South window (currently vinyl siding) to match original brick. Also, removal of metal roof over existing canopy out front, and re-roofing with adding electrical service for lighting needs needed. Adding a pole sign & new overhead shop doors are also included for facade improvements on the automotive end of the building.

PRELIMINARY COST ESTIMATE \$ 21,500

COMMUNITY DEVELOPMENT DEPARTMENT USE:

REDUCED ORIGINAL REQUEST FROM \$30,288.31 TO \$21,500.00  
NO NEW SIGN COST & NEW DOORS FOR C.H. DOOR  
REPLACEMENT - ESTIMATED COST @ \$21,500

COMMENTS:

DATE 12 / 2 / 20 14

Please attach a specific line item estimate of materials and all labor costs.

  
COMMUNITY DEVELOPMENT DIRECTOR

Approval of this application does not bind the City; only the Council can give Final Approval for payment of Economic Development Grants or interest forgiveness [or Loans].

AMENDMENT TO APPLICATION

DATE 11 / 24 / 20 15

OWNER'S NAME Greg and Laura Avitt

OWNER'S ADDRESS 401 N. 17<sup>th</sup> St. ~ Indianola

PHONE NUMBER 961-3310 (office) ; 961-5235 (home)

CONTACT PERSON Greg Avitt

PHONE NUMBER 961-3310 or (515) 460-1254

SITE ADDRESS 215 N. Howard St.

BRIEF DESCRIPTION OF PROJECT INCLUDING DRAWINGS AND/OR PHOTOGRAPHS.  
Replacing roof of canopy on existing structure with rubber roofing. Also, wrapping canopy facade and underneath with metal to improve appearance and incorporate lighting. Gutters are also being added to West side of building and canopy.

AMENDED PROJECT WILL RESULT IN AN INCREASE OR DECREASE (CIRCLE ONE)  
IN THE COST OF THE PROJECT TOTALING  
\$ 36,650.00

COMMUNITY DEVELOPMENT DEPARTMENT USE:

DECREASED TOTAL AMOUNT TO REFLECT 50% OF ROOF  
REPAIRS, OR QUALIFIED IMPROVEMENT.

COMMENTS:

TOTAL COST \$45,700.00 / QUALIFIED FUNDS \$36,650.00  
CTB

APPROVED X YES      NO

DATE 12 / 1 / 20 15

  
COMMUNITY DEVELOPMENT DIRECTOR

Approval of this application does not bind the City; only the Council can give Final Approval for payment of Economic Development Grants or interest forgiveness [or Loans].

INDIANOLA DOWNTOWN BUSINESS INCENTIVE PROGRAM  
CERTIFICATION OF PROJECT COMPLETION AND COMPLIANCE

DATE 12 / 8 / 20 16

OWNER'S NAME GREG AND LAURA AUITT

OWNER'S ADDRESS 401 NORTH 17TH ST. - INDIANOLA

PHONE NUMBER 961-3310 (OFFICE) 961-5235 (HM)

CONTACT PERSON GREG AUITT

PHONE NUMBER 515-460-1254

SITE ADDRESS 215 NORTH HOWARD ST.

DATE OF PRE-APPROVAL BY COMMUNITY DEVELOPMENT DEPART. 12/02/2014

DATE OF FINAL APPROVAL BY COMMUNITY DEVELOPMENT DEPART. 12/08/2016

WAS THE PROJECT PLAN AMENDED? YES X NO \_\_\_\_\_

DATE OF APPROVED CHANGE 12 / 7 / 20 15

DATE PROJECT COMPLETED 12 / 1 / 20 16

ACTUAL COST OF PROJECT (with documentation such as invoices or statements of charges)  
\$34,283.00

WILL YOU APPLY FOR A NO-INTEREST LOAN IN THE AMOUNT AVAILABLE FOR THIS PROJECT? YES X NO \_\_\_\_\_

IF YES, WHICH OF THE INDIANOLA BANKS WILL ADMINISTER THE LOAN?

PEOPLES BANK, INDIANOLA

SIGNATURE OF CONFIRMATION Greg Auitt

COMMENTS FROM THE COUNCIL:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MOTION TO APPROVE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNATURE OF MAYOR \_\_\_\_\_

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Resolution approving salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Rebekah Lane, from part-time Recreation Coordinator, Range 4-5 \$18.575/hour to full-time Recreation Coordinator, Range 18-3 \$41,303/year effective December 25, 2016

Andre Flatt, EMT-B, \$14.110/hour effective December 8, 2016

Megan Buitendorp, Parks and Recreation Intern, \$9.00/hour effective January 8, 2017

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Andre Flatt PCN

Rebekah Lane PCN

Megan Buitendorp PCN

Resolution

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## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Andre Flatt

Effective Date (must be at beginning of a pay period, except new hires): 12/8/16

New Hire: ☒      Rehire: ☐      Status Change: ☐      Step Increase: ☐

Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐

Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE		FF/EMT
STATUS		POC (Paid On Call)
PAY RANGE		EMT-B
PAY RATE W/OUT LONGEVITY		14.11
PAY RATE W/ LONGEVITY (if not eligible, put N/A)		N/A
EXEMPT/NONEXEMPT		Non Exempt
DEPARTMENT NAME		Fire/Amb
ACCOUNT NUMBER		
FTE		
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: \_\_\_\_\_

Human Resources: Melissa Moley

Date: 12/9/16

Finance (pay changes only): CHD

Date: 12/9/16

City Manager or GM: \_\_\_\_\_

Date: \_\_\_\_\_

City Council or Board of Trustee: ☐ Yes      ☐ No

Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Rebekah Lane

Effective Date (must be at beginning of a pay period, except new hires): 12/25/16

New Hire: ☐ Rehire: ☐ Status Change: ☒ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☒ Transfer: ☐ Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Recreation Coordinator – Youth and Teen	Recreation Coordinator
STATUS	PT	FT
PAY RANGE	PT 4-5	R18-3
PAY RATE W/OUT LONGEVITY	18.575	19.857/41,303
PAY RATE W/ LONGEVITY (if not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Parks and Recreation	Parks and Recreation
ACCOUNT NUMBER		
FTE	N/A	1.0
UNION STATUS	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input checked="" type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 12/8/16

Human Resources: \_\_\_\_\_

Date: 12/12/16

Finance (pay changes only): \_\_\_\_\_

Date: 12/12/16

City Manager or GM: \_\_\_\_\_

Date: 12/12/16

City Council or Board of Trustee: ☒ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Megan Buitendorp

Effective Date (must be at beginning of a pay period, except new hires): 1/8/17

New Hire: ☒    Rehired: ☐    Status Change: ☐    Step Increase: ☐

Other Pay Change: ☐    Job Title Change: ☐    Department Change: ☐    FTE Change: ☐

Promotion: ☐    Transfer: ☐    Other Change: \_\_\_\_\_

	FROM	TO
JOB TITLE	Parks and Recreation Intern	
STATUS	PT	
PAY RANGE	N/A	
PAY RATE W/OUT LONGEVITY	\$9.00/hour	
PAY RATE W/ LONGEVITY (If not eligible, put N/A)	N/A	
EXEMPT/NONEXEMPT	Nonexempt	
DEPARTMENT NAME	Parks and Recreation	
ACCOUNT NUMBER		
FTE	N/A	
UNION STATUS	City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>	City Non Union <input type="checkbox"/> City Union <input type="checkbox"/> IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/>

**Termination:** Voluntary: ☐    Involuntary: ☐    Retirement: ☐    Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 12/12/16

Human Resources: \_\_\_\_\_

Date: 12/12/16

Finance (pay changes only): \_\_\_\_\_

Date: 12/12/16

City Manager or GM: \_\_\_\_\_

Date: 12/12/16

City Council or Board of Trustee: ☐ Yes    ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION 2016-\_\_\_\_\_  
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Rebekah Lane, from part-time Recreation Coordinator, Range 4-5 \$18.575/hour to full-time Recreation Coordinator Range 18-3 \$41,303/year effective December 25, 2016

Andre Flatt, EMT-B, \$14.110/hour effective December 8, 2016

Megan Buitendorp, Parks and Recreation Intern, \$9.00/hour effective January 8, 2017

Passed and approved on the 19th day of December, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

Meeting Date: 12/19/2016

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**Information**

**Subject**

Resolution approving 28E Agreement for Mutual Assistance for Polk County Area Law Enforcement Services

**Information**

In your packet is the resolution and the 28E Agreement for Mutual Assistance for the Polk County Area Law Enforcement Services. Highlights of the agreement include:

- The Parties each maintain adequate Law Enforcement Services equipment and personnel to respond to normal emergencies occurring within their respective jurisdictions
- To combat emergency situations, it is desirable for Parties to render needed Law Enforcement Services upon a reciprocal basis
- All request for Mutual aid in an Emergency shall be made by a Law Enforcement Services director or designee of the Requesting Entity
- The Incident Commander of the Requesting Entity shall retain overall control of all Emergency response activities
- No Party shall be required to reimburse any other Party for the cost of providing the services set forth in this Agreement, unless the incident lasts twelve hours or longer
- The agreement will be effective January 1, 2017 and remain in full force and effect for an indefinite period of time from the effective date hereof until terminated with a sixty (60) day notification for any Party.

Police Chief Dave Button and City Manager Ryan Waller recommend approval.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Agreement

Resolution

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## **28E AGREEMENT FOR MUTUAL ASSISTANCE**

### **for Polk County Area Law Enforcement Services**

**WHEREAS**, the undersigned entities (“Party” or collectively “Parties”) provide Law Enforcement Services in the Polk County area and/or the adjoining counties of Boone County, Dallas County, Jasper County, Madison County, Marion County, Marshall County, Story County and Warren County (“adjoining counties”); and

**WHEREAS**, the Parties have a desire to assist each other in time of need; and

**WHEREAS**, the Parties each maintain adequate Law Enforcement Services equipment and personnel to respond to the normal emergencies occurring within their respective jurisdictions; and

**WHEREAS**, situations may arise in regard to emergencies or circumstances which exhaust available personnel and equipment, or require additional or specialty personnel or additional and/or special equipment that the responsible jurisdiction may not have available at any given time; and

**WHEREAS**, to combat such emergency situations, it is desirable for the Parties to render needed Law Enforcement Services upon a reciprocal basis; and

**WHEREAS**, the governing bodies of each party are desirous of entering into this 28E Agreement (“Agreement”), the purpose of which is to provide for the Law Enforcement Services of one entity to the other in such emergency or needed situations requiring additional, special personnel, and/or equipment.

### **NOW, THEREFORE, BE IT AGREED AS FOLLOWS:**

#### **I. Incorporation of Recitals**

The foregoing Recitals are incorporated herein as if fully set forth in this paragraph.

#### **II. Definitions**

- A. Mutual Aid. The assistance of Law Enforcement Services personnel and equipment provided by one Party (“Providing Entity”) and requested by the other Party (“Requesting Entity”) to this Agreement.
- B. Incident Commander. The person who, by virtue of his/her position with the Requesting Entity, is responsible for the overall command and direction of the Emergency response activities.

- C. Emergency. Any situation where a Party, due to lack of personnel or training, special equipment needs or magnitude of event, and based upon actual circumstances, concludes that assistance is needed to protect life, stabilize the incident, and/or protect property within its jurisdiction.

### **III. Purpose**

This Agreement is made pursuant to Chapter 28E, Code of Iowa. The purpose of this Agreement is to provide for Mutual Aid in case of an Emergency arising within the jurisdiction of the Parties to this Agreement.

### **IV. Request for Assistance**

All requests for Mutual Aid in an Emergency shall be made by a Law Enforcement Services director or designee of the Requesting Entity. Such requests shall state the exact nature of the Emergency and shall include the amount and type of equipment and the number and skills of personnel required, and shall specify the location where the personnel and equipment are needed. The final decision of type and amount of equipment and number of personnel to be provided by the Providing Entity to the Requesting Entity shall be at the sole discretion of the Providing Entity. Further, the Providing Entity shall be held harmless by the Requesting Entity from liability in connection with its final decision on type and amount of equipment and number of personnel to be provided to the Requesting Entity.

### **V. Authority over Joint Operations**

The Incident Commander of the Requesting Entity shall retain overall control of all Emergency response activities. The ranking supervisor of the Providing Entity shall remain in command of his/her personnel and equipment subject, however, to the direction and control of the Incident Commander. All responding agencies should coordinate their responses through the incident commander, with all responding personnel reporting to the Incident Commander for assignments. In addition to other assignments, the Incident Commander will be responsible for assigning responding units radio communications protocols.

### **VI. Liability**

Employees or volunteers of either Party acting pursuant to this Agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment or volunteer status with such Party. Under no circumstances are employees or volunteers of one Party to be considered employees or volunteers of the other Party.

Each Party waives all claims against the other for compensation for any property loss or damage and/or personal injury or death to its personnel as consequence of the performance of this Agreement. Each Party shall bear the liability and/or costs of

damage to its equipment and facilities, and the compensation of its employees or volunteers, including injury or death of its personnel, occurring as a consequence of the performance of this Agreement, whether the damages, costs, injury or death occurs at an Emergency in the Party's own jurisdiction or in the jurisdiction of the other Party. Nothing in this agreement is intended nor does it waive any right to seek federal or other assistance provided for disaster relief.

Except as provided herein, each Party shall be responsible for the acts or omissions of its own employees, and shall indemnify, defend and hold harmless the Other Party, its officers, agents and employees from and against any and all suits, actions, debts, damages, costs, charges and expenses, including court costs and attorney's fees arising from loss of or damage to private property, and/or the death of or injury to private persons, arising from services of response rendered pursuant to this Agreement. Provided, however, the Requesting Entity shall indemnify, defend and hold harmless the Providing Entity where any suits, actions, debts, damages, costs, charges or expenses arise from execution of a specific command or order pursuant to paragraph V of this Agreement.

Nothing in this Agreement shall prevent or limit either Party to this Agreement from recovering or attempting to recover costs of services rendered to a third party where such recovery of costs is provided for by law.

The Parties to this Agreement do not waive any defenses, immunities or other limitations applicable to a respective party and nothing herein shall be so construed. Each Party to this Agreement reserves the right to fully defend all claims arising from loss of or damage to private property and/or death of or injury to private persons who are not parties to this Agreement including, but not limited to asserting defenses of immunities available under applicable law.

This article shall survive the termination of this Agreement where necessary to protect each Party to this Agreement.

## **VII. Compensation**

**Law Enforcement Services.** For Law Enforcement Services, no Party shall be required to reimburse any other Party for the cost of providing the services set forth in this Agreement, unless the incident lasts twelve hours or longer. If an incident lasts twelve hours or longer, the Providing Entity may seek compensation from the Requesting Entity for the cost of providing the services set forth in this Agreement.

All services are billable if the incident lasts a minimum of twelve consecutive hours. Services include, but are not limited to:

- a. Personnel (including backfill personnel)
- b. Equipment (at rates defined by FEMA)
- c. Supplies (actual cost incurred, including shipping of replacement supplies)



Documentation is required in the form of an incident report which clearly lists personnel, equipment and supplies used. Supply usage also requires an actual invoice copy.

#### **VIII. Termination**

This Agreement may be terminated with respect to that Party for any reason by any Party by giving written notice, by certified mail to the Chair Person of the Polk County Law Enforcement Executive Association. This Agreement shall thereafter terminate, with respect to that Party only, sixty (60) days from the date of receipt of termination notice. Upon termination, said terminating Party shall have no further responsibility or obligation or benefits from the other Parties to the Agreement, under this Agreement, except as provided herein.

#### **IX. Effective Date**

This Agreement shall be in full force and effect at 12:01 a.m., January 1, 2017, by and between the Parties who have obtained approval hereof by their respective governing bodies. This Agreement shall remain in full force and effect for an indefinite period of time from the effective date hereof until terminated as provided in paragraph VII.

#### **X. Prior Mutual Assistance Agreements**

This Agreement supersedes all other conflicting mutual assistance agreements

#### **XI. Amendments**

This Agreement represents the entire Agreement of the Parties. Any amendments must be in writing, approved by the governing body of all Parties, and executed by the authorized representatives of all Parties. Any and all amendments must comply with the provisions of Iowa Code section 28E.8. Any and all such requirements shall be done by the then presiding Chair Person of the Polk County Law Enforcement Executives Association or designee

#### **XII. Validity**

In the event any part or paragraph of this Agreement is declared void as being contrary to Iowa law, the remaining portions of this Agreement that are valid shall continue in full force and effect.

#### **XIII. No Separate Entity Created -- Administration**

It is the Intent of the Parties not to create a separate legal entity or administrative agency under this Agreement. The then presiding Chair Person of the Polk County Law Enforcement Executives Association shall serve as Administrator of this undertaking.

**XIV. No Real or Personal Property**

No real or personal property will be acquired, held or disposed of during this undertaking as no separate entity has been created.

**XV. Applicable Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Iowa (excluding conflicts of laws rules), and applicable federal law.

**XVI. Counterparts**

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument.

## 28E AGREEMENT FOR MUTUAL ASSISTANCE for Polk County Area Law Enforcement Services

By authorized signature of this Agreement, Parties agree to the 28E Agreement for Mutual Assistance for Polk County Area Law Enforcement Services.

**Effective Date:** January 1, 2017

**Legal Name of Jurisdiction:** City of

Mayor  
Jurisdiction Official

Dated

Attest – City Clerk

Dated

Chief/Director

Dated

RESOLUTION NO. 2016-\_\_\_\_\_

RESOLUTION APPROVING 28E AGREEMENT FOR MUTUAL  
ASSISTANCE FOR POLK COUNTY AREA LAW ENFORCEMENT SERVICES

**WHEREAS**, the City of Indianola (the “City”) desires to enter into this 28E Agreement (“Agreement”), with the agencies that provide Law Enforcement Services in the Polk County area and/or the adjoining counties of Boone County, Dallas County, Jasper County, Madison County, Marion County, Marshall County, Story County and Warren County (“adjoining counties”); and

**WHEREAS**, the Parties have a desire to assist each other in time of need; and

**WHEREAS**, the Parties each maintain adequate Law Enforcement Services equipment and personnel to respond to the normal emergencies occurring within their respective jurisdictions; and

**WHEREAS**, situations may arise in regard to emergencies or circumstances which exhaust available personnel and equipment, or require additional or specialty personnel or additional and/or special equipment that the responsible jurisdiction may not have available at any given time; and

**WHEREAS**, to combat such emergency situations, it is desirable for the Parties to render needed Law Enforcement Services upon a reciprocal basis; and

**WHEREAS**, the governing bodies of each party are desirous of entering into this 28E Agreement (“Agreement”), the purpose of which is to provide for the Law Enforcement Services of one entity to the other in such emergency or needed situations requiring additional, special personnel, and/or equipment.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

That the City approves the 28E Agreement for Mutual Assistance for Polk County Area Law Enforcement Services, and the Mayor, is hereby authorized and directed To execute said Agreement on behalf of the City.

PASSED AND APPROVED this 19<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Resolution amending the City Council Policy for the Excessive Sewer Policy

**Information**

In your packet is the resolution amending the excessive sewer policy (packet). The policy will be amended to add the following language:

- Any and all credits will be issued to the customer's utility account and not as a cash credit unless approved by the City Council.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

Policy

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RESOLUTION NO. 2016-\_\_\_\_\_

RESOLUTION AMENDING THE CITY COUNCIL POLICY FOR  
THE EXCESSIVE SEWER POLICY

WHEREAS, the City of Indianola Council Policy is amended over time; and

WHEREAS, the policy regarding the excessive sewer policy needs to be amended; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA AS FOLLOWS:

That the Council Policy for excessive sewer policy be amended as follows:

The purpose of this policy is to provide the City Manager, or his designee, with the authority to issue credits to utility accounts with bona-fide excessive sewer usage in amounts up to \$500 based on the following criteria:

- Water was metered
- Municipal employees verify evidence that water did not directly enter into the sewer system
- The metered water that did not enter into the sewer system was due to extraordinary circumstances beyond the utility account holder's control

Amounts in excess of \$500, and denials of credit by the City Manager, may be considered by the City Council.

Any and all credits will be issued to the customer's utility account and not as a cash credit unless approved by the City Council.

Passed and approved this 19th day of December, 2016.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

### **Excessive Sewer Policy**

The purpose of this policy is to provide the City Manager, or his designee, with the authority to issue credits to utility accounts with bona-fide excessive sewer usage in amounts up to \$500 based on the following criteria:

- Water was metered
- Municipal employees verify evidence that water did not directly enter into the sewer system
- The metered water that did not enter into the sewer system was due to extraordinary circumstances beyond the utility account holder's control

Amounts in excess of \$500, and denials of credit by the City Manager, may be considered by the City Council.

Any and all credits will be issued to the customer's utility account and not as a cash credit unless approved by the City Council.

Amended by City Council on December 19, 2016

**Meeting Date:** 12/19/2016

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**Information**

**Subject**

Motion to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

**Information**

Roll call to go into closed session is in order.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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